



The Regional Municipality of Durham

COUNCIL INFORMATION PACKAGE

February 10, 2017

Information Reports

- [2017-INFO-16](#) Commissioner of Social Services – re: 2017 Annual Resident Quality Inspections for Hillsdale Estates Conducted by Representatives of the Ministry of Health and Long-Term Care
- [2017-INFO-17](#) Commissioner of Planning and Economic Development – re: Economic Development update regarding Chinese investment in a local high-tech company, Cleeve Technology International, Oshawa
- [2017-INFO-18](#) Commissioner of Planning and Economic Development – re: Durham Economic Development E-Newsletter – Q4 December 2016
- [2017-INFO-19](#) Commissioner of Planning and Economic Development – re: The Region of Durham Business Count (Employment Survey) 2016

Early Release Reports

There are no Early Release Reports

Staff Correspondence

1. Memorandum from [Dr. R. Kyle, Commissioner and Medical Officer of Health](#) – re: Health Information Update – February 3, 2017

Durham Municipalities Correspondence

1. [Town of Ajax](#) – Resolution passed at their Council meeting held on January 30, 2017, regarding Syrian and Iraqi Refugees
2. [Town of Whitby](#) – Recommendation adopted at their Council meeting held on January 30, 2017, regarding Bill 68, Modernizing Ontario's Municipal Legislation, 2016
3. [Town of Whitby](#) – Recommendation adopted at their Council meeting held on January 30, 2017, regarding Community and Marketing Services Department Report, CMS 01-17 Ethno-Cultural and Diversity Advisory Committee 2016 Review and Proposed 2017 Work Plan

4. [Town of Whitby](#) – Recommendation adopted at their Council meeting held on January 30, 2017, regarding ACS Alcolock System
5. [Town of Whitby](#) – Recommendation adopted at their Council meeting held on January 30, 2017, regarding the Charter for Inclusive Communities
6. [Township of Scugog](#) – Resolution passed at their Council meeting held on January 23, 2017, regarding Greenbelt of Ontario
7. [Municipality of Clarington](#) – Resolution approved at their Council meeting held on February 6, 2017, regarding Request for Region of Durham Transportation Plan
8. [City of Oshawa](#) – Resolution adopted at their Council meeting held on January 30, 2017, regarding Whitby Council’s Resolution – Opposition to Tolls on Highway 412

Other Municipalities Correspondence/Resolutions

There are no Other Municipalities Correspondence / Resolutions

Miscellaneous Correspondence

1. [Victorian Order of Nurses](#) writing to Regional Chair Anderson & Members of Council, requesting confirmation that Durham Region would make grant funding available to help offset the capital and operating costs with the building and operation of a residential hospice in the Town of Whitby and Durham Region
2. [Mr. & Mrs. Peter](#) e-mailing their comments regarding the “site seeing cruise and increased Oshawa taxes”

Advisory Committee Minutes

1. Affordable and Seniors’ Housing Task Force Committee minutes – [November 17, 2016](#)
2. 9-1-1 Management Board minutes – [January 24, 2017](#)

Action Items from Council (For Information Only)

[Action Items](#) from Committee of the Whole and Regional Council meetings

Members of Council – Please advise the Regional Clerk at clerks@durham.ca by 9:00 AM on the Monday one week prior to the next regular Committee of the Whole meeting, if you wish to add an item from this CIP to the Committee of the Whole agenda.



The Regional Municipality of Durham Information Report

From: Commissioner of Social Services
Report: #2017-INFO-16
Date: February 10, 2017

Subject:

2017 Annual Resident Quality Inspections for Hillsdale Estates Conducted by Representatives of the Ministry of Health and Long-Term Care

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The purpose of this report is to inform Regional Council of the outcome of the annual Resident Quality Inspections at Hillsdale Estates conducted by representatives of the Ministry of Health and Long Term Care (MOHLTC).

2. Background

2.1 The MOHLTC conducts Resident Quality Inspections (RQIs) of all Long-Term Care (LTC) Homes under the Long-Term Care Homes Act, 2007 (LTCHA). These comprehensive, unannounced inspections are conducted for the purpose of ensuring compliance with the requirements under the Act and its regulations.

2.2 The LTC Home inspection process was completely redesigned under the Compliance Transformation Project. Key features of the RQI include structured interviews with 40 randomly selected residents and numerous family members and staff, direct observation of how care is being delivered as well as specifically targeted record reviews. As of the latter part of 2014, the MOHLTC is now undertaking inspections of Critical Incident Reports and complaints concurrent with the RQI and all issues of non-compliance identified are included in the inspection report.

2.3 For each finding of non-compliance, a written notification (WN) is issued to the Home, and depending on the severity and scope of the non-compliance as well as the Home's history of compliance, the inspector has the option to issue:

- a. a written request for the Home to prepare a written plan of correction to be implemented voluntarily (VPC);
 - b. a compliance order or a work and activity order;
 - c. a written notification to the Home and refer the matter to the Director at the MOHLTC.
- 2.4 Copies of the inspection report must be provided to Resident Council and Family Council and must be posted for public viewing in a conspicuous place within the Home. The report will also be published on the MOHLTC public reporting website at www.publicreporting.ltchomes.net.
- 3. Report**
- 3.1 Four inspectors from the MOHLTC visited Hillsdale Estates for 10 days, January 9-13 and January 16-20, 2017 to complete the RQI. In addition to the RQI, 5 Critical Incident Reports were reviewed concurrently.
- 3.2 There were 4 written notifications (WN) of non-compliance, all of which included written requests for the Home to prepare voluntary plans of correction (VPCs).
- 3.3 The VPCs for achieving compliance are requested to:
- a. ensure plan of care for resident #50 is revised when the resident's care needs change or care set out in the plan is no longer necessary;
 - b. ensure that all staff including PSW staff comply with the licensee's policy to promote zero tolerance of abuse and neglect of residents in relation to reporting of alleged abuse and or neglect incidents;
 - c. ensure compliance with the conditions which the licensee is subject to as it relates to RAI-MDS assessments for residents;
 - d. ensure all incidents related to missing or unaccounted substances and incidents that caused injury to a resident that resulted in a significant change in the residents health condition and for which the resident was taken to hospital are reported to the Director within one business day after the occurrence of each incident.
- 3.4 The VPCs have been developed by Hillsdale Estates staff as requested by the MOHLTC. Implementation and follow up of these plans will receive attention by appropriate staff.

4. Conclusion

- 4.1 Hillsdale Estates staff is committed to ensuring successful implementation of their action plans as part of their dedication to continuously improving the quality of resident life.

Respectfully submitted,

Original signed by

Dr. Hugh Drouin
Commissioner of Social Services



The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: #2017-INFO-17
Date: February 7, 2017

Subject:

Economic Development update regarding Chinese investment in a local high-tech company, Cleeve Technology International, Oshawa.

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The purpose of this report is to inform Council of a recent economic development success story in Durham Region. Due to the efforts of the Region's Economic Development and Tourism Division staff, a \$10 million investment in the future of an existing Oshawa company was recently completed with a Chinese investor. The Oshawa company is "Cleeve Technology International" (Cleeve), located at 716 Colonel Sam Drive whose core business is the design and assembly of electrical cabling and support harnesses used in the aerospace and defense industries.

2. Background

2.1 A Division of Cleeve is "BRIC Engineered Systems" (BRIC) which designs and assembles robotic systems at their customer's locations. The \$10 million investment will be used to significantly accelerate BRIC's operations. BRIC has recently purchased a new technology that combines laser technology, robotics, sophisticated modeling, and programming to remove paint from airplanes and related parts. This technology is unique and offers BRIC's customers significant time and cost savings with nearly zero environmental impact versus the solvent paint stripping processes currently in use.

- 2.2 In July of 2016, Durham Economic Development and Tourism staff visited Cleeve and learned they were in need of a \$10 million investment to bring BRIC's new technology to market. Through the business relationships that have been developed in China over the past three years, Regional staff was quickly able to connect Cleeve's owner with an interested Chinese investor. The necessary introductions were made by Durham staff, and the required funds have now been obtained by Cleeve. Accordingly, BRIC will soon be able to take its new technology world-wide.
- 2.3 At present, Cleeve is working with City of Oshawa economic development staff to establish BRIC's new world headquarters. BRIC is currently in the process of hiring approximately 20 employees. Ultimately, BRIC's new permanent facility will be approximately 25,000 sq.ft., and will employ approximately 60 high-skilled jobs. Additionally, as a separate investment, Cleeve will soon be expanding its head office facility on Colonel Sam Drive by 10,000 to 15,000 sq.ft. with an expected 30 new high-skilled jobs.

3. Conclusion

- 3.1 This is a good news story on several levels; not only because of the many new high-skilled jobs that are being created in Durham, but also because it demonstrates the value of the efforts that have been made by Regional staff in recent years to build the Region's business relationships in China. The Economic Development and Tourism Division will continue to implement its Foreign Direct Investment program and will continue to work diligently to introduce investors and businesses from China, and around the world, to the benefits of doing business in Durham Region.

Respectfully submitted,

Original signed by

B.E. Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: #2017-INFO-18
Date: February 1, 2017

Subject:

Durham Economic Development E-Newsletter – Q4 December 2016

Recommendation:

Receive for information.

Report:

1. Purpose

- 1.1 The Durham Economic Development e-newsletter is a quarterly snapshot of the Division's initiatives and activities. It provides a simple means of relaying information regarding the latest news on economic development activity and initiatives to Council and the public.
- 1.2 The e-newsletter was distributed to 1,080 subscribers which is a substantial increase from 328 for the initial Q1 publication in 2015.
- 1.3 The e-newsletter is circulated to the Committee of the Whole/Council for information. It is also distributed to the business community and stakeholders as well as through social media channels by Corporate Communications staff.
- 1.4 This Q4 e-newsletter is created in a mobile-friendly version, originally implemented in Q3 2016. It has boosted readership and increased the mobile open rate by 22%.
- 1.5 The 2015/2016 quarterly newsletter average open rate is 43.9% compared to the industry standard of 32.5%.

- 1.6 The e-newsletter database is updated regularly with a current un-subscribe rate of .02% which is below the industry standard of .14%.
- 1.7 You may view the Durham Region [Q4 Economic Development Newsletter](http://myemail.constantcontact.com/Economic-Development-News.html?soid=1116927455916&aid=xqfhZQWbQaY) online at <http://myemail.constantcontact.com/Economic-Development-News.html?soid=1116927455916&aid=xqfhZQWbQaY>.

Respectfully submitted,

Original signed by

B.E. Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: #2017-INFO-19
Date: February 8, 2017

Subject:

The Region of Durham Business Count (Employment Survey) 2016

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The purpose of this report is to provide an overview of the Region's fifth annual Business Count conducted during the summer of 2016.

2. 2016 Durham Region Business Count

2.1 The purpose of the Business Count project is to build and maintain the Region's comprehensive employment database. The regular update and monitoring of the Business Count information, and the analysis of year-over-year trends, is used to: update the Region's on-line business directory; provide background information for various planning studies; monitor growth; and, promote economic development initiatives in the Region. It is a collaborative project, led by the Planning and Economic Development Department with support from Social Services, Finance, Corporate Services (Information Technology and Human Resources), the Area Municipalities and the Durham Workforce Authority.

2.2 The Region's fifth annual Business Count was conducted by a group of seven summer students primarily through short face-to-face interviews. The students were generally able to conduct each survey in less than five minutes. In the event a face-to-face interview was not possible, businesses had the option of returning the

survey by mail, fax, or by completing it on the Region's website. Large employers such as school boards, Ontario Power Generation and municipal government offices are contacted by phone or email. The survey included all the Region's urban areas, hamlets and rural employment areas. In the rural areas, each road was travelled and a visual inspection of the road frontages was conducted in an effort to locate additional businesses to make sure the database is as complete as possible.

- 2.3 Business locations surveyed include, but are not limited to, professional offices, stores, places of worship, hotels, medical offices, industrial facilities, farm operations, schools, government offices, hospitals, not for profit establishments, vacant commercial, industrial and institutional locations.
- 2.4 Homebased and mobile businesses were not included in the door-to-door survey. These types of businesses are challenging to survey in person due to a lack of a traditional bricks and mortar location. A targeted social media advertising campaign was created to encourage homebased businesses to participate. This campaign had some success as 232 homebased businesses participated in 2016 as compared to 180 in 2015.
- 2.5 749 farms were identified through signage including: signs identifying a location as a farm located on the property or barn; OFA signs and CFFA signs. In previous years, while many farms were identified and address information was gathered, finding a person to survey at the farm often proved challenging. This year, farm operators were encouraged to participate in the Business Count through targeted radio and social media campaigns. Additionally, for the first time, Business Count branded magnets were applied to the surveyor's vehicles enhancing the surveyors credibility. These efforts were successful and resulted in more farm operators providing the details of their operations. The number of farm operators providing their information increased from 206 to 438.

3. Results and Analysis

- 3.1 The total number of business locations visited increased from 13,354 in 2015 to 13,506 in 2016. This total includes 12,220 active businesses (including farms and home-based businesses), and 1,286 vacant business locations.
- 3.2 The total number of reported jobs increased from 177,563 in 2015 to 193,630 in 2016. The increase in jobs can be attributed to the following:

- new businesses opening;
- existing businesses expanding; and,
- businesses, which had previously been reluctant to provide their job numbers, reporting their job numbers for the first time in 2016.

Full-time work accounts for 125,621 jobs, while part-time and seasonal jobs are 55,862 and 12,147 jobs respectively. The retail sector employs the largest number of people and accounts for 16% of the total jobs. The health services and social assistance sector ranks second and accounts for 13% of the jobs.

3.3 A breakdown of the survey results can be found in the Durham Business Count Highlights (Attachment 1). The information below provides a brief overview of the 2016 Business Count results:

- 11,343 of the 12,220 (93%) active businesses reported a total of 193,630 jobs;
- 10,264 of the 11,988 (86%) business locations reported a total of 101,126,200 square feet of floor space;
- 83% of businesses locations are located in the southern municipalities;
- 543 of 749 (72%) farms visited are located in the three northern municipalities;
- 65% of jobs are full-time, 29% of jobs are part-time, and, 6% of jobs are seasonal;
- 10% of the business locations visited were vacant;
- 11% of businesses were surveyed for the first time in 2016; and,
- 0.8% of businesses refused to participate in the survey.

4. Area Municipal Online Access to the Business Count Database

4.1 The Region uses the MARVEL software application from TGT Solutions for the data collection, querying and reporting of the Business Count data. Area Municipalities are able to purchase a MARVEL software license from TGT which provides: access to view all years of the Business Count data; the ability to look at closed businesses; an understanding of what has happened at a location over time; and, the ability to manage contacts.

5. Conclusion

- 5.1 The data collected during the 2016 Business Count will be provided to the local municipalities and will be used to update the Region's business directory. Additionally, it will be used for a variety of planning and economic development purposes such as land use studies and growth monitoring. It will also provide the foundation for the next annual Business Count to be conducted this summer.
- 5.2 This report will be circulated to the Area Municipalities and the Durham Workforce Authority for their information.

6. Attachments

Attachment #1: 2016 Durham Region Business Count Highlights

Respectfully submitted,

Original signed by

B.E. Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



Region of Durham

Highlights

Business Count

In 2016, the Regional Municipality of Durham's Planning and Economic Development Department, and its municipal partners, conducted the 5th annual Business Count. Between May and September, the Business Count Team visited each and every business establishment in the Region, including farms, but not including home-based and mobile businesses.

The 2016 Business Count Highlights Report contains the results of this year's Business Count program including information about the types of businesses operating within the Region, and the jobs these businesses provide.

Although this is a voluntary survey, the majority of business locations visited, participated in the survey.

The information gathered during the Business Count is used to better understand the Regional economy, to monitor planning and promote economic development initiatives, and to update the Region's online Business Directory.

Thank you to the Region's Business Community for your support and continued participation in this very important initiative.

Brian Bridgeman
Commissioner, Planning and
Economic Development

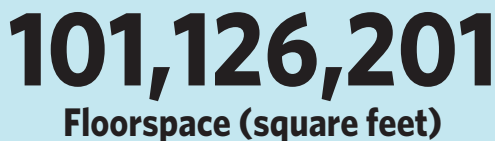




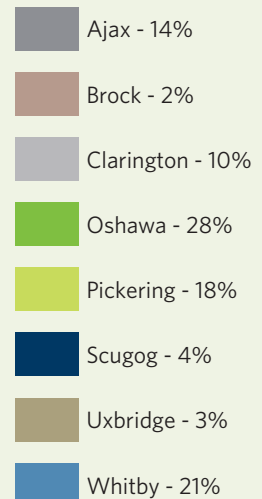
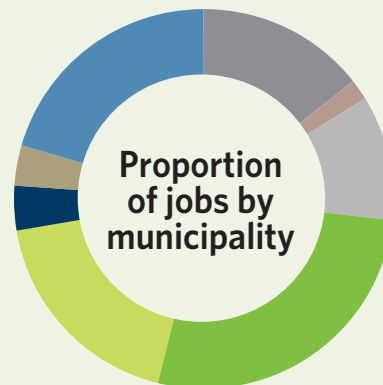
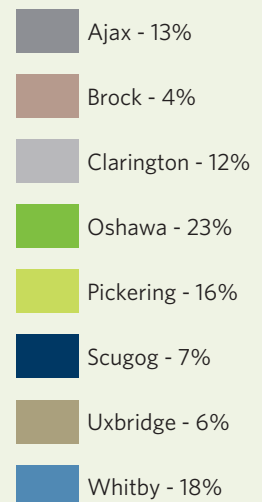
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Durham Region



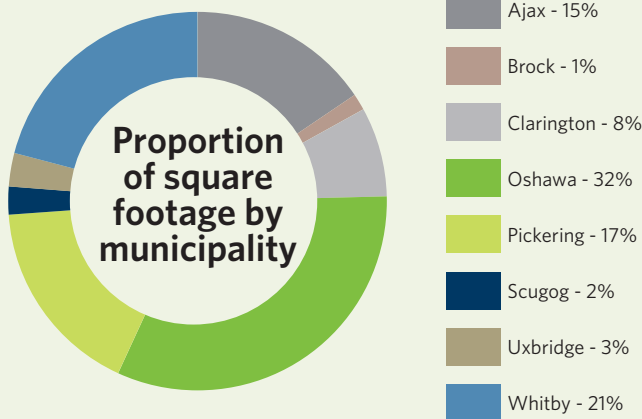
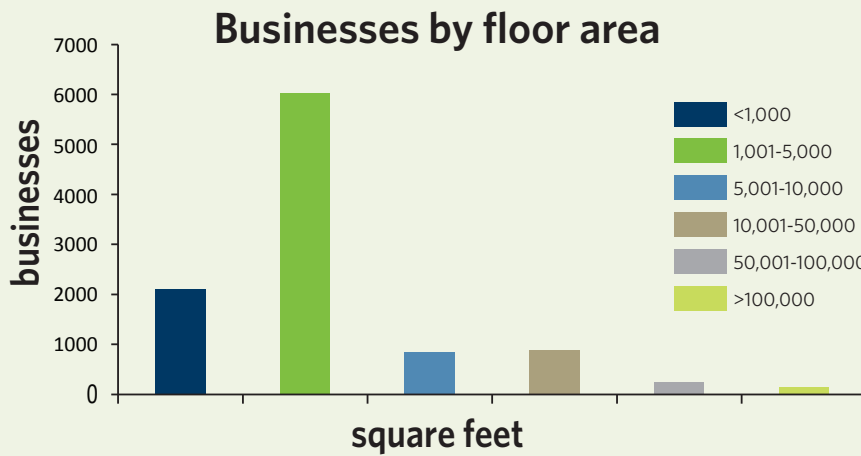
Jobs by employment type





7% of businesses were identified for the **first time** in **2016**.

89% of active businesses surveyed in **2015** are **still** operating at the same location in **2016**.



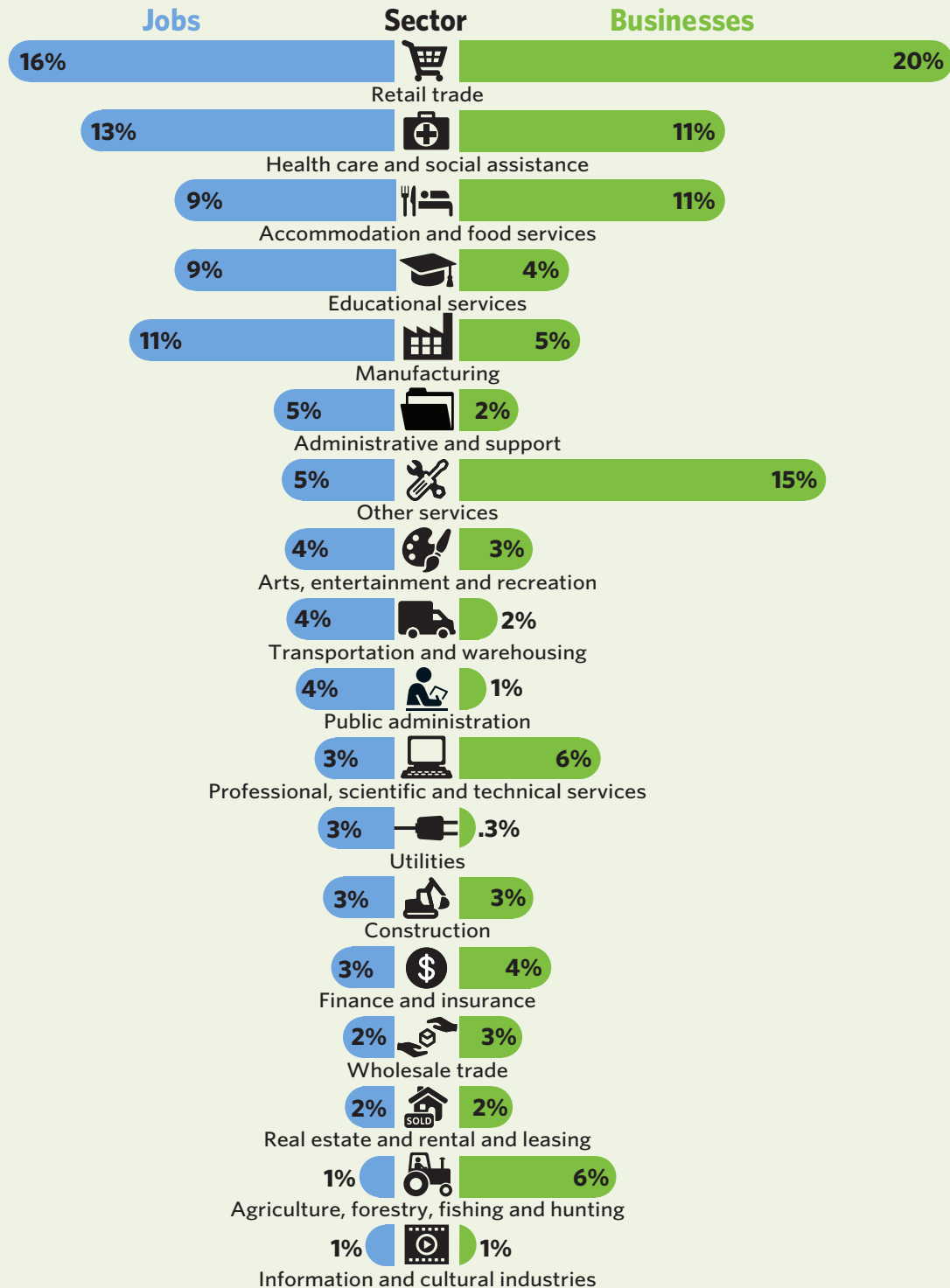
736
businesses
import



406
businesses
export

Durham Region

Percentage of Jobs and Businesses by Sector*

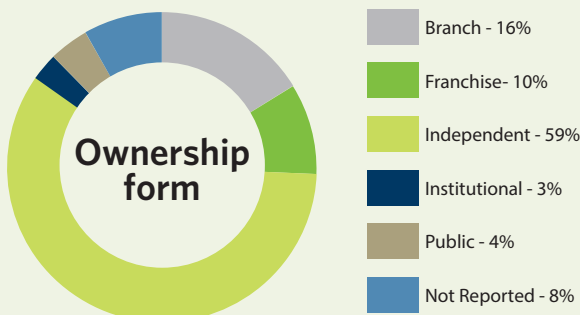
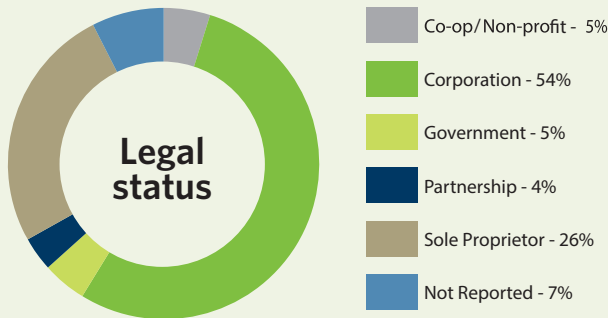


*Classified using the North American Classification System (NAICS) Canada, 2012

Businesses* by employment size



*Businesses not reporting employment have been excluded.



Businesses most commonly reported a demand for skilled people in these areas:
carpenters; millwrights; construction workers; welders; plumbers; electricians; automotive services; food services; health services; hair stylists, AZ/DZ drivers and engineers.

Ajax



164 vacant



26,205 jobs



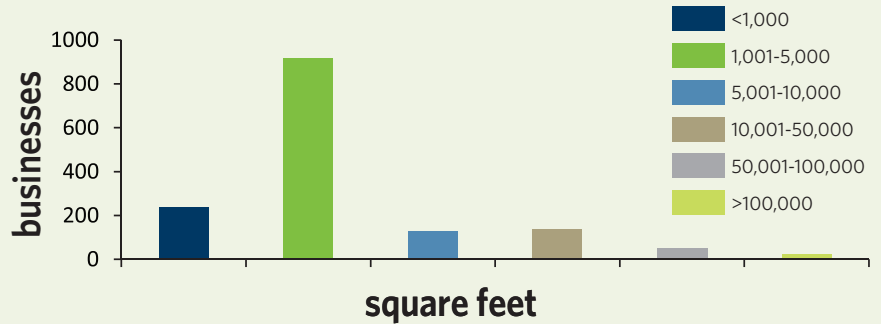
15,405,548
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



117
businesses
import

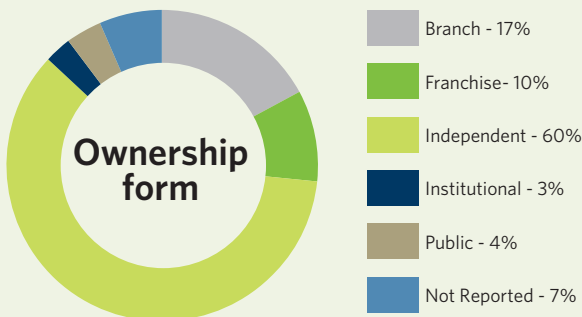
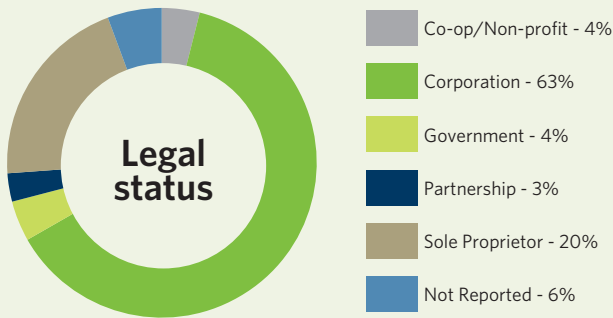


87
businesses
export

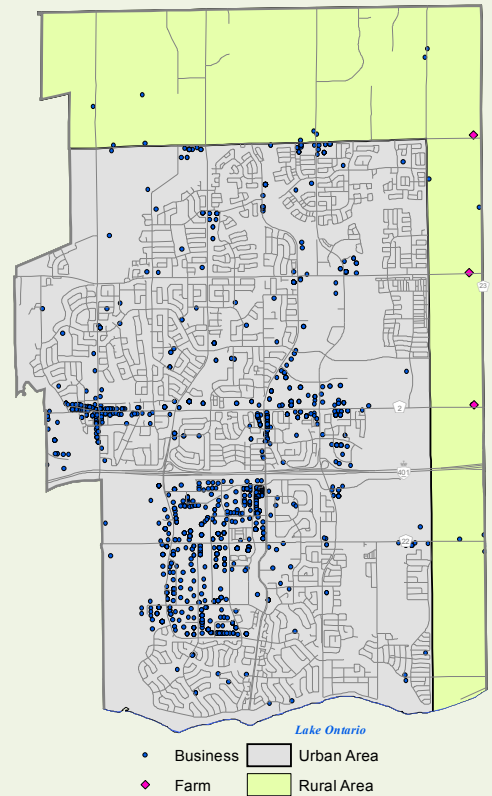
Businesses* by employment size



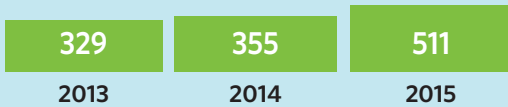
*Businesses not reporting employment have been excluded.



Business locations:



Brock



42 vacant



3,581 jobs



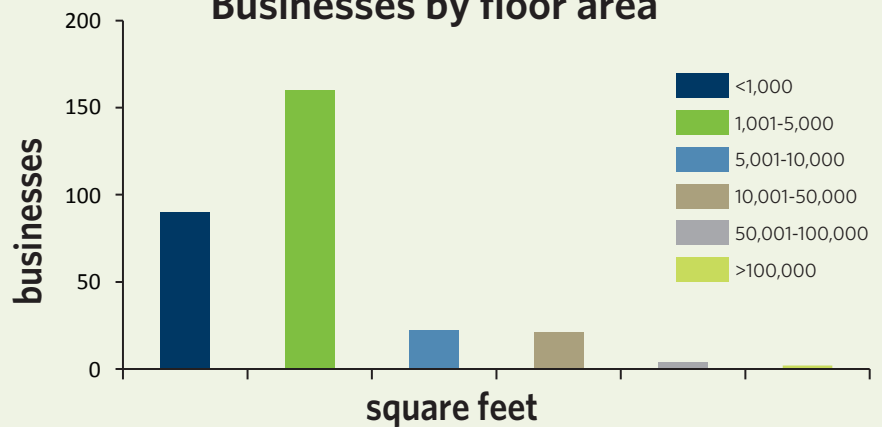
1,404,378
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



7
businesses
import

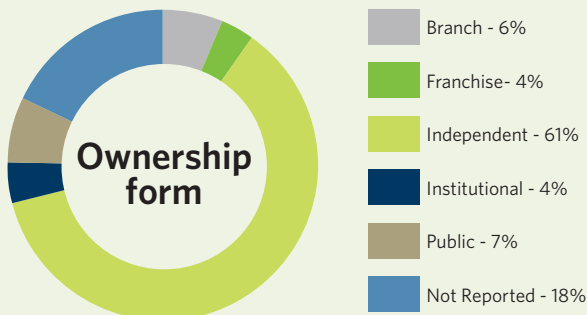
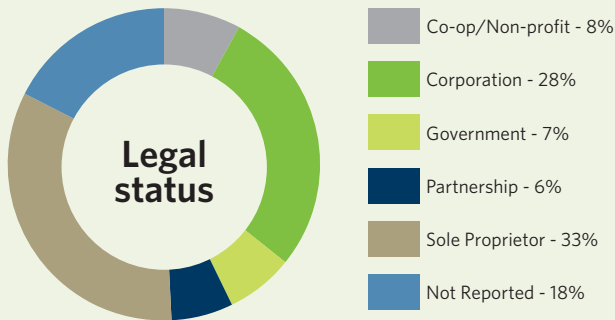


7
businesses
export

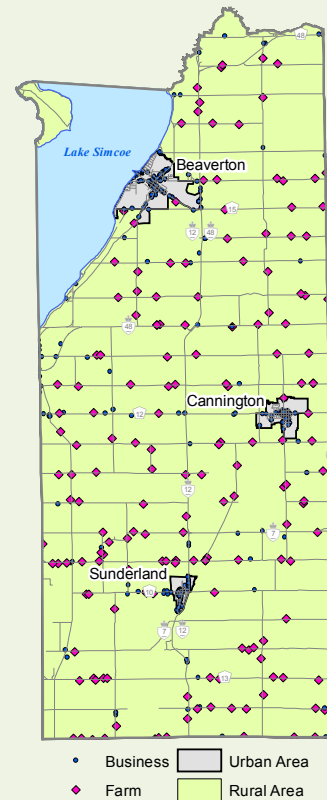
Businesses* by employment size



*Businesses not reporting employment have been excluded.



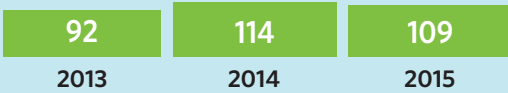
Business locations:



Clarington



113 vacant



20,252 jobs



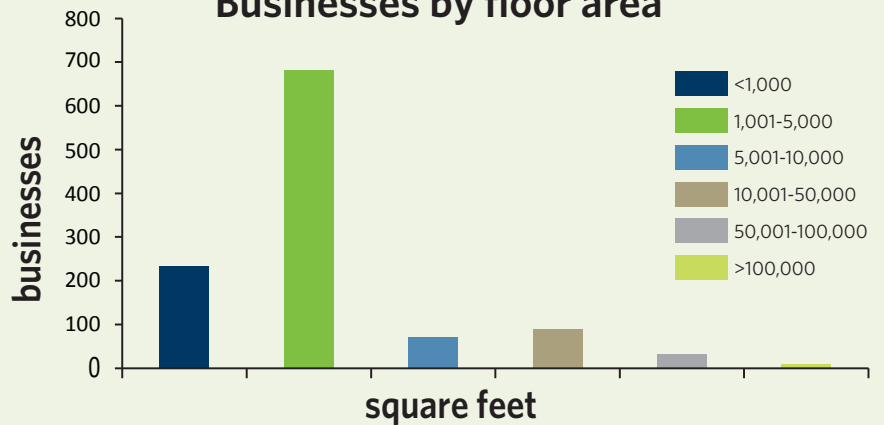
8,209,294
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



83
businesses
import

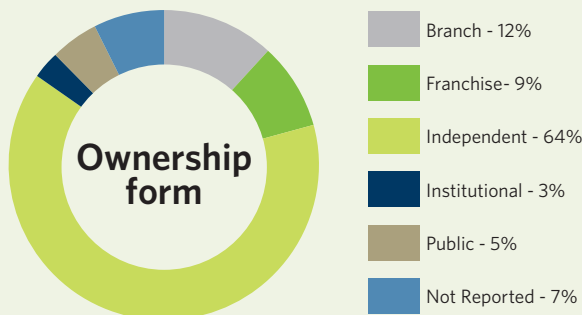
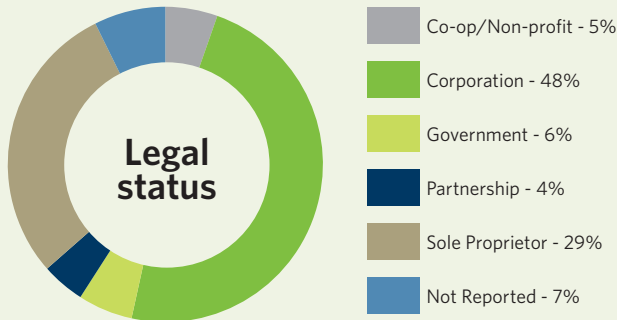


46
businesses
export

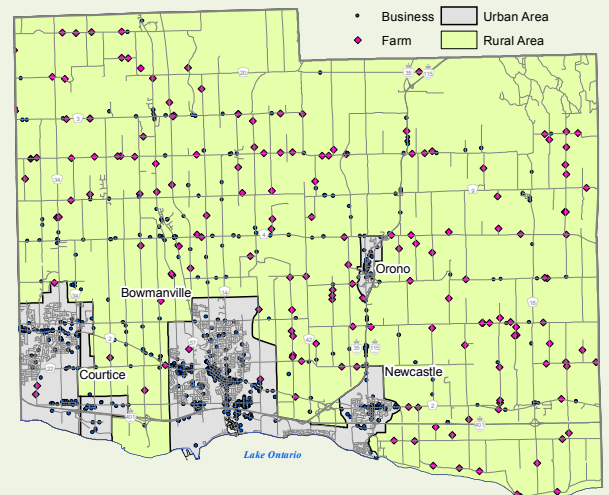
Businesses* by employment size



*Businesses not reporting employment have been excluded.



Business locations:



Oshawa



409 vacant



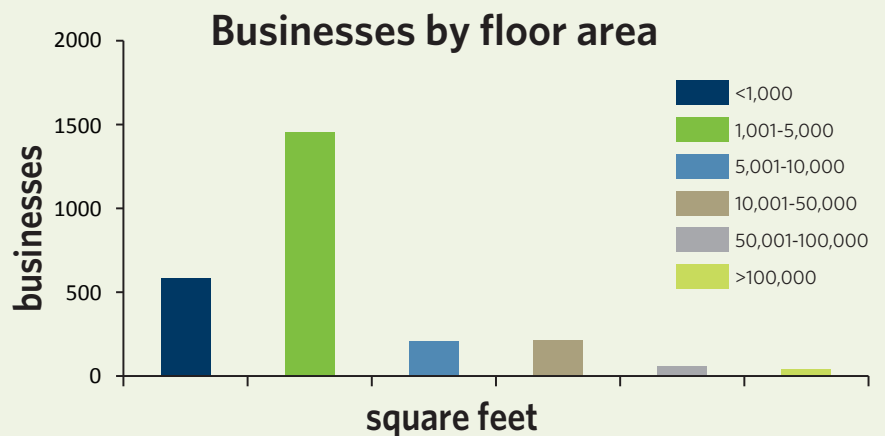
55,041 jobs



32,193,788
Floorspace (square feet)



Jobs by employment type



165
businesses
import

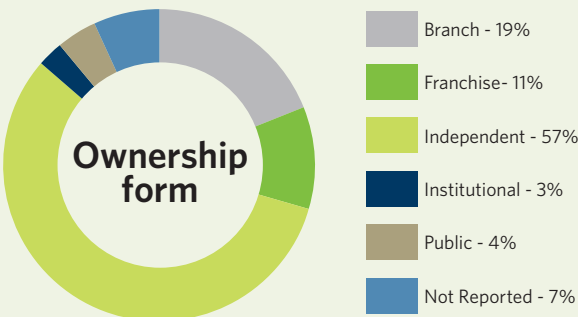
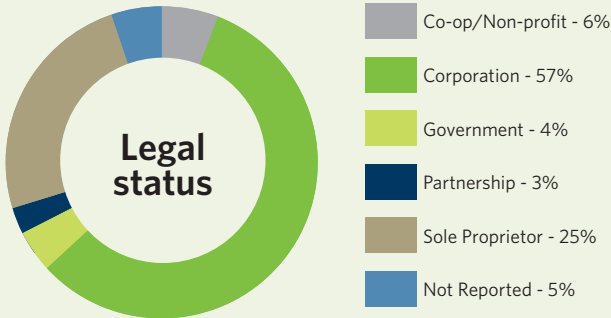


71
businesses
export

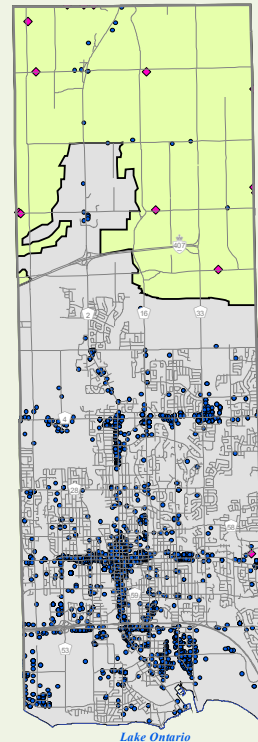
Businesses* by employment size



*Businesses not reporting employment have been excluded.



Business locations:



- Business
- ◆ Farm
- Urban Area
- Rural Area

Pickering



239 vacant



34,446 jobs



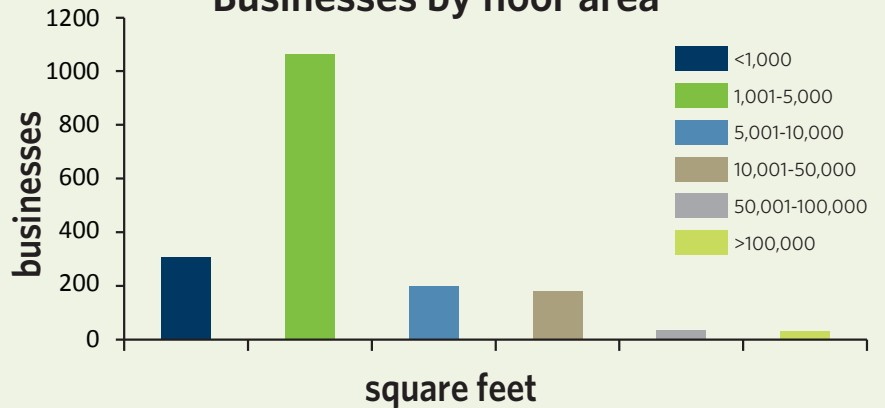
16,904,514
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



142
businesses
import

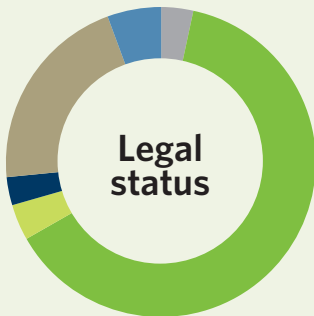


99
businesses
export

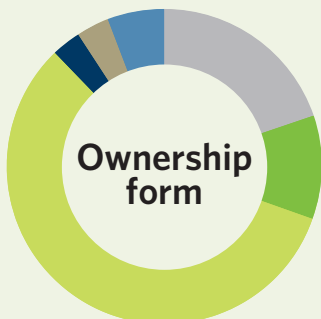
Businesses* by employment size



*Businesses not reporting employment have been excluded.

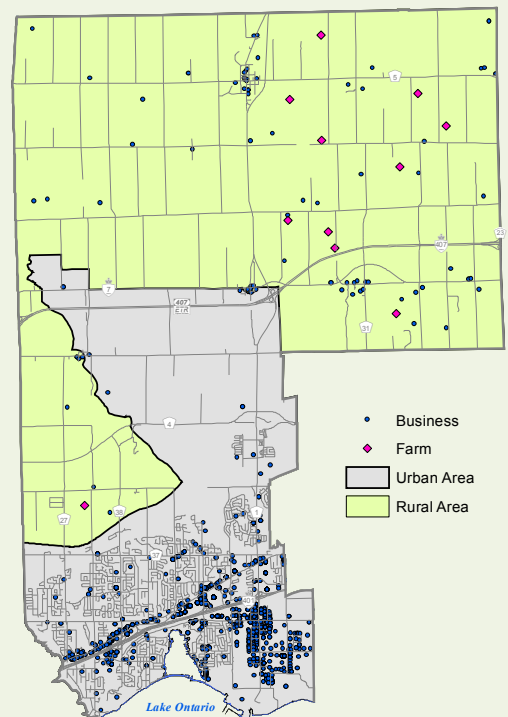


- Co-op/Non-profit - 3%
- Corporation - 63%
- Government - 4%
- Partnership - 3%
- Sole Proprietor - 21%
- Not Reported - 6%



- Branch - 20%
- Franchise - 11%
- Independent - 57%
- Institutional - 3%
- Public - 3%
- Not Reported - 6%

Business locations:



Scugog



64 vacant



7,049 jobs



2,383,433
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



42
businesses
import

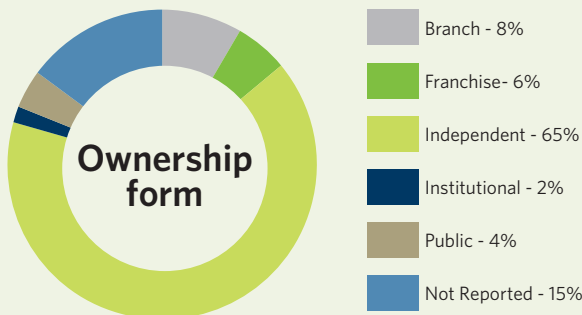
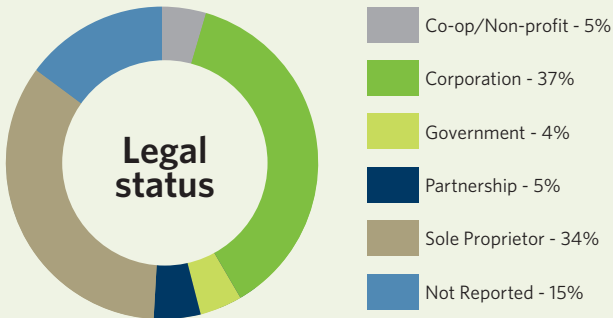


23
businesses
export

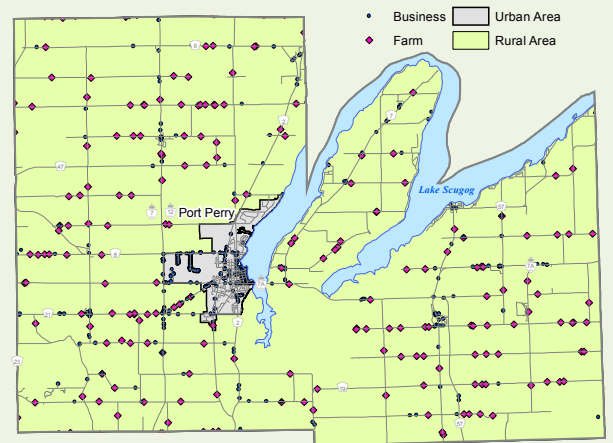
Businesses* by employment size



*Businesses not reporting employment have been excluded.



Business locations:



Uxbridge



43 vacant



6,621 jobs



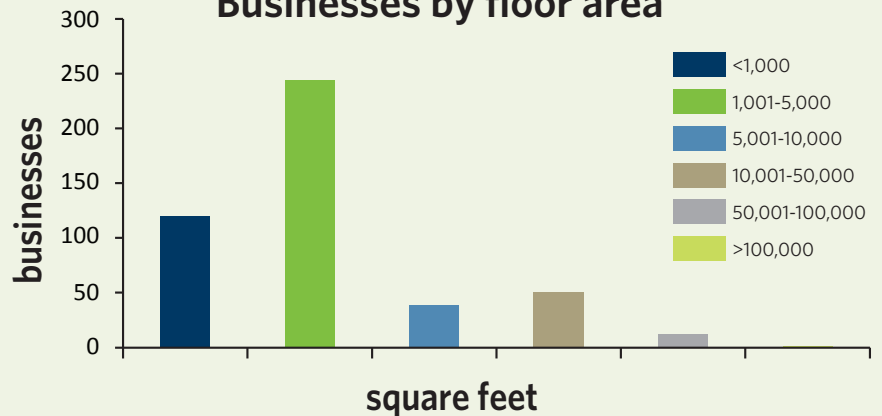
2,932,876
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



40
businesses
import

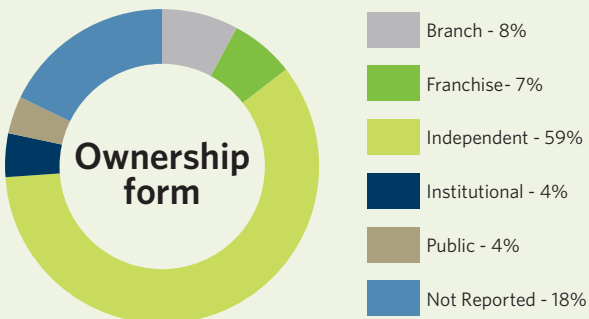
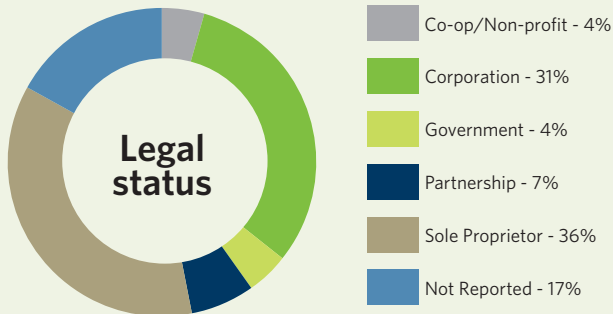


19
businesses
export

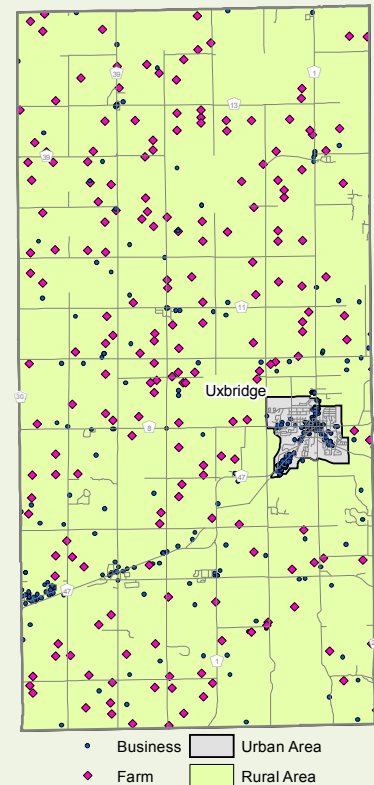
Businesses* by employment size



*Businesses not reporting employment have been excluded.



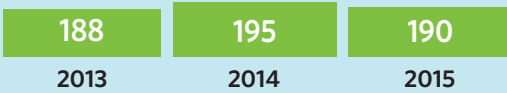
Business locations:



Whitby



212 vacant



40,435 jobs



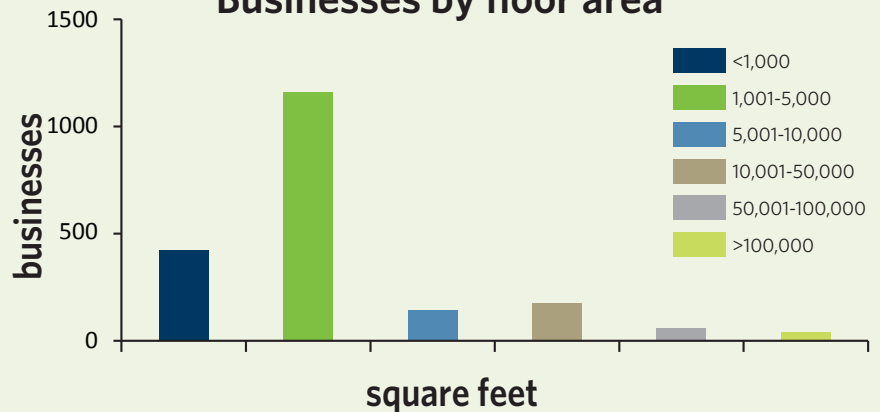
21,692,370
Floorspace (square feet)



Jobs by employment type



Businesses by floor area



140
businesses
import

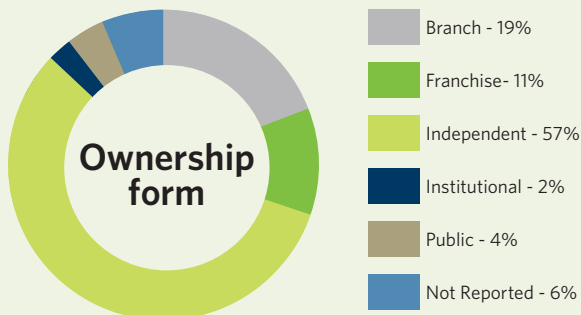
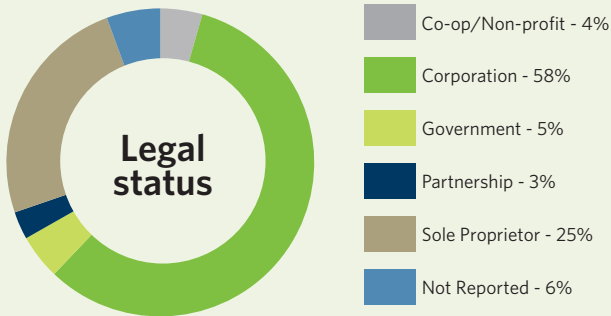


54
businesses
export

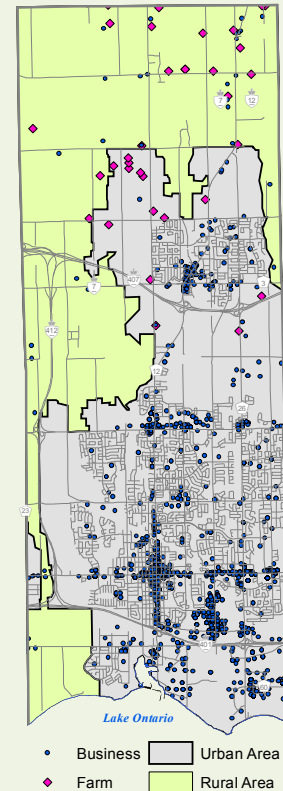
Businesses* by employment size



*Businesses not reporting employment have been excluded.



Business locations:







Glossary of Terms:

Businesses: Includes, but not limited to, professional offices, stores, restaurants, hotels, medical offices, industrial facilities, schools, government offices, hospitals, not for profit establishments, home based businesses. Vacant commercial and industrial locations are reported separately.

Business Sectors: The sectors are defined by the North American Industrial Classification System (NAICS) 2012 version. It is a standard classification system used throughout, Canada, the United States and Mexico.

Vacant: There is no business operating at a location. Includes vacant commercial, institutional and industrial locations.

Full-time jobs: Total number of workers, including self-employed owner operators, who work 30 hours a week or more.

Part-time jobs: Total number of workers who work less than 30 hours a week or more.

Seasonal jobs: Total number of workers who are considered as seasonal or temporary.

Floor space in square feet: The total floor space used by a business (covered area).

Import: If a business answers yes when asked about importing products and/or services into the country.

Export: If a business answers yes when asked about exporting products and/or services out of the country.

Legal Status: The legally recognized framework for conducting commercial activities including: sole-proprietor, partnership, corporation, cooperative/non-profit and government.

Ownership Form: The business ownership forms include: independent, franchise, branch, institutional and public. The ownership form of a business does not necessarily have any link to its legal status.



Ontario



Notes:

The Region's annual Business Count is conducted from May to August. It is conducted by a group of seven summer students primarily through short face-to-face interviews. The students are generally able to conduct each survey in less than five minutes. In the event a face-to-face interview is not possible, businesses have the option of returning the survey by mail, fax, or completing it on the Region's website. Large employers such as school boards and municipal government offices are contacted by phone or email.

Every effort is made to collect all of the survey information for each business. As the survey is voluntary, the data collected is incomplete for some businesses.

Home-based and mobile businesses are encouraged to complete the survey online. Farms are identified through signage including: signs identifying a location as a farm located on the property or barn; OFA signs; and, CFFA signs.

While all care and diligence has been used in processing, analysing, and extracting data and information, the Region of Durham does not warrant the information to be error free.



The Regional Municipality Of Durham
605 Rossland Rd. E., Whitby, ON L1N 6A3
905-668-7711 or 1-800-372-1102
www.durham.ca

If this information is required in an accessible
format, please contact 1-800-372-1102 ext. 2570



Interoffice Memorandum

Date: February 10, 2017

To: Committee of the Whole

From: Dr. Robert Kyle

Subject: Health Information Update – February 3, 2017

Health
Department

Please find attached the latest links to health information from the Health Department and other key sources that you may find of interest. Links may need to be copied and pasted directly in your web browser to open, including the link below.

You may also wish to browse the online Health Department Reference Manual available at [Health Department Reference Manual](#), which is continually updated.

Boards of health are required to “superintend, provide or ensure the provision of the health programs and services required by the [Health Protection and Promotion] Act and the regulations to the persons who reside in the health unit served by the board” (section 4, clause a, HPPA). In addition, medical officers of health are required to “[report] directly to the board of health on issues relating to public health concerns and to public health programs and services under this or any other Act” (sub-section 67.(1), HPPA).

Accordingly, the Health Information Update is a component of the Health Department’s ‘Accountability Framework’, which also may include program and other reports, Health Plans, Quality Enhancement Plans, Durham Health Check-Ups, Performance Reports, business plans and budgets; provincial performance indicators and targets, monitoring, compliance audits and assessments; RDPS certification; and accreditation by Accreditation Canada.

Respectfully submitted,

original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM
Commissioner & Medical Officer of Health

UPDATES FOR COMMITTEE OF THE WHOLE
February 3, 2017

Health Department Media Releases/Advisories/Publications

<https://goo.gl/Tcn2zL>

- Residents are encouraged to reduce mental health stigma in Durham Region (Jan 23)

FAX Abouts (on DurhamMD.ca – UserID: drhd; Password: health)

- Incoming: Suspensions for Secondary School Students (Jan 17)
- Revised New Ordering Format for Health Department Resources (Jan 18)
- Non-O157 *E. coli* and Testing (Jan 31)
- Norovirus and Oysters (Feb 3)

GOVERNMENT OF CANADA

Canadian Food Inspection Agency

<https://goo.gl/aVckuL>

- Government of Canada proposes new rules to strengthen food safety (Jan 21)

Employment and Social Development Canada

<https://goo.gl/xeihiO>

- Government of Canada improves accessibility for Canadians with disabilities within their workplaces and communities (Jan 17)

<https://goo.gl/gTQ13m>

- Employment Insurance Service Quality Review Report release (Feb 1)

Health Canada

<https://goo.gl/KADX2k>

- Message from the Minister of Health, National Non-Smoking Week, January 15-21, 2017 (Jan 18)

<https://goo.gl/9VRNTQ>

- Health Canada and Canadian Cancer Society launch renewed Break It Off campaign (Jan 31)

Innovation, Science and Economic Development Canada

<https://goo.gl/iUouKa>

- Government of Canada celebrates science as part of Canada 150 (Jan 19)

Public Health Agency of Canada

<https://goo.gl/bJJ1rL>

- Minister's Statement – Bell Let's Talk Day (Jan 25)

<https://goo.gl/gQAzwA>

- Government of Canada supports innovation to improve aging and brain health (Feb 3)

GOVERNMENT OF ONTARIO

Office of the Premier

<https://goo.gl/B6ZEf4>

- Ontario Helping Students to Gain Hands-On Job Experience (Jan 24)

<https://goo.gl/WHQPb2>

- Ontario Providing More Transit Funding for Cities and Towns Across the Province (Jan 27)

Ontario Ministry of Children and Youth Services

<https://goo.gl/Ft5W37>

- Helping More Children and Youth Access Mental Health Services (Jan 25)

Ontario Ministry of Education

<https://goo.gl/g7dGZN>

- Ontario Increasing Support for Indigenous Students (Jan 23)

<https://goo.gl/710T6v>

- Ontario Providing Students with More Math Support (Jan 31)

Ontario Ministry of the Environment and Climate Change

<https://goo.gl/gKCl4a>

- Ontario Taking Next Step to Protect Water Resources (Jan 18)

<https://goo.gl/VnGckQ>

- Ontario Making Electronic Vehicles More Affordable (Feb 1)

Ontario Ministry of Health and Long-Term Care

<https://goo.gl/6YbZCQ>

- New Supports to Help People in Ontario Quit Smoking (Jan 18)

<https://goo.gl/HJHZe5>

- Statement from Acting Chief Medical Officer of Health on Gastrointestinal Illness in Oysters (Feb 2)

Ontario Ministry of Research, Innovation and Science

<https://goo.gl/bDF8QG>

- Supporting Advanced Computing to Accelerate Discovery and Innovation in Ontario (Jan 27)

Ontario Ministry of Transportation

<https://goo.gl/SSFiH1>

- Ontario Providing More Transit Funding for Durham Region (Feb 1)

OTHER ORGANIZATIONS

Bell Canada

<https://goo.gl/MdclqW>

- It's Bell Let's Talk Day! Let's raise our voices together to keep Canada's mental health moving forward (Jan 25)

<https://goo.gl/0NNzqG>

- Bell Let's Talk Day 2017 is one for the record books with 131,70,010 total messages of support – and \$6,585,250.50 more funding for Canadian mental health (Jan 26)

Canadian Institutes of Health Research

<https://goo.gl/7S7EVh>

- Government of Canada kicks off Heart Health Month with investments in heart research (Feb 2)

Cancer Care Ontario

<https://goo.gl/V71J7A>

- Cervical cancer rates higher in women with abnormal cervical cells who don't get treated (Feb 2)

Heart and Stroke Foundation

<https://goo.gl/Ev5ccR>

- Heart & Stroke – The food and beverage industry is marketing our children and youth to death (Feb 1)

Institute for Clinical Evaluative Sciences

<https://goo.gl/QD0xio>

- Living near major traffic linked to higher risk of dementia (Jan 4)

<https://goo.gl/SbsEf1>

- One in 20 Ontario youth diagnosed with ADHD, and many prescribed an antipsychotic despite no other mental health diagnosis: study (Jan 18)

Office of the Privacy Commissioner of Canada

<https://goo.gl/tlZZ31>

- Majority of Canadians support Privacy Act reform, greater transparency by government, businesses: poll (Jan 26)

Office of the Provincial Advocate for Children and Youth

<https://goo.gl/iLyZdQ>

- Governments must act now to address suicide crisis in Northern Ontario First Nation communities (Jan 19)

<https://goo.gl/kcgoeP>

- Decision not to hold inquest into the death of Chazz Petrella is a “missed opportunity”, say Provincial Advocate for Children and Youth (Jan 31)

Ontario Medical Association

<https://goo.gl/fQnAqO>

- Ontario's doctors united in their fight against provincial government (Jan 29)

Ontario Provincial Police

<https://goo.gl/x3qLM8>

- Preliminary OPP Data Suggests Poor Behaviours On and Off Roads in 2016 (Jan 26)

Trillium Gift of Life Network

<https://goo.gl/JiKvza>

- Organ donation in Ontario increased by 30% in 2016 (Jan 31)

From: Lorraine Billings <Lorraine.Billings@ajax.ca>
Sent: February-01-17 11:52 AM
To: Chris Harris Whitby Clerk; clerks@clarington.net; Clerks; clerks@oshawa.ca; dleroux@town.uxbridge.on.ca; dshields@pickering.ca; JP Newman Scugog Clerk; Thomas Gettinby
Subject: Syrian and Iraqi Refugees
Attachments: Scanned from a Xerox Multifunction Device.pdf

Good Morning,

Please find attached a resolution regarding the above subject matter which was passed by Ajax Town Council at their meeting held Monday January 30, 2017.

Thanks

Lorraine Billings
Legislative Services Associate | Legislative & Information Services Town of Ajax
65 Harwood Ave. S. Ajax, ON L1S 2H9
E: lorraine.billings@ajax.ca
P: 905-619-2529, ext. 3314 | F: 905-683-1061

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C.S. - LEGISLATIVE SERVICES

Original To: CIP
Copy To: H. DROUIN
C.C. S.C.C. File
Take Appr. Action



TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 2H9
www.ajax.ca

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

February 1, 2017

Re: Syrian and Iraqi Refugees

Please be advised that the following resolution was passed by Ajax Town Council at its Meeting held January 30, 2017:

Whereas many citizen sponsors responded positively to the government's call in late 2015 for Syrian and Iraqi refugees to come to Canada; and

Whereas many groups raised money, undertook training and prepared to welcome a refugee family; and

Whereas, because of a change in policy by the Federal Government, many sponsorship groups and Groups of 5 are still waiting for a refugee family.

Whereas it has been shown that the best way to integrate refugees into Canadian society is with a group of citizens hosting them;

Therefore be it resolved that Council requests the Federal Government to take whatever steps are necessary to ensure that refugee families from Syria, Iraq and other countries are processed, and travel arrangements made, so the sponsorship groups and Groups of 5 that are ready to host such refugees can welcome those refugee families within three months;

That Council urges the Federal Government to provide whatever assistance and resources necessary to international refugees and all those affected by the recent executive order of the United States barring citizens from seven Muslim-majority nations from entering the United States; and further, that

This resolution be forwarded to Prime Minister Justin Trudeau, the Minister of Immigration, Refugees and Citizenship Ahmed Hussen, our local MP Mark Holland, all Durham Region municipalities, the Federation of Canadian Municipalities, and the Association of Municipalities of Ontario.

A copy of the Letter that prompted this action has been enclosed. If you require any additional information please do not hesitate to contact me, at 905-619-2529 ext 3342 or alexander.harras@ajax.ca

Sincerely

Alexander Harras
Manager of Legislative Services/Deputy Clerk

Copy: Ahmed Hussen, Minister of Immigration, Refugees and Citizenship
Mark Holland, MP Ajax, Ontario
Fr. Keith Wallace, Pastor, St. Bernadette's R. C. Parish
Michael Monk, Chair, Refugee Resettlement Group, St. Bernadette's R. C. Parish
All Durham Region Municipalities
Federation of Canadian Municipalities
Association of Municipalities of Ontario.



ST. BERNADETTE'S ROMAN CATHOLIC PARISH

21 Bayly Street East, Ajax, Ontario L1S 1P2

Tel: (905) 683-1533 Fax: (905) 683-0002

Web Site: www.saintbparish.org

Facebook: St. Bernadette Church Ajax

Refugee Resettlement Group

December 8, 2016

Town of Ajax Council Members;

A year ago Prime Minister Justin Trudeau and the federal government encouraged Canadians to step forward and support Syrian and Iraqi refugees coming to Canada. The response was overwhelming and many Canadians organized citizen sponsorship groups and Groups of 5. They raised the funds needed to support a family for a year, they went through training programs to learn how best to respond to the challenges the refugees would face, and they collected furniture and clothing. Some groups, recognizing the difficulty of securing housing for the family and understanding the family would be arriving soon, rented apartments.

Some groups welcomed their families in January and February of this year, but then unexpectedly the government cut off the flow of Syrian and Iraqi refugees at the beginning of March, and many sponsorship groups worried when a family might arrive for them. The government said families would be arriving in the next six months, or perhaps a year.

It was learned the chief problem for the government was that staff doing the processing of refugees in the Middle East - Turkey, Jordan and Lebanon - had been pushed to the limit in terms of work load, and they were released. After much pressure, the government restored some processing staff for a six week period beginning in June. This meant that some sponsorship groups have seen their family arrive in the last six months, but many groups are still waiting.

The government has since said there is no longer any priority for Syrian or Iraqi refugees, and they will have to wait two or three or more years, just like refugees from other countries.

This has been a depressing learning process for many citizen sponsors, particularly learning what a low priority the government has set on permitting refugees, whether from Syria, Iraq or elsewhere, to enter Canada, particularly when there are so many supportive groups willing to host them.

We believe the government should be moving quickly to ensure refugees are brought to Canada for any sponsorship groups registered with a Sponsorship Agreement Holder, or any Group of 5, whether the refugee is from Syria, Iraq or from any other country, so those refugees may arrive in Canada within three months. This may require the government to put processing staff in the field without delay – as well as in the central processing office in Winnipeg – and it may require the government to make special arrangements regarding transportation for those refugees. Neither of these changes are difficult for the government to do: it just requires political will. We believe nudges from municipal councils across the country will enhance that political will.

Sincerely

Michael Monk

Refugee Resettlement Group Chair

Fr. Keith Wallace

Pastor – St Bernadette's R.C. Parish



ST. BERNADETTE'S ROMAN CATHOLIC PARISH

21 Bayly Street East , Ajax, Ontario L1S 1P2

Tel: (905) 683-1533 Fax: (905) 683-0002

Web Site: www.saintlbparrish.org Facebook: St. Bernadette Church Ajax

Refugee Resettlement Committee

December 8, 2016

Proposed Resolution to the Ajax Town Council

Here is a resolution which we ask the AJAX Town Council to consider:

-Whereas many citizen sponsors responded very positively to the government's call in late 2015 for Syrian/Iraqi refugees to come to Canada; and

-Whereas many groups raised money, undertook training and generally prepared to welcome a refugee family; and

-Whereas, because of a change in policy by the federal government, many sponsorship groups and Groups of 5 are still waiting for refugee family, including an estimated 2-3 such groups in our municipality; and

-Whereas it has been shown that the best way to integrate refugees into Canadian society is with a group of citizens hosting them;

Therefore; Be it resolved that Council requests the federal government to take whatever steps are necessary to ensure that refugee families both from Syria, Iraq and other countries are processed, and travel arrangements made, so the sponsorship groups and Groups of 5 that are ready to host such refugees can welcome those refugee families within three months; and further that,

The Clerk of Council forward this resolution to Prime Minister Justin Trudeau, the Minister of Immigration, Refugees and Citizenship John McCallum and our local MP Mark Holland; and further that,

The Mayor contact the offices of the Prime Minister, the Minister of Immigration and our MP Mark Holland to stress the need to act on this matter.

Sincerely

M. Wallace

Refugee Resettlement Group-Chair

Fr. Keith Wallace

Pastor – St Bernadette's R.C. Parish



Town of Whitby
Office of the Town Clerk
 575 Rossland Road East, Whitby, ON L1N 2M8
 www.whitby.ca

C.S. - LEGISLATIVE SERVICES

Original
To: CIP
Cop /
To: M. GASKAL
A. JAFFER
C.C. S.C.C. File
Take Appr. Action

February 2, 2017

Honourable Bill Mauro, Minister of Municipal Affairs
 Ministry of Municipal Affairs
 77 Bay Street – 13th Floor
 Toronto ON M5G 2E5

Re: Bill 68, Modernizing Ontario's Municipal Legislation, 2016

Please be advised that at a meeting held on January 30, 2017, the Council of the Town of Whitby adopted the following recommendation:

Whereas Bill 68, Modernizing Ontario's Municipal Legislation, 2016 received first reading on November 16, 2016;

And Whereas the Council of the Town of Whitby applauds many of the proposed amendments but continues to encourage revisions or consideration of other amendments necessary for municipal operations and financial sustainability that are not included in Bill 68;

Now Therefore Be It Resolved:

1. That the following proposed amendments to the Municipal Act and Municipal Conflict of Interest Act to clarify and broaden the powers granted to municipalities be applauded:
 - a) Providing a clear and concise definition of what constitutes a 'meeting';
 - b) Expanding the number of discretionary exemptions for entering into a closed meeting to consider confidential information;
 - c) Giving Integrity Commissioners the power to self-initiate investigations and provide advice to councils and local boards about their codes of conduct and Municipal Conflict of Interest Act (MCIA) obligations;
 - d) Inclusion of a statement of principle in the MCIA and a broader range of penalties for members found to be in contravention.
2. That given the recent changes to the Municipal Elections Act to ban corporate and union donations, in conjunction with proposed changes to limit the self-financing of campaigns, the Province be encouraged to:
 - a) Investigate ways to ensure a level playing field between incumbents and challengers;

-2-

- b) Determine ways that the Province and municipalities can assist in educating and informing voters to increase awareness and turnout.
3. That the following proposed amendments to the Municipal Act and Municipal Conflict of Interest Act be further considered for the purpose of ensuring clarity and preventing unintended consequences:
- a) The proposed discretionary exemption to allow consideration of "certain third party information supplied in confidence" in a closed meeting should be clarified, by further defining 'third party information' and 'supplied in confidence';
 - b) The proposed amendment to the MCIA that would allow a 'person', which could include a non-resident, corporation or municipality to apply to a judge for determination on whether a member violated the MCIA, be removed in favour of the existing requirement that only an 'elector' can apply for such determination
 - c) The Town opposes the proposal to allow an Integrity Commissioner to make an application to court for a judicial decision on whether a Member of Council has violated the MCIA, given the untenable position this would place the Integrity Commissioner and municipality; this could be further exacerbated by the potential for the court to rule in the Member's favour which would result in the municipality paying for both the Integrity Commissioner to bring the court application and to defend the court application for the Member as per the Town's Indemnification By-law.
4. That this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments; and,
- That the following amendments not proposed through Bill 68 be given further consideration and be incorporated with the proposed legislative changes:
- a) The additional revenue and taxation powers granted to the City of Toronto, such as the land transfer tax, should be expanded to all municipalities given the unsustainable nature of supporting municipal services primarily from revenue generated through the property tax levy.
5. That the above resolution and the Memorandum from the Commissioner of Legal and By-law Services dated January 23, 2017 be circulated to the Association of Municipalities of Ontario, Area Municipalities, Minister of Municipal Affairs and local MPP.

Should you require further information, please do not hesitate to contact the undersigned at 905-430-4302.

Christopher Harris
Town Clerk

Attach.

Copy: Association of Municipalities of Ontario (AMO)
Cheryl Bandel, Acting Regional Clerk, Regional Municipality of Durham
Nicole Wellsbury, Town Clerk, Ajax
Thom Gettinby, CAO/Clerk, Township of Brock
Anne Greentree, Municipal Clerk, Clarington
Andrew Brouwer, City Clerk, City of Oshawa
Debbie Shields, City Clerk, City of Pickering
John Paul Newman, Municipal Clerk, Township of Scugog
Debbie Leroux, Clerk, Township of Uxbridge
Lorne Coe, M.P.P., Whitby-Oshawa

W. Mar, Commissioner of Legal and By-Law Services/Town Solicitor



Memorandum

Legal and By-law Services

Legal Services Division

To: Mayor Mitchell and Members of Council
CC: Doug Barnes, Chief Administrative Officer
Chris Harris, Town Clerk
From: Warren Mar, Commissioner of Legal and By-law Services/Town Solicitor
Date: January 23, 2017
File #: N/A
Subject: Update on Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2016

PURPOSE

The purpose of this memo is to provide Council with: an update on the Province of Ontario's review of municipal legislation and Bill 68 (Modernizing Ontario's Municipal Legislation Act, 2016); a summary of how Bill 68 responds to Council's previous recommendations; and additional context to the Region of Durham Report #2017-COW-9 on this same subject matter.

BACKGROUND

On October 13, 2015, Council considered Report CAO 04-15 Re: Municipal Legislation Review. This report was presented to Council in response to the Ministry of Municipal Affairs and Housing (as it was then known) commencing its review of the Municipal Act, 2001 and the Municipal Conflict of Interest Act ("MCIA"). As part of that review, the Ministry invited submissions from municipalities, organizations, and individuals across the province regarding changes to Ontario's municipal legislation, to address accountability and transparency, municipal financial stability, and responsive and flexible municipal government. A copy of Report CAO 04-15 is attached to this memo for Council's reference.

At that meeting, Council adopted the following recommendation:

- "1. That the comments contained in Section 5 of Report CAO 04-15 of the Chief Administrative Officer be endorsed; and,
2. That Report CAO 04-15 be circulated to the Ministry of Municipal Affairs and Housing and all area municipalities including the Region of Durham as the Town's comments and suggested changes to the Municipal Act and the Municipal Conflict of Interest Act."

The time period for making formal submissions closed on October 31, 2015. Since that time, the Ministry has been considering submissions and changes to municipal legislation, and on November 16, 2016 introduced Bill 68 to the Ontario Legislature. Bill 68 is currently in 2nd Reading, and may be subject to further revision by the Legislature up to the time it passes and receives Royal Assent.

While the time period for submissions to the Ministry on municipal legislation reform has passed, Bill 68 is still open for public consideration and comment as part of its passage through the Ontario Legislature.

Region of Durham staff provided an update report (#2017-COW-9) to the Region's Committee of the Whole on January 11, 2017 regarding Bill 68. A copy of that report is attached to this memo.

DISCUSSION

Based on Council's previous direction, and the comments contained in Section 5 of Report CAO 04-15, Bill 68 addresses most of the Town's comments and suggestions as part of the municipal legislation review.

A summary of the outcome of the comments in Report CAO 04-15 is as follows, utilizing the information contained in Region of Durham Report #2017-COW-9:

Municipal Act, 2001

- 1. To diversify the municipal revenue base, incorporating into the Municipal Act, 2001 the same taxing authority that resides in the City of Toronto Act, 2006:** The Ministry did not include the same taxing authority that the City of Toronto enjoys under s. 267 of the City of Toronto Act, 2006. As such, Toronto remains a unique municipality in the province as it has a wider array of available revenue and taxation tools (such as a municipal land transfer tax) than any other provincial municipality.
- 2. Clarifying several areas of the Municipal Act, 2001, including the definition of a "meeting":** The legislation was clarified in certain key areas, including the definition of a "meeting". The definition of "meeting" is proposed to mean any regular, special or other meetings of council, or of certain local boards or committees, where a quorum is present and where members discuss or otherwise deal with matters in a way that materially advances the business or decision making of the relevant body.
- 3. Apply prudent investment standards to the One Investment Program, which would enable this pooled investment authority to provide its participants with greater diversification:** A new section 418.1 permits a municipality that meets certain requirements to invest money that it does not immediately require in any security, in accordance with the section and the regulations. A municipality that invests money under the section must exercise the care, skill diligence and judgment that a prudent investor would exercise in making such an investment. It will have to be seen how O. Reg. 438/97 (Eligible Investments and

Related Financial Agreements) will be amended to reflect the prudent investor provisions. The Region of Durham's Commissioner of Finance will be providing a further report on various fiscal sustainability and financial matters.

4. **Develop a provision to clearly provide parental leave for mayors and councillors by cross-referencing the parental leave legislation, and ensuring that the parental leave does not require authorization from council and is not considered an absence from meetings:** This has been incorporated in a new subsection 259(1.1).
5. **Permit a council to establish a policy regarding participation at its meetings, committees, and local board meetings regarding telephone or video conferencing:** This has been incorporated in a new subsection 238(3.1), but it also states that such members participating through electronic means shall not be counted towards the quorum for the meeting – meaning that such members would not be able vote on a matter being discussed.
6. **Make changes to ensure fair representation on upper-tier councils, including a requirement for a substantive and public review of upper-tier council compositions at least once every three terms of council:** Amendments to sections 218, 219, and 221 address the composition of upper-tier councils, including the requirement for an elected regional chair and a mandatory review of upper-tier council composition following every second election after the 2018 regular elections.

Municipal Conflict of Interest Act

1. **Create some type of enforcement branch (possibly an independent municipal or provincial officer) to receive, investigate, and bring forward to court conflict of interest complaints:** Integrity Commissioners will have an increased role in receiving and investigating MCIA complaints. Under a new section 223.4.1 to the Municipal Act, 2001, Integrity Commissioners will have the power to apply directly to a judge upon completion of an investigation under the MCIA to determine if a member has contravened the MCIA.
2. **Improve the MCIA in a manner that better serves to clarify an elected official's determination of what is a "pecuniary interest", what processes might be employed as an alternative to the courts, and re-evaluate the current penalties:** The current penalties for a violation of the MCIA are proposed to be expanded in section 9, including penalties such as a reprimand of the member or the suspension of remuneration of the member for up to 90 days.
3. **Restructure the existing municipal accountability framework in a way that allows elected officials to understand their obligations and to conduct themselves in a way that complies with those obligations:** Proposed changes to the MCIA will require council members to provide a written statement to the Clerk of the nature of a pecuniary interest, as opposed to a simple verbal statement, where a member believes that they have a conflict.

4. **The MCIA should be updated to incorporate modern language and overarching principles of ethics and integrity:** While new, modern wording is not specifically proposed, a new section 1.1 sets out the principles upon which members of council should conduct their duties in an ethical manner.
5. **Elected officials should be able to seek advice from an Integrity Commissioner for MCIA matters as well as municipal code of conduct advice, and they should be able to rely on the advice received:** These provisions have been incorporated in amendments to the Municipal Act, 2001 and subsection 9(2) of the MCIA.
6. **An appointed municipal Integrity Commissioner should be able to investigate complaints related to conflict of interest matters under the MCIA, with the authority to impose penalties:** The new section 223.4.1 of the Municipal Act, 2001 proposes to grant Integrity Commissioners the authority to investigate potential MCIA violations at their own initiative, but they would still have to apply to a judge for a final ruling and imposition of penalties.
7. **Where an Integrity Commissioner has the ability to remove someone from office for an offence under the MCIA, there should be a process for judicial review:** As the changes to the Municipal Act, 2001 do not contemplate granting an Integrity Commissioner the power to apply penalties for MCIA violations, this is a moot issue.
8. **An accountability framework should give clear authority and set out safeguards to prevent and to address frivolous and vexatious complaints:** This was not addressed in the proposed changes to the MCIA.
9. **Require that accountability and transparency training is completed within 90 days of taking office:** This was not addressed in the proposed changes to the MCIA.
10. **Rectify the dual standard where the City of Toronto is exempt from “final oversight” of the Ontario Ombudsman, but not other municipal governments that appoint their own municipal ombudsman:** This was not addressed in the proposed changes, and as such subsections 14(4.2) and (4.3) of the Ombudsman Act would remain.

In addition, a number of concerns should be highlighted with the changes proposed in Bill 68:

- **Who can bring forward a complaint under the MCIA:** Under proposed changes to the MCIA, section 8 would be revised to permit “any person” to apply to a judge for a determination of whether a member of a municipal council has violated the MCIA. Under the current wording, only an “elector” is permitted to bring such an application. A “person” is considered in common law to include a corporation, and under the Municipal Act, 2001, the definition of a “person” includes a municipality unless the context otherwise requires.

This has the potential of allowing other entities, such as corporations – and even a municipal corporation – from bringing forward a complaint. The end result would be that a council could direct the municipal corporation to commence an application in court against one of its council members for a possible violation of the MCIA, at the municipality's expense.

- **The definition of “materially advances” remains an issue:** The proposed changes to the definition of a meeting use the term “materially advances” in order to describe when a meeting takes place. However, in his closed session meeting investigations, the provincial Ombudsman has not recognized a difference between “materially” advancing matters in closed session education meetings, and simply advancing matters. As such, clarity is lacking in interpreting how and when a meeting “materially” advances matters.
- **Nothing is included to support the engagement of electors during municipal elections:** Current municipal legislation considers a municipality's role during an election as passive, with the main goal of conducting a fair, open, impartial, and transparent election process. There is no specific mandate for municipalities to have a public engagement process in the Municipal Elections Act, 1996, even though it is considered a best practice. Unlike Elections Ontario, municipalities do not have the mandate, tools, or provincial support to engage the public during elections to encourage voter participation.
- **Closed meeting opportunities may be too broad:** The proposed amendments to the section 239 reasons for closed meetings expand the opportunities for closed session discussions between council members, but they also contain provisions that are broad and require clarification. For example, the proposed new ability to have a closed session meeting to consider matters involving a trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary value or potential monetary value is so broad that it could encompass a discussion about awarding contracts for facility repairs, or a negative auditor's report.
- **Municipalities may end up bearing the cost of an Integrity Commissioner's self-initiated MCIA investigation:** As previously mentioned, the new section 223.4.1 of the Municipal Act, 2001 proposes to grant Integrity Commissioners the authority to investigate potential MCIA violations at their own initiative. However, given that many Integrity Commissioners are on contract (including the Town's Integrity Commissioner), the cost of such an investigation would likely be charged back to the municipality. Furthermore, if the Integrity Commissioner determined that an application should be made to court for a judicial decision on whether a member violated the MCIA, then the municipality could bear the cost of such legal action, including the cost of independent lawyers retained by the Integrity Commissioner to bring forward such an application. This would put a municipality in the position of funding a conflict of interest application in court against one of its council members, without any input or approval by council.

- **Municipal site alteration by-laws would apply to areas that are currently subject to conservation authority regulations regarding the placement of fill:** Under an amendment to section 142 of the Municipal Act, 2001, it is proposed that a municipal site alteration by-law would apply over conservation authority regulated areas, creating a dual layer of bureaucracy for fill activities in those areas. Currently, the Town's fill control by-law cannot apply in areas that are subject to a CLOCA fill regulation. As such, the province does not appear to be interested in uploading the regulation of the fill industry, but instead is continuing to allow municipalities to have increasing jurisdiction over site alteration issues.

Town staff will continue to monitor Bill 68 as it progresses through the legislative process, and will report back to Council with any further changes to Bill 68, including any impact it may have on the Town's operations once it receives Royal Assent. It is understood that the Legislature will continue its review and debate on Bill 68 once it resumes sitting after Family Day.

ATTACHMENTS

Attachment #1: Town of Whitby Report CAO 04-15
Attachment #2: Region of Durham Report #2017-COW-9

Warren Mar
Commissioner of Legal and By-law Services/Town Solicitor



Town of Whitby Report

Report to: Operations Committee
Date of meeting: October 5, 2015
Department: Office of the Chief Administrative Officer

Report Number: CAO 04-15
File Number(s): G20

Report Title: Municipal Legislation Review

1. Recommendation:

1. That the comments contained in Section 5 of Report CAO 04-15 of the Chief Administrative Officer be endorsed; and
2. That Report CAO 04-15 be circulated to the Ministry of Municipal Affairs and Housing and all area municipalities including the Region of Durham as the Town's comments and suggested changes to the Municipal Act and the Municipal Conflict of Interest Act.

2. Executive Summary:

The Ministry of Municipal Affairs and Housing (MMAH) is undertaking a municipal legislation review of the The Municipal Act; and the Municipal Conflict of Interest Act (MCIA). The review focuses on three main areas being,

- Accountability and Transparency;
- Municipal Financial Stability; and
- Responsive and Flexible Municipal Government.

3. Origin:

The Province of Ontario undertakes a review of the Municipal Act every five (5) years, and in 2015 is also undertaking a review of the Municipal Conflict of Interest Act. The deadline for submissions to the Province is October 31, 2015.

4. Background:

Report to: Operations Committee
Report number: CAO 04-15

As part of the consultation for this Review, the Province is soliciting feedback from municipalities, organizations, elected officials, experts, and Ontarians about how this legislation might be improved.

Ontario municipalities have the opportunity to help shape provincial legislation by submitting comments and suggested changes pertaining to the Municipal Act and MCIA.

5. Discussion/Options:

The Municipal Act and MCIA provide the primary legislative framework for Ontario municipalities, setting out roles, responsibilities and powers. To ensure that local government remains strong and financially stable, it is imperative that they have the tools to be flexible, responsive and accountable to the people they serve. Based on the research conducted through the Association of Municipalities of Ontario (AMO) as well as the feedback received from Town of Whitby Council and the Town of Ajax, the following is proposed as feedback to the Ministry with respect to the Municipal Act and the MCIA:

Municipal Act

1. To diversify the municipal revenue base, incorporate into the Municipal Act the same taxing authority that resides in the City of Toronto Act as outlined in AMO's submission concerning the 2015 Municipal Act Five-Year Review and Conflict of Interest Review (see Appendix #1).
2. The Municipal Act's broad authority and natural person powers, rather than specifying precise, detailed authorities, remains a sound, appropriate framework for governing. There are several areas of the Act that could be expanded or clarified. For example, there is a need to better define what is a "meeting", given that the common law definition used by many municipal governments to guide them is different from the definition applied by the Ontario Ombudsman.
AMO suggests that the common law definition of meeting be included in the Act to provide clarity and consistency for all participants. They suggest that a meeting be defined as "when a quorum of elected officials gathers to deal with matters which would ordinarily form the basis of council or local board or committee's business and acts in such a way as to move them materially along the way."
3. Apply prudent investment standard to the One Investment Program, which would enable this pooled investment authority to provide its participants with greater diversification. It would provide for the management of funds based on return potential and risk rather than the "legal list" approach of the statute.
4. To lend further clarity to the Act, develop a provision to clearly provide parental leave for Mayors and Councillors by cross-referencing the parental leave legislation, and ensuring that the parental leave does not require authorization from Council under the Municipal Act, and it does not constitute an absence from the meetings of Section 259 (1).

5. Permit a council to establish a policy, if it chooses, on when participation at its meetings, committees, and local board meetings might be conducted by using telephone or video conferencing.
6. There are current deficiencies in the Municipal Act which may impede the maintenance of fair representation on upper-tier Councils. The Town of Ajax has provided a submission to MMAH (see Appendix #2) with respect to this issue which proposes the following amendments to Section 218 and 219:
 - a. That municipalities undertake substantive and fully public representation reviews at least once in every three terms of Council (12 years) and implement the changes required to maintain fair and effective representation;
 - b. This review period shall be deemed to commence on the date of the last regular election for which the composition of the upper-tier council was changed. For example, any upper-tier Council with a composition that is unchanged from the 2006 regular election must complete a representation review in time for any required changes to be implemented for the 2018 regular elections;
 - c. That these reviews and any proposals to either change or maintain the existing council composition may be appealed by any lower-tier municipality or elector of the municipality to the OMB and the Board may make an order to change the composition of the upper-tier Council as it deems appropriate; and
 - d. That the rights of electors under Section 223 (1) of the Municipal Act to petition a municipality to conduct a ward boundary review be extended to also apply to electors in a Regional municipality wishing to request an upper-tier Council composition review.

Conflict of Interest Act

1. While the Municipal Conflict of Interest Act guards against corruption directly, there is no method of enforcement available. A branch of the police force, or an independent municipal or provincial officer should be charged with receiving complaints, investigating them, and bringing them to court where there is enough evidence to suggest a breach has occurred.
2. There is a need to improve the MCIA in a manner that better serves to clarify an elected official's determination of what is a "financial interest", what processes might be employed as an alternative to the courts, and reevaluation of penalties. The mandatory removal from office for contravening section 51 of the MCIA is an excessive penalty and the Province should reevaluate this instrument.
3. The existing municipal accountability framework is confusing and needs to be restructured in a way that allows elected officials to understand their obligations and to conduct themselves in a way that complies with those obligations.

4. The term “pecuniary interest” is an outdated term. The MCIA should be updated to incorporate modern language and overarching principles of ethics and integrity.
5. Elected officials should be able to seek advice from a municipal integrity commissioner for MCIA as well as municipal code of conduct advice, and they should be able to rely on the advice received. The provincial integrity commissioner could be the default advisor for municipal governments that have not appointed their own integrity commissioner.
6. An appointed municipal integrity commissioner should be able to investigate complaints related to conflict of interest matters under the MCIA, with the authority to impose penalties.
7. Where an integrity commissioner has the ability to remove someone from office for an offence under the MCIA, there should be a process for judicial review.
8. An accountability framework should give clear authority and set out safeguards to prevent and to address frivolous and vexatious complaints.
9. Require that accountability and transparency training is completed within 90 days of taking office.
10. Rectify the dual standard where the City of Toronto is exempt from “final oversight” of the Ontario Ombudsman, but not other municipal governments that appoint their own municipal ombudsman.

6. Public Communications/Plan:

Information regarding the Municipal Legislation Review was posted on the Town’s website, and was also circulated via the Town’s Social Media Outlets. Furthermore, all Town staff were apprised of the Review and provided with the information necessary for them to provide feedback to the Province collectively or singularly.

7. Considerations:

7.1. Public

Ontarians have an opportunity to submit comments by visiting the Province’s Municipal Legislation page and completing the online form provided. They can also email their comments or submit them via mail.

7.2. Financial

Not applicable

7.3. Impact on and input from other Departments/Sources

Not applicable

7.4. Corporate and/or Department Strategic Priorities

This report supports the Whitby Community Strategic Plan objective in its pursuit of achieving excellence in local government. Further, it supports the Town

Report to: Operations Committee
Report number: CAO 04-15

Council's goal to strive to continuously improve the effectiveness and efficiency of service delivery.

8. Summary and Conclusion:

In conclusion, the proposed feedback in Section 5 is recommended for Council's endorsement and submission to the Province as the Town's comments and suggested changes to the Municipal Act and MCIA.

9. Attachments:

Appendix #1: AMO Submission to the Province

Appendix #2: Town of Ajax Submission to the Province

For further information contact:

Shrishma Davé, Legislative Coordinator, x2226

Original Approved and Signed.

Susan Cassel, Acting Town Clerk, x2364

Original Approved and Signed.

Robert Petrie, Chief Administrative Officer, x2211



The Regional Municipality of Durham Report

To: Committee of the Whole
From: Commissioner of Corporate Services
Report: #2017-COW-9
Date: January 11, 2017

Subject:

Bill 68 – *Modernizing Ontario's Municipal Legislation Act, 2016*

Recommendations:

THAT the Committee of the Whole receive for information this report on the *Modernizing Ontario's Municipal Legislation Act, 2016 (Bill 68)*

1. Purpose

1.1 This report is in response to a direction given at the Committee of the Whole of December 7, 2016 to report back on the proposed amendments to various statutes contained in Bill 68. In particular, Staff were directed to provide some detail in relation to the amendments to the role of the Integrity Commissioner and proposed amendments to the *Municipal Conflict of Interest Act* ("MICA").

2. Background

2.1 On November 16, 2016, the Government of Ontario introduced Bill 68. This Bill proposes amendments to several statutes (listed in Appendix 'A'), including three key pieces of municipal legislation discussed below.

2.2 The *Municipal Act, 2001* ("Municipal Act") sets out many of the roles, responsibilities and powers of Ontario's municipalities. The *City of Toronto Act, 2006* sets a similar framework specifically for the City of Toronto. MICA sets out conflict of interest rules for municipal council members and members of local boards. This report speaks only to the proposed amendments to the Municipal Act and MICA with particular focus upon those amendments which are relevant to the role of the Integrity Commissioner.

- 2.3 The Province conducted a public review of the three pieces of municipal legislation in 2015. Region of Durham provided a response to this review through Commissioner's Report Number 2015-A-51. The review was meant to identify potential solutions and focused on the themes of accountability and transparency, municipal financial sustainability and responsive and flexible service delivery.
- 2.4 The proposed changes in Bill 68 responded to concerns heard from the public, municipal councils and staff during the review. At the time of writing of this report, Bill 68 entered second reading as of November 29, 2016 and is in debate stage.
- 2.5 While this report provides a summary of the more significant proposed amendments, it must be kept in mind as Bill 68 enters third reading that the complexion of Bill 68 is likely to change. Thus most organizations, such as the AMCTO, have provided only summary commentary on the potential effects of Bill 68. This report articulates on some of those insights and proposed amendments.

3. Effect of proposed amendments to the Municipal Act

- 3.1 A summary of the amendments to the Municipal Act are the following:

a) Community Councils

Amendments are proposed to authorize the establishment and delegation of powers and duties to community councils.

b) Definition of Meetings

There is going to be a clearer definition of a "Meeting," under the Municipal Act, 2001's open meeting provisions. The new definition requires there to be the following two criteria:

1. A quorum of council members; and
2. That those present discuss issues in a way that "materially advances" the business or decision-making of council, for it to be formally considered a "meeting" that should be open to the public.

This proposed definition makes the threshold for running afoul of the closed meeting rules of the Municipal Act, 2001 higher.

c) Expanded Number of Discretionary Exemptions for Closed Session

There are an expanded number of exemptions to closed meeting session which will include the following four instances:

1. When information is supplied in confidence by the federal government, provincial governments or a crown agency/corporation;
2. Certain third party information supplied in confidence;

3. Trade, financial or commercial information that belongs to the municipality and has potential monetary value; and
4. Information related to negotiations being conducted by or with the municipality.

These new exemptions will make section 239(1) of the Municipal Act, 2001 more consistent with the Municipal Freedom of Information and Protection of Privacy Act.

d) Other proposed changes to Meetings

The following two changes to meetings are also proposed:

1. Under the broader changes to the open meetings provisions, there are also new requirements for municipalities to report back on how they intend to address a closed-meeting investigation report; and
2. Bill 68 also now makes provision for Councilors to be able to participate in open meetings electronically, provided that there is an in-person quorum of councilors present.

e) Fiscal Sustainability

Various measures regarding certain financial matters, including investments and property taxation, will be reported on by the Commissioner of Finance.

f) Staff-Council Relations

If passed, Bill 68 will require all municipalities to have to have a formal policy on the relationship between members of council and the officers and employees of the municipality. Notably, this is an item which is proposed to be brought forward for the consideration of Council in Durham in 2017.

g) Administrative Monetary Penalties

Municipalities have been given the clear authority to use administrative monetary penalties ("AMPs") for promoting compliance with the by-laws of the municipality. Details regarding the proposed AMP regime including provision that AMP's may be added to the tax roll of the municipality.

h) Parental Leave

Bill 68 proposes amendments to section 259 of the Act which addresses the circumstances where a council members office becomes vacant. A new subsection is added to permit Councillors to be absent from Council for up to 20 consecutive weeks without losing their seat if the absence is related to the members' pregnancy or the birth or adoption of a child by the member.

i) Regional Council Composition

There are a number of proposed changes to sections 218, 219 and 221 of the Act dealing with the composition of regional councils. These changes include the following five items:

1. A new requirement for regional governments to review their council composition following every second municipal election (starting after the 2018 election);
2. Removing the requirement for a minister's regulation when changing the composition of council;
3. In situations where a regional government is unable to reach consensus on a new council composition, the Minister will retain responsibility for imposing a solution;
4. A lower tier council will be able to temporarily appoint an alternate member in situations where the permanent member who sits on both the upper and lower tier councils cannot attend an upper-tier council meeting; and
5. It will become mandatory that all Regional Chairs will also now be directly elected.

j) Climate Change

If passed, Bill 68 will amend The Municipal Act, 2001 to give municipalities the explicit authority to deal with climate change. While several municipalities are already doing so, this change will clear up any confusion about their authority in this area and allow municipalities to pass by-laws regarding climate change initiatives.

3.2 The above listed items provide a summary of some of the relevant amendments proposed in Bill 68. At the time of writing of this report, most academics have only articulated on the proposed amendments and detailed articles and commentary have not yet been provided as many of the proposed changes are in their infancy and being currently debated through second reading in the Ontario Legislature.

4. Proposed Changes to the Role of Integrity Commissioner

- 4.1 Several proposed amendments contained within Bill 68 will have a direct impact upon the role of the Integrity Commissioner role.
- 4.2 Should all the proposed amendments make it to the final ratified version of Bill 68, Regional staff will have to recommend the adoption of several amendments to the Code of Conduct and the Complaint Procedure and the appointment by-law for the Regional Integrity Commissioner.

- 4.3 Bill 68 proposes the following six changes to the Integrity Commissioner role:
1. The role of the Integrity Commissioner will be changed and expanded in a number of ways, including expanding their authority to include the *Municipal Conflict of Interest Act* ("MCIA");
 2. Giving Integrity Commissioners the power to provide advice to councils and local boards about their codes of conduct and MCIA obligations;
 3. Giving Integrity Commissioners the power to refer investigations to the courts should they deem it the appropriate avenue where the matter should be heard;
 4. Giving Integrity Commissioners the power to self-initiate investigations into potential MCIA violations or code of conduct breaches;
 5. Giving Integrity Commissioners broader responsibility for public education; and
 6. All requests to Integrity Commissioners would have to be in writing.
- 4.4 The proposed amendments to the Integrity Commissioner section under the Municipal Act, 2001 have been reproduced in Appendix "B" highlighting the amendments that are proposed to the current text.
- 4.5 With the proposed amendments in Bill 68, all municipalities will now need to provide access to an Integrity Commissioner either by appointing their own, keeping one on retainer, or working with another municipality through a shared serviced arrangement. When Regional Council approved the appointment of the Regional Integrity Commissioner through report 2016-W-75, the RFP was done as a co-operative procurement exercise whereby the local municipalities could appoint the Regional Integrity Commissioner as their own.
- 4.6 One other significant change is that having a Council Code of Conduct will become mandatory for all municipalities. The Region of Durham proactively adopted its Council Code of Conduct through Report 2016-COW-75 on September 16, 2016.
- 5. Proposed Changes to the *Municipal Conflict of Interest Act* (MCIA)**
- 5.1 Proposed amendments to the MCIA are the following:
1. The MCIA would now permit "any person" to apply to a judge for a determination of whether a member of a municipal council has violated the MCIA. Under the Current Act only an "elector" is permitted to bring such an application;

2. The proposed changes would require a member of municipal councils who discloses a pecuniary interest under the MCIA to file a written statement of the interests and its general nature with the municipal clerk. In addition, every municipality will now be obliged to keep a public registry of such written statements. Under the current MCIA, the member only needs to verbally declare such an interest which is then recorded by the clerk in the minutes; and
3. The proposed range of penalties for MCIA violations is to be expanded to give judges the power to implement less draconian penalties such as the power to reprimand the member; or suspend the remuneration of the member for up to 90 days. Currently, the remedies available to judges are limited and quite severe: (a) declaring the seat of the member vacation; (b) preventing the member from holding office for up to seven years; or, (c) ordering restitution.

5.2 Appendix "C" to this report reproduces sections of the MCIA with the proposed amendments highlighted.

6. Municipal Elections

6.1 There are a number of changes being proposed to the Municipal Act, 2001 and the Municipal Elections Act that will have an impact on municipal elections, including the following four ways:

1. The lame duck period will be shortened, and the start of a new council term will now be November 15th ;
2. A change of the individual contribution limit from \$750 to \$1,200 (this will place it in-line with the provincial limit); and
3. Imposing new formula-based limits on self-finance campaigns, with a maximum limit of \$25,000.

7. Conclusion

7.1 This report seeks to provide an informational summary on the proposed changes to the Municipal Act, 2001 and the MCIA as proposed as part of Bill 68.

7.2 It must be noted that Bill 68 is currently working its way through the legislative process and at the time of writing of this report is in second reading undergoing debate in the Ontario Legislature. Regional staff will continue to monitor Bill 68 and how it changes and evolves as it reaches final stages and royal assent.

7.3 Regional Staff anticipate future reporting to COW and Regional Council regarding amendments to existing policies and procedures, such as the Code of Conduct, Integrity Commissioner appointment by-law, and Council Rules of Procedure if the currently proposed amendments remain and survive upon final ratification of Bill 68. It is also anticipated as it relates to amendments related to the Integrity Commissioner role as proposed in Bill 68, Regional staff will also consult with the Regional Integrity Commissioner once Bill 68 becomes law.

8. Attachments

- Appendix "A" Statutes with Proposed Amendments
- Appendix "B" Proposed amendments to the Integrity Commissioner section under the Municipal Act, 2001
- Appendix "C" Reproduction of sections of the MCI A with the proposed amendments highlighted

Respectfully submitted,

Original signed by

Matthew L. Gaskell
Commissioner of Corporate Services

Recommended for Presentation to Committee

Original signed by

Garry H. Cubitt, MSW
Chief Administrative Officer



Town of Whitby
Office of the Town Clerk
575 Rossland Road East, Whitby, ON L1N 2M8
www.whitby.ca

C.S. - LeBel

Original
To: CIP
Cop /
To: H. Orain
C.C. S.C.C. File
Take Appr. Action

February 2, 2017

Local Diversity & Immigration Partnership Council
605 Rossland Rd. E.
P.O. Box 623
Whitby, ON L1N 6A3

Re: Community and Marketing Services Department Report, CMS 01-17
Ethno-Cultural and Diversity Advisory Committee 2016 Review and Proposed
2017 Work Plan

Please be advised that at a meeting held on January 30, 2017, the Council of the Town of Whitby adopted the following recommendation:

1. That Council receive as information the Ethno-cultural and Diversity Advisory Committee of Council's 2016 summary of activities and accomplishments;
2. That Council approve the Ethno-cultural and Diversity Advisory Committee of Council's proposed 2017 Work Plan in principle;
3. That the Ethno-cultural and Diversity Advisory Committee of Council's proposed budget to achieve the 2017 Work Plan be referred for Council's consideration to the 2017 Operating Budget process;
4. That the Ethno-cultural and Diversity Advisory Committee of Council's Terms of Reference be amended to add two appointees from the Whitby Youth Council as non-voting members; and,
5. That the Clerk forward a copy of Community and Marketing Services Department Report CMS 01-17 to the Durham Region Local Diversity and Immigration Partnership Council.

Should you require further information, please do not hesitate to contact the Community and Marketing Services Department at 905-430-4310.

Christopher Harris
Town Clerk

Copy: P. LeBel, Commissioner of Community and Marketing Services

Attach.



Town of Whitby Report

Report to: Operations Committee
Date of meeting: January 23, 2017
Department: Community and Marketing Services Department

Report Number: CMS 01-17
File Number(s): n/a

Report Title: Ethno-cultural and Diversity Advisory Committee 2016 Review and Proposed 2017 Work Plan

1. Recommendation:

- 1. That Council receive as information the Ethno-cultural and Diversity Advisory Committee of Council's 2016 summary of activities and accomplishments;**
- 2. That Council approve the Ethno-cultural and Diversity Advisory Committee of Council's proposed 2017 Work Plan in principle;**
- 3. That the Ethno-cultural and Diversity Advisory Committee of Council's proposed budget to achieve the 2017 Work Plan be referred for Council's consideration to the 2017 Operating Budget process;**
- 4. That the Ethno-cultural and Diversity Advisory Committee of Council's Terms of Reference be amended to add two appointees from the Whitby Youth Council as non-voting members; and,**
- 5. That the Clerk forward a copy of Community and Marketing Services Department Report CMS 01-17 to the Durham Region Local Diversity and Immigration Partnership Council.**

2. Executive Summary:

The Ethno-cultural and Diversity Advisory Committee of Council (EDAC) has prepared its 2017 Work Plan for Council's consideration and approval (Attachment 1). The Committee of Council presented a 2016 Work Plan in February 2016 and

Report to: Operations Committee
Report number: CMS 01-17

has completed most of the initiatives within that Work Plan and identified new priorities for 2017.

The 2017 Work Plan builds upon the 2016 successes of the Committee of Council and focuses on a number of new initiatives in 2017 based on areas of research, including best practices, feedback from the community and recommendations from the Committee members. The Committee is recommending the inclusion of two appointees from the Whitby Youth Council as non-voting members for a term beginning in September until June each year and as such has presented an updated Terms of Reference (Attachment 2) to include these additional positions.

The attached 2017 Work Plan defines the Committee of Council's focus and identifies recommended initiatives aligned with the role and responsibilities as outlined in the Terms of Reference.

3. Origin:

Community and Marketing Services Department has been appointed as the Staff liaison for the Ethno-cultural and Diversity Advisory Committee of Council.

4. Background:

The following provides a summary of the activities and accomplishments from the 2016 Work Plan.

Goal 1: Provide input to the Mayor and Members of Council on the elimination of barriers for the diverse population of our community.

The Committee provided multi-cultural calendars to each Department and continued to support the language translation service for residents of our community.

Goal 2: Foster a greater understanding of ethno-cultural and diversity issues and matters through community partnerships.

Committee of Council members participated in community and cultural diversity events at the Library's How to in 10 Event, Town of Whitby Canada Day where they co-hosted a Citizenship Ceremony and Town of Whitby Harbour Day. EDAC also participated in the Welcome to Ontario/ Durham Region Information Fair and Community BBQ hosted by the Welcome Centre. EDAC sponsored cultural entertainment at Harbour Day and Heritage Day.

The Committee also partnered with the Whitby Youth Council and Station Gallery for their Art Attack Event hosted in May. Students submitted art that reflected the diversity of their community and this art work was displayed in the Whitby Public Library for the month.

Three Whitby students were awarded the Committee of Council's Leadership and Diversity and Social Justice Award. This award is given to graduating high school students who contributed towards social justice, inclusion and diversity in their community. The scholarship was presented to the recipients at a Council meeting

in June and the Committee met with the scholarship recipients to develop youth engagement initiatives and opportunities.

School Cultural Programs were offered at St.Marguerite d'Youville Catholic School in June and Williamsburg Public School in December. At each of these schools, EDAC hosted a school assembly where a cultural group provided an educational performance for the students. EDAC also purchased books for each school to use as resources to continue to educate the students on inclusion, culture and diversity.

Goal 3: Take the necessary steps to involve diverse groups in the activities of the Committee.

The following groups presented to EDAC regarding their diversity and cultural initiatives in order to increase awareness and collaboration opportunities: Celina-Caesar Chavannes Office on Federal Diversity Initiatives, Centre for Education & Training CLARS Language Assessment Centre, RBC on their newcomer services and initiatives, The Mentoring Partnership and the UOIT Capstone Project Team. EDAC presented their Work Plan and goals at meetings with the Accessibility Advisory Committee, Local Diversity Immigration Partnership Council (LDIPC) and the Durham District School Board Whitby School Principals.

Increased awareness of EDAC was generated through links on the Durham Immigration Portal to the EDAC webpage, distribution of e-newsletters and media opportunities including articles in the Durham Citizen, Whitby This Week and The Whitby Perspective.

Goal 4: Provide input to staff in the development of policies to promote awareness of ethno-cultural relations and diversity matters.

The staff liaison on EDAC is a member of the Town of Whitby's Policy Coordinating Committee. Their role on the Policy Coordinating Committee is to review all proposed policies to ensure they address ethno-cultural and diversity related matters, as applicable.

Goal 5: Provide input in the development of a public engagement strategy for the residents of Whitby for the purpose of ensuring discussion and public feedback on current ethno-cultural and diversity issues.

An EDAC webpage is hosted on the Town of Whitby website under the Committees tab that includes EDAC's Terms of Reference, Work Plan and other cultural and diversity resources.

A newcomer bus tour was hosted in September 2016. This bus tour provided a fun, family-friendly, educational experience designed to introduce newcomers to their local government and their new community. The tour began at the Whitby Central Library and included points of interest such as recreation centres, library branches, municipal and regional headquarters, historical sites, Station Gallery, Port Whitby Marina, Kiwanis Heydenshore Park and much more.

Two Community Diversity Forums were hosted by EDAC in partnership with the Whitby Public Library. In October, EDAC hosted a forum on Refugees in our Community where panelists shared life experiences as a refugee, Canada as a refugee welcoming country, settlement services provided in Durham and the experience of being a refugee and then settling in Durham. In November, the Ethno-cultural and Diversity Advisory Committee, in partnership with the Accessibility Advisory Committee of Council, hosted a Diversity Forum on Accessibility as it related to Education and Employment for persons with disabilities. Panelists shared about the lived experiences and challenges of moving through the education system from public to post secondary and then entering the employment field. Approximately 40 individuals attended each forum.

A community cultural passport program was launched in the summer months. This program was designed for families and listed 22 places to visit. This encouraged participants to explore Whitby, earn their "Whitby passport" and a free skate/swim pass upon completion. Over 100 participants took part in this program over the summer months.

EDAC launched a social media program with community partners in 2016. EDAC invited community organizations to submit one special event or cultural celebration per year to promote through the Town of Whitby's social media channels in an effort to help promote their organization and culture and diversity within our community. A social media request form was developed that community groups can submit for EDAC to review and support.

Goal 6: Provide consultation, research and report findings and make recommendations as necessary on matters of diversity, inclusivity and equity within the Town of Whitby.

EDAC, with the assistance of the Whitby Public Library, conducted research on best practices in municipalities when it comes to the celebration of religious holidays and festivals. The research indicated that there are many practices in place, however most municipalities do not officially recognize or celebrate religious holidays or festivals. The Committee decided to proceed with the social media partnership program to promote organizations' events and celebrations in order to remain inclusive of community celebrations.

5. Discussion/Options:

According to the Terms of Reference, the Committee of Council is required to provide an annual Work Plan for consideration by Council. The proposed 2017 Work Plan has been developed in line with the roles and responsibilities of the Committee of Council that were outlined in the Terms of Reference. Based on the previous actions and successes of the Committee of Council, it is recommended to continue with a number of actions introduced in previous years with minor modifications to enhance or improve the program from past experience. Based on feedback and research conducted on best practices, EDAC has proposed the following new actions for 2017.

New Proposed 2017 Work Plan Initiatives

EDAC has identified the need to ensure that the definition of “Diversity” of the Committee extends beyond culture and race and includes age, sexual orientation, gender identity, faith, inclusion of all abilities and income levels. This broader focus will be reflected in the 2017 work plan.

Goal 1: Provide input to the Mayor and Members of Council of the Town of Whitby on the elimination of barriers for the diverse population of our community.

1.1 Engage the expertise of Durham universities and colleges to assess inclusivity in Whitby and highlight trends and best practices.

EDAC has a number of members who work in post secondary institutions and have recommended that EDAC partner with the local post secondary institutions to leverage their expertise and knowledge on inclusion, diversity and culture to advise the Committee on trends and recommend best practices that could be considered.

Goal 2: Foster a greater understanding of ethno-cultural and diversity issues and matters through community partnerships.

2.2 Coordinate the provision of a cultural performances series in Celebration Square.

The Committee is proposing to coordinate a cultural performances series at Celebration Square in 2017. A four week series to compliment the current Celebration Square programming is recommended in the summer months with a budget of \$1,000. With it being Canada’s 150th Anniversary, this special series would celebrate the diversity of Whitby and Canada.

Goal 3: Take the necessary steps to involve diverse groups in the activities of the Committee.

3.2 Expand Committee to formally include youth representation.

The 2016 Scholarship recipients identified the importance of having a youth voice on the Committee. EDAC is recommending formally including two youth representatives on the Committee. Staff are supportive of this recommendation and suggest that the Whitby Youth Council serve as the method of attaining two youth members for the Committee. The Whitby Youth Council would appoint two representatives. This would enable communication with the Youth Council, which may lead to more collaboration on events and initiatives. It will also likely open up other avenues for educating the community about culture, diversity and inclusion. Additionally, as a Platinum Level Youth Friendly Community it is important the Youth voice be heard and included in our initiatives. Staff therefore recommend that should Council be supportive of this approach, that the Terms of Reference for the Ethno-cultural and Diversity Advisory Committee be amended (Attachment 2) to add two appointees from the Whitby Youth Council as non-voting members for a term beginning in September until June each year.

Goal 4: Provide input to staff in the development of policies to promote awareness of ethno-cultural relations and diversity matters.

4.2 Development of an Inclusive Business Champions Award.

The Town of Whitby has many local businesses that promote culture, diversity and inclusion. EDAC is recommending considering an award to recognize these businesses in our community. Similar initiatives have been discussed in the Town of Whitby's Age Friendly planning and at the Accessibility Advisory Committee. It is recommended that these Committees work together and in partnership with the Whitby Chamber of Commerce to develop an Inclusive Business Champions Award in 2017. A budget of \$500 has been allocated towards this initiative for promotion and advertisement of the program.

Goal 5: Provide input in the development of a public engagement strategy for the residents of Whitby for the purpose of ensuring discussion and public feedback on current ethno-cultural and diversity issues.

5.1 Expand the EDAC webpage to include a resources section.

The internet is one of the main sources of information for our residents. As such, it is a recommendation of the Committee to expand our online resources related to diversity, culture and inclusion and develop a resource section on the Ethno-cultural and Diversity Advisory Committee's webpage. This could provide links to community organizations and serve as a central location for residents to find out more information.

Goal 6: Provide consultation, research and report findings and make recommendations as necessary on matters of diversity, inclusivity and equity within the Town of Whitby.

6.1 Provide input into the development of the Town of Whitby's Cultural Plan.

The Committee wants to express their support of the development of the Cultural Plan that was identified in the 10 year capital budget for 2017. EDAC feels that the development of a Cultural Plan will strengthen the work of EDAC and assist to develop long term strategies that will focus on culture, inclusion and diversity to ensure that Whitby remains the Community of Choice. Members of the Committee are eager to provide input into the development of this Plan and feel the Committee should have a significant role in the process.

Proposed 2017 Work Plan Repeat or Expansion on Previous Initiatives

Goal 1: Provide input to the Mayor and Members of Council on the elimination of barriers for the diverse population of our community.

The Committee would continue to provide multi-cultural calendars to each Municipal Department and provide a training tool kit that includes activities that promote culture, diversity and inclusion that could be incorporated into staff

meetings as a training exercise. A budget of \$500 has been allocated to purchase the calendars and print the training tool kits.

Goal 2: Foster a greater understanding of ethno-cultural and diversity issues and matters within the Town of Whitby through community partnerships.

Some of the proposed actions to address this goal would be the participation of EDAC the Committee of Council at Town of Whitby special events such as the Library's How to in 10, Canada Day Event, Harbour Day and other community cultural events. The Committee has identified the importance of developing a number of interactive activities to engage the public at these events. By having a presence at these events, the awareness of EDAC increases within the community. A budget of \$2,000 has been allocated towards community events.

The Committee of Council has identified three specific programs they have offered in the past that have been successful to assist with fostering a greater understanding of ethno-cultural and diversity issues. These include the Diverse-City Whitby Art Event, a scholarship program and a school cultural program.

The Whitby Youth Council is planning to offer the Art Attack event again in 2017. EDAC is recommending partnering with the Station Gallery to offer a diversity art class where youth would create art work that reflects the diversity of our community. EDAC would then partner with the Whitby Youth Council to have this art showcased at the Art Attack event in May. The art work would be displayed in the Whitby Public Library after the May event. EDAC is also recommending the expansion of the Art Attack event categories to include a spoken word category. A budget of \$500 has been recommended by EDAC for this event.

The aim of the Leadership in Diversity and Social Justice Scholarship Program is to recognize leadership among Whitby secondary school students who support positive equity, diversity and social justice within their school and/or greater Whitby community. A budget of \$1,500, up to three (3) scholarships of a \$500 value, is being recommended by the Committee of Council for this program.

The Committee of Council has identified the allocation of funds (\$2,000) to continue to offer a school cultural program that would be delivered in elementary schools through a school assembly or classroom workshop format that would promote a message of diversity. Funds have been allocated to acquire resources that would complement the assembly or workshops and used to continue discussions on culture and diversity within each classroom.

Goal 3: Take the necessary steps to involve diverse groups in the activities of the Committee.

EDAC would continue to invite representatives of diverse groups in Whitby to attend an EDAC meeting to increase the awareness and needs of these groups in order to consider the Committee of Council's potential future involvement and potential partnerships with community groups and organizations. The Committee

will identify follow up actions or collaborative opportunities with the presenting groups.

Continuing to increase the community's awareness of EDAC is important and as such the presence of EDAC articles or information in promotional materials such as The Whitby Perspective, social media, E-newsletters and the Durham Citizen newsletter continue to be a priority. A budget of \$250 is allocated for marketing and advertising.

Goal 4: Provide input to staff in the development of policies to promote awareness of ethno-cultural relations and diversity matters.

The staff liaison on EDAC would continue to serve on the Town of Whitby's Policy Coordinating Committee to review all proposed policies to ensure they address ethno-cultural and diversity related matters.

The Committee may also review or make recommendations to Council on specific policies, as required.

Goal 5: Provide input in the development of a public engagement strategy for the residents of Whitby for the purpose of ensuring discussion and public feedback on current ethno-cultural and diversity issues.

EDAC has a web page within the Town of Whitby's website that increases community awareness of ethno-cultural and diversity issues and provides information on the actions and initiatives of the Committee of Council. Continual updating of this webpage to ensure it is current and providing valuable resources is a priority of the Committee of Council.

Attracting and retaining newcomers is one of the priority areas of the Region's Diversity and Immigration Community Plan and many new immigrants to the Durham Region are selecting to reside in Whitby. Based on the growth of new immigrants and the success of the Newcomers Bus Tour over the past three years, the Committee is recommending budgeting \$750 to offer this program again in 2017.

The Committee met with the Town of Whitby's Social Media Coordinator in November 2016 and has identified a social media strategy for 2017. Promotion of events, interactive posts and tweets and the continuation of the promotion of events and initiatives of community partners would continue to be a priority and would assist with increasing the community awareness of the Committee and engaging the public.

The Committee is recommending continuing to offer the Community Cultural Passport program in 2017 as it engaged families to explore and learn more about their community.

EDAC is recommending hosting two community forums in partnership with the Whitby Public Library where panelists discuss a topic and then the audience can engage in a discussion on the matter. A forum on the topic of sexual orientation

and gender identity is recommended for 2017. A \$500 allocation has been budgeted for this initiative to cover the cost of speakers, refreshments, etc.

The 2017 Work Plan identifies what the Committee of Council feels are realistic, achievable and meaningful tasks that can be accomplished within the current year.

6. Public Communications/Plan:

If approved by Council, the Ethno-cultural and Diversity Advisory Committee of Council's 2017 Work Plan would be available online for members of the public to view on the Ethno-cultural and Diversity Advisory Committee web page within the Town of Whitby website and would be shared through social media channels and an E-newsletter and with the Diversity E-contact group through Constant Contact.

7. Considerations:

7.1. Public

Many of the action items identified in the 2017 Work Plan are created with the focus of engaging the public in current ethno-cultural and diversity issues as well as fostering a greater understanding of these issues within the community.

7.2. Financial

A budget of \$10,000 was approved for the Ethno-cultural and Diversity Advisory Committee in the 2016 operating budget and these funds were fully utilized to carry out the 2016 Work Plan. A status quo budget of \$10,000 is being requested in the 2017 operating budget in order to implement the Work Plan outlined in this report.

7.3. Impact on and input from other Departments/Sources

The Durham Regional Police Service, Region of Durham, Durham District School Boards, Whitby Public Library, community members and various divisions within the Community and Marketing Services Department have provided input to the Ethno-cultural and Diversity Advisory Committee of Council for the development of their proposed 2017 Work Plan.

7.4. Corporate and/or Department Strategic Priorities

The recommendations contained within the Ethno-cultural and Diversity Advisory Committee of Council 2017 Work Plan are consistent with the Town of Whitby Council 2014 – 2018 Goals:

1. To build a strong, respectful Council team with a positive, shared vision and four-year action plan; to ensure all municipal affairs are conducted with professionalism and integrity; and to enhance the transparency and

accessibility of Town Hall and support effective public consultation and engagement.

The development of an EDAC Work Plan ensures that the Committee conducts itself with professionalism, integrity and transparency.

2. To make workplace morale a priority by building a collaborative and creative work environment that engages the abilities of all staff members to solve problems, accomplish new things and deliver the best outcomes to residents.

The provision of staff training will assist staff in developing new skills in order to solve problems and serve all residents of our community.

3. To continue the Whitby tradition of responsible financial management and respect for taxpayers; and to understand the importance of affordability to a healthy, balanced community.

The proposed Work Plan outlines the objectives that would be accomplished with the budget allocated to the Ethno-cultural and Diversity Advisory Committee. These objectives will assist in maintaining a healthy, balanced community.

4. To ensure Whitby is clearly seen by all stakeholders to be business- and investment-friendly and supportive; and to strive to continuously improve the effectiveness and efficiency of service delivery

The proposed Work Plan outlines a number of objectives that will improve service delivery to the diverse members of our community.

7. To remain the community of choice for families and become the community of choice for seniors and job creators; and to focus new growth around the principles of strong, walkable and complete neighbourhoods that offer mobility choices.

The Work Plan identifies a number of objectives that contribute towards making Whitby the community of choice for newcomers.

8. Summary and Conclusion:

The Ethno-cultural and Diversity Advisory Committee of Council is seeking Council's approval to the proposed 2017 Work Plan and to commence the implementation of the plan and collaborate with community partners to ensure that Whitby is an inclusive community that celebrates culture and diversity in order to remain the Community of Choice.

9. Attachments:

Attachment 1: Proposed Ethno-cultural and Diversity Advisory Committee of Council 2017 Work Plan

Attachment 2: Proposed Ethno-cultural and Diversity Advisory Committee Terms of Reference

For further information contact:

Sarah Klein, Manager of Recreation, x4338

Original Approved and Signed.

Peter LeBel, Commissioner of Community and Marketing Services, x4319

Original Approved and Signed.

Doug Barnes, Interim Chief Administrative Officer, x2211

Ethno-cultural and Diversity Advisory Committee Draft 2017 Work Plan

	Action	Timing	Budget
1	Provide input to the Mayor and Members of Council on the elimination of barriers for the diverse population of our community.		
*1.1	Engage the expertise of Durham universities and colleges to assess inclusivity in Whitby and highlight trends and best practices.	Q2 - Q4	\$0
1.2	Provision of Diversity Calendar and diversity training tool kit to each Department.	Q1	\$500
2	Foster a greater understanding of ethno-cultural and diversity issues and matters through community partnerships.		
2.1	Committee participation with interactive activities at community cultural and diversity events and Town of Whitby events.	Q1 - Q4	\$2,000
*2.2	Coordinate the provision of cultural performances series in Celebration Square.	Q3	\$1,000
2.3	Diversity Art Event - in partnership with Whitby Youth Council and Whitby Public Library. Expand to include spoken word component.	Q2	\$500
2.4	Advertise and deliver Scholarship Program.	Q2	\$1,500
2.5	Delivery of school cultural program in two schools.	Q1 - Q4	\$2,000
3	Take the necessary steps to involve diverse groups in the activities of the Committee.		
3.1	Invite members of community cultural and diversity groups to share at EDAC meetings in order to involve diverse groups in the future initiatives of the committee. Follow up with groups as required.	Q1 - Q4	\$0
*3.2	Expand Committee to formally include youth representation.	Q1	\$0
3.3	Develop marketing plan for Committee including promotion through local media, e-newsletters and Durham Immigration Portal.	Q1 - Q4	\$250
4	Provide input to staff in the development of policies to promote awareness of ethno-cultural relations and diversity matters.		
4.1	Provide input into the development of policies, as required, related to ethno-cultural and diversity matters.	Q1 - Q4	\$0
*4.2	Development of an Inclusive Business Champions Award.	Q3 & Q4	\$500
5	Provide input in the development of a public engagement strategy for the residents of Whitby for the purpose of ensuring discussion and public feedback on current ethno-cultural and diversity issues.		
*5.1	Expand EDAC webpage to include a resources section.	Q1 - Q4	\$0
5.2	Host a newcomer bus tour.	Q3	\$750
5.3	Development of a social media campaign to promote EDAC and engage community through interactive social media forums.	Q1 - Q4	\$250
*5.4	Delivery of community cultural passport program.	Q3	\$250
5.5	Host two community forums on diversity topics.	Q2 - Q4	\$500
6	Provide consultation, research and report findings and make recommendations as necessary on matters of diversity, inclusivity and equity within the Town of Whitby.		
*6.1	Provide input into the development of the Town of Whitby's Cultural Plan.	Q1 - Q4	\$0
			\$10,000
* Indicates a new initiative for 2017			

Attachment #2

Town of Whitby

Ethno-cultural and Diversity Advisory Committee

Terms of Reference

1. Enabling Legislation

The Corporation of the Town of Whitby supports and acknowledges the value of internal and external boards, committees, agencies and associations. The creation, amendment and dissolution of advisory boards and committees and appointments to committees shall be conducted in a fair and equitable manner and in accordance with applicable legislation and procedures. Appointed committee members are expected to adhere to applicable corporate policies. The Municipal Act provides the municipality with the opportunity to create advisory committees for specific purposes. Council has deemed it advisable to have an Ethno-cultural and Diversity Advisory Committee.

2. Responsibilities

The Ethno-cultural and Diversity Advisory Committee will be responsible for the following:

- Provide input to the Mayor and Members of Council of the Town of Whitby on the elimination of barriers for the diverse population of our community
- Foster a greater understanding of ethno-cultural and diversity issues and matters within the Town of Whitby through community partnerships
- Take the necessary steps to involve diverse groups in the activities of the Committee
- Provide input to staff in the development of policies to promote awareness of ethno-cultural relations and diversity matters
- Provide input in the development of a public engagement strategy for the residents of Whitby for the purpose of ensuring discussion and public feedback on current ethno-cultural and diversity issues
- Provide consultation, research and report findings and make recommendations as necessary on matters of diversity, inclusivity and equity within the Town of Whitby

3. Composition and Term

Voting Members

- The Committee shall be comprised of seven (7) Whitby citizen appointments.
- Appointments to the Committee will be made by Council for the term of Council, unless otherwise determined by the Committee and approved by Council.

Non-Voting Members

- One (1) Member of Council; and one (1) representative each from the Durham District School Board, Durham Catholic District School Board, Durham Regional Police Service, Whitby Public Library and the Region of Durham Diversity and Immigration Program, to be appointed by the respective agencies, will be encouraged to participate, along with any other representatives deemed important by the Committee and approved by Council. In addition non-voting, non-appointed volunteers may assist with Committee initiatives, events and sub-committees as deemed necessary by the Committee.
- Two (2) Youth members to be appointed from the Whitby Youth Council as non-voting members for a term beginning in September until June each year.

Committee Chair

- The Chair shall be elected by a majority of Committee members for a one year term at the first meeting of each calendar year. An individual shall only act as a Chair for a maximum of two consecutive years unless the Committee determines otherwise with the unanimous consent of its membership.
- The Chair's role is to provide guidance and leadership to the Committee in the completion of its responsibilities.
- The Chair shall ensure that decorum is maintained at each meeting and that the rules of procedure, as per Procedural By-law 6125-08 are observed.

Vice-Chair

- The Vice-Chair shall be elected by a majority of Committee members for a one year term at the first meeting of each calendar year.
- An individual shall act as Vice-chair for a maximum of two consecutive years unless the Committee determines otherwise with the unanimous consent of its membership.
- The Vice-Chair acts in the Chair's absence and assumes the role and responsibilities of the Chair.

Councillors

- One (1) member of Council shall be appointed as a non-voting member to the Ethno-cultural and Diversity Advisory Committee to fulfill the responsibility of acting as liaison between Council and the Committee; respond to Committee members' questions; interpret Council's direction to the Committee; provide updates on Committee activities to Council and to provide updates on Council activities to the Committee.

Committee Members

- Committee members shall contribute time, knowledge, skill and expertise to the fulfillment of the Ethno-cultural and Diversity Advisory Committee's responsibilities; research issues relevant to the Committee's responsibilities as required; work with staff to implement Council's decisions relevant to the Committee's responsibilities, and commit to attending regular meetings during the year.

Terms of Reference

Ethno-cultural and Diversity Advisory Committee

- The appointment of a citizen member to the Ethno-cultural and Diversity Advisory Committee shall be rescinded should the member be absent from three consecutive meetings or absent from over 50% of the meetings in one year, unless excused by the Committee due to extenuating circumstances. The Town Clerk shall maintain the master record of member attendance.
- Where a vacancy occurs in the Committee for any reason, Council shall by resolution appoint a person qualified to hold office for the remainder of the term for which his/her predecessor was appointed.
- Committee members shall respect the decisions and recommendations of the Committee as a whole; and the decisions of Council.

Town Staff

- The Community and Marketing Services Department will provide administrative support that shall:
 - distribute the agenda
 - notify members of upcoming meetings
 - address administrative duties including correspondence, reports, presentations, etc.
 - record and circulate minutes
 - follow up on Committee issues
 - advise on procedural aspects as required to allow meetings to function.
- The Community and Marketing Services Department shall act as subject matter experts and provide information to assist the Committee in reaching decisions. The Commissioner of Community and Marketing Services may assign additional staff members as a resource to provide information to the Committee.

Reporting

- The Ethno-cultural and Diversity Advisory Committee will provide an annual report at year end to Council to communicate its activities in the preceding year and to set goals for the coming year.
- The Ethno-cultural and Diversity Advisory Committee will provide an annual work plan for consideration by Council in fulfilling its responsibilities. The annual work plan will be guided by the operating budget approved annually by Council.

Meetings

- The Ethno-cultural and Diversity Advisory Committee shall meet on the first Thursday of each month.
- A meeting schedule is prepared on an annual basis.

Conflict of Interest

- Committee members are deemed not to have pecuniary conflict of interest in that they have no decision making ability. However, members should be cognizant of any perceived conflict in terms of issues, which may serve to benefit them personally. Members shall not use their status on the Ethno-cultural and Diversity Advisory Committee for personal or political gain.

Budget

- The Community and Marketing Services Department shall be responsible for the Committee budget, which shall be submitted annually in accordance with established Town budget guidelines.
- The Commissioner of Community and Marketing Services will present a draft budget for review by the Committee on an annual basis, prior to submission to the Chief Administrative Officer for review, and Council for approval.



**Town of Whitby
Office of the Town Clerk**

575 Rossland Road East, Whitby, ON L1N 2M8
www.whitby.ca

C.S. - LEGISLATIVE SERVICES

FEB 8 '17 AM 10:22

Original
To: CIP
Copy
To: U PATRICK
PO [unclear]
C.C. S.C.C. File
Take Appr. Action

February 2, 2017

The Honourable Steven Del Duca, M.P.P.
Minister of Transportation
77 Wellesley Street West
Ferguson Block, 3rd Floor
Toronto, ON M7A 1Z8

Re: Notice of Motion – ACS Alcolock System

Please be advised that at a meeting held on January 30, 2017, the Council of the Town of Whitby adopted the following recommendation:

Whereas the Town of Whitby strives to be a leader in its support for proactive measures that can reduce the risks associated with drinking and driving;

Whereas while there has been increased levels of enforcement, education and awareness about not drinking and driving, more needs to be done to address growing concerns related to drinking and driving and the morning after effects by responsible drinkers who take appropriate steps when leaving a bar via a designated driver or similar such programs and show up for work the next day, unaware that they continue to have levels of alcohol in their system;

Whereas countries such as France, Finland, Norway, Sweden and others have implemented or are in the process of implementing legislation requiring all vehicles that transport people or are contracted by various levels of government that interact in the public realm must have a proactive Alcohol Countermeasure System installed on vehicles;

Whereas equipment such as the ACS Alcolock System provides safeguards that will prevent and alert an operator of a vehicle if their blood alcohol level is too high and that they and the public may be at risk; and,

Whereas installation of such devices not only improves public safety, but may also reduce the cost of fleet insurance policies.

Now Therefore be it Resolved:

That the Town of Whitby request the Province of Ontario to implement legislation that will require operators of public transportation vehicles to have installed devices that will proactively prevent the risks associated with high blood alcohol levels the morning after drinking; and,

That the Clerk forward copies of this motion to Minister of Transportation, GTA Municipalities, Metrolinx, The Honourable Lorne Coe, the Durham Public and Separate School Boards, the Conseil scolaire de district catholique Centre-Sud and Conseil scolaire Viamonde.

Should you require further information, please do not hesitate to contact the undersigned at 905-430-4302.

Christopher Harris
Town Clerk

Copy: Town of Ajax
Town of Aurora
City of Brampton
Township of Brock
City of Burlington
Town of Caledon
Municipality of Clarington
Durham Region
Town of East Gwillimbury
Town of Georgina
Halton Region
Town of Halton Hills
Township of King
City of Markham
City of Mississauga
Town of Milton
Town of Newmarket
Town of Oakville
City of Oshawa
Peel Region
City of Pickering
Town of Richmond Hill
Township of Scugog
City of Toronto
Township of Uxbridge
York Region
City of Vaughan
Town of Whitchurch-Stouffville
Metrolinx
Lorne Coe, M.P.P. – Whitby-Oshawa
Durham District School Board
Durham District Catholic School Board
Conseil scolaire de district catholique Centre-Sud
Conseil scolaire Viamonde



Town of Whitby
Office of the Town Clerk
 575 Rossland Road East, Whitby, ON L1N 2M8
 www.whitby.ca

C.S. - LEGISLATIVE SERVICES

FEB 8 '17 4:10:22

Original
To: CIP
Copy
To: H. BROWN
C.C. S.C.C. File
Take Appr. Action

February 2, 2017

Celina Caesar-Chavannes, M.P.
 Suite 206, 701 Rossland Rd E
 Whitby ON L1N 8Y9

Re: Notice of Motion – The Charter for Inclusive Communities

Please be advised that at a meeting held on January 30, 2017, the Council of the Town of Whitby adopted the following recommendation:

Whereas the Charter for Inclusive Communities affirms the dignity of every person and calls for a concerted effort to counter prejudice and hate and to develop programs and policies specific to the reduction and elimination of Islamophobia in all its forms.

And Whereas the rise of anti-Muslim incidents across Canada and the recent attacks in Quebec City risk eroding the strength of our country's rich social fabric;

Now therefore be it resolved that Whitby Town Council endorses and supports the National Council of Canadian Muslims' Charter for Inclusive Communities which reads:

"Preamble

The recent rise in anti-Muslim incidents in Canada is disturbing and risks eroding the strength of our country's rich social fabric. When Muslim women are attacked in the streets, when mosques are vandalized or when people face prejudice in their workplace or school, it is not only Canadian Muslims that suffer; Canadian society as a whole is weakened because our values of equality, respect, justice and dignity for all are threatened.

Hate crimes against Muslims have risen dramatically in recent years both in Canada, and around the world. Given the unfortunate climate of fear that seems to have entered some segments of public life, it appears that this trend is increasing.

Islamophobia is real and it is wrong, despite what some may say to downplay it or dismiss it. This type of hate and discrimination tells Canadian Muslims that they do not belong by isolating them and their communities through stigmatization and casting them as outsiders and the 'other'.

Our Commitment

By signing this Charter, we commit to standing up for the rights and dignity of everyone in order to promote inclusive, just, and respectful communities in Canada.

We strongly affirm that:

- Islamophobia, like all other forms of racism, hate, xenophobia, and bigotry, has no place in Canadian society.
- Discrimination and acts of hate against anyone, marginalize individuals and communities and exclude them from participating fully in society and fulfilling their potential.
- The dignity of every person in Canada is essential to a healthy and vibrant society.
- Everyone in Canada has a role to play in creating safe environments for us all.
- All levels of government, civil society, communities, and public officials have a duty to work together in developing policies, programs and initiatives to reduce and eliminate Islamophobia in all of its forms.
- By working together, we can nurture inclusive communities and strengthen our shared commitment to Canada's values of equality, respect, justice, and the dignity of all persons."

And That this resolution be forwarded to the local Member of Parliament (M.P.), the local Member of Provincial Parliament (M.P.P.), the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), the Town of Whitby's Ethno-Cultural and Diversity Advisory Committee, the Regional Municipality of Durham and all Durham Region Municipalities.

Should you require further information, please do not hesitate to contact the undersigned at 905-430-4302.

Christopher Harris
Town Clerk

Copy: Lorne Coe – MPP, Whitby-Oshawa
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Town of Whitby Ethno-Cultural and Diversity Advisory Committee, c/o Sarah Klein, CMS
Cheryl Bandel, Acting Regional Clerk, Regional Municipality of Durham
Nicole Wellsbury, Town Clerk, Ajax
Thom Gettinby, CAO/Clerk, Township of Brock
Anne Greentree, Municipal Clerk, Clarington
Andrew Brouwer, City Clerk, City of Oshawa
Debbie Shields, City Clerk, City of Pickering
John Paul Newman, Municipal Clerk, Township of Scugog
Debbie Leroux, Clerk, Township of Uxbridge



January 30, 2017

Ms. Cheryl Bandel
Acting Regional Clerk/Director of Legislative Services
Region of Durham
605 Rossland Rd E
Whitby, ON L1N 6A3

Original
CIP
Copy
To: B. BRIDGEMAN
C.C. S.C.C. File
Take Appr. Action

Re: Greenbelt of Ontario

FEB 8 '17 14:25:11

Dear Ms. Bandel:

At the last regular General Purpose and Administration meeting of the Council of the Township of Scugog held January 16, 2017 the above captioned matter was discussed.

I wish to advise that the following resolution was passed and ratified at the Council meeting on January 23, 2017:

“WHEREAS Township of Scugog Council received and endorsed a staff report entitled “Co-ordinated Land Use Planning Review – Township of Scugog Comments”, dated October 17, 2016 as the Township’s comments in response to the Provincial Land Use Planning Review; and

WHEREAS the Staff report recommended, among other matters, that a new financial arrangement is needed for those local municipalities that comprise the Greenbelt such as in the form of provincial grants to compensate local municipalities for the reduced ability to increase their assessment through growth; and

WHEREAS the Staff report recommended, among other matters, that a provincial working group be established to examine the financial implications associated with being located in the Greenbelt and identifying appropriate mitigation measures for predominantly rural municipalities such as Scugog; and

WHEREAS the Mayor for the Township of Scugog forwarded a letter dated December 5, 2016, to Hazel McCallion, Ex-Officio Advisor to

~~the Premier on Issues within the GTHA, requesting that the GTHA Mayors and Chairs Report on the Provincial Co-ordinated Land Use Planning Review include a provision which indicates that a sustainable funding arrangement (such as redirecting a portion of the carbon tax to Greenbelt municipalities based on their percentage and total land area included in the Greenbelt) is absolutely necessary to support the financial viability of the rural road networks throughout the GTHA's Greenbelt municipalities; and~~

NOW THEREFORE the Township of Scugog recommends initiating a provincial working group, and Councillor Kett be designated as the lead, to examine the financial implications associated with being located in the Greenbelt and identifying appropriate mitigation measures, to take the form of a Greenbelt Sustainability Caucus comprising two representatives from each of the GTHA's Greenbelt Communities; and

THAT the resolution be circulated to all Greenbelt municipalities for consideration and endorsement.”

Should you require anything further in this regard, please do not hesitate to contact the undersigned.

Best regards,

John Paul Newman
Director of Corporate Services/Clerk

Clarington

.February 7, 2017

Region of Durham
VIA Email: clerks@durham.ca

Dear Region of Durham:

Re: Request for Region of Durham Transportation Plan

File Number: T00.GE

At a meeting held on February 6, 2017, the Council of the Municipality of Clarington approved the following Resolution #GG-044-17:

That the Municipality of Clarington request the following of the Region of Durham:

- a) Reduce the posted speed limit to 50km per hour on Highway 2 between Townline Road and Darlington Boulevard;
- b) That the short term cycling routes include in its Regional Capital Road Project (in Nine-Year Forecast) the stretch between Nash Road and Longworth Avenue along Regional Road 57; and
- c) That Regional Road Improvements between Harmony Road and Courtice Road along Bloor Street, be done all as part of the 2031 Road Expansion Projects.

Yours truly,

June Gallagher, B.A.
Deputy Clerk

JG/lp

c: T. Cannella, Director of Engineering

CORPORATION OF THE MUNICIPALITY OF CLARINGTON

40 TEMPERANCE STREET, BOWMANVILLE, ONTARIO L1C 3A6 905-623-3379 www.clarington.net

File: F-4200

February 3, 2017

DELIVERED BY E-MAIL

The Honourable Steven Del Duca
Minister of Transportation

Re: Whitby Council's Resolution – Opposition to Tolls on Highway 412

This is in response to correspondence from the Town of Whitby dated December 19, 2016 concerning the above-referenced matter.

Oshawa City Council considered the above matter at its meeting of January 30, 2017 and adopted the following resolution:

“That Oshawa Council endorse Whitby Council's resolution to the Minister of Transportation requesting Highway 412 be a non-tolled highway similar to all other Ontario link highways to and from Highway 401.”

Attached please find a copy of Whitby Council's resolution.

Please also be advised, at its meeting of June 29, 2015 Oshawa City Council directed the following resolution be forwarded as its comments to Calvin Curtis, Head, Planning and Engineering at the Ministry of Transportation concerning Ontario Regulation Amendments for Highway 407 between Pickering and Oshawa and Highway 412 in Whitby:

“That correspondence from the Ministry of Transportation (Ontario) concerning Phase 1 construction of Highway 407 and proposed amendments to the *Highway Traffic Act* be received and filed, and the Ministry be advised the City does not support tolling on Highways 412 and 418.”

By copy of this letter, I am advising Ontario's Minister of Transportation, Durham Region M.P.P.s and area municipalities of Oshawa Council's decision.

Your consideration of this important issue is appreciated.

If you need further assistance concerning this matter, please contact me at the address listed below or by telephone at 905-436-5636, ext. 2230.



Andrew Brouwer
City Clerk

/kb

- Jennifer French, M.P.P. (Oshawa)
- Granville Anderson, M.P.P. (Durham)
- Lorne Coe, M.P.P. (Oshawa-Whitby)
- Laurie Scott, M.P.P. (Haliburton - Kawartha Lakes – Brock)
- Joe Dickson, M.P.P. (Ajax-Pickering)
- Tracy MacCharles, M.P.P. (Pickering-Scarborough East)
- Clerk, City of Pickering
- Clerk, Municipality of Clarington
- Clerk, Town of Ajax
- Clerk, Town of Whitby
- Clerk, Township of Brock
- Clerk, Township of Scugog
- Clerk, Township of Uxbridge
- Clerk, Regional Municipality of Durham

Whitby Council Resolution of December 12, 2016
Re: Opposition to Tolls on Highway 412

“Whereas it is proposed that Highway 412 will become a tolled highway in 2017;

Whereas all other Ontario link highways to and from Highway 401 are non-tolled highways; and,

Whereas the current plan to make the Highway 412 a toll route will drastically discourage people from driving it and increase traffic on local roads and Highway 401;

Now Therefore be it Resolved:

That the Council of the Town of Whitby request that the Province of Ontario make Highway 412 a non-tolled highway.”



CANADA

FEB 1 '17 PM4:50

VIA EMAIL AND COURIER

February 1, 2017

Mr. Roger M. Anderson
Regional Chair
Durham Region
605 Rossland Road East
Whitby, ON
L1N 6A3

Dear Mr. Anderson:

RE: Residential Hospice

The dedicated volunteers of Victorian Order of Nurses, Durham Region Community Corporation ("VON Durham") have been working collaboratively with the staff and management of Victorian Order of Nurses for Canada ("VON Ontario"), Durham Hospice and other local organizations to explore the feasibility of establishing a residential hospice serving the Town of Whitby and Durham Region.

While the current model requires the residential hospice to fundraise 100% of its capital planning and construction costs and to engage in ongoing fundraising to cover its annual operating costs, which are only partly funded by the Ontario Ministry of Health and Long Term Care, VON Durham and VON Ontario remain committed to partnering with a broad range of stakeholders in order to make a residential hospice in the Town of Whitby a reality.

In that regard, we are writing to you today as the potential owners/operators of a residential hospice to be located in the Town of Whitby to request confirmation that Durham Region would make grant funding available to VON Durham and VON Ontario to help offset the capital and operating costs associated with the building and operation of a residential hospice.


C.S. - LEGISLATIVE SERVICES

Original
To: CIP
Copy
To: BSC
C.C. S.C.C. File
Take Appr. Action

Thank you in advance for your consideration.

Yours very truly,


Christine Raynor
Chair, Board of Directors
VON Durham


Jo-Anne Poirier
President and CEO
VON Ontario

cc: Regional Councillors, Durham Region
Regional Clerk - Director of Legislative Services, Corporate Services Department,
Durham Region



From: [info](#)
To: [Clerks](#)
Subject: FW: sight seeing cruise and increased Oshawa taxes
Date: February-06-17 9:54:16 AM

From: service@oshawa.ca [mailto:service@oshawa.ca]
Sent: February-06-17 9:48 AM
To: b.hpeter@rogers.com; mfooster@oshawa.ca; info
Cc: John Henry; Nancy Diamond; Dan Carter; Bob Chapman
Subject: Re: sight seeing cruise and increased Oshawa taxes

Good morning,
Thank you for your email.

By way of copy of this email, I am forwarding your request to Councillor's Office and Durham Region for consideration.

Should you require further information or assistance, please contact us at your convenience.

Thank you.

Debbie

Service Oshawa | City of Oshawa
50 Centre St. S. | Oshawa, ON L1H 3Z7
Phone: 905-436-3311 | Fax: 905-436-5642

service@oshawa.ca | www.oshawa.ca

Hours: Mon - Fri 8 am - 6 pm, Sat 9 am - 1 pm

To search for information on City services, programs and events, feel free to browse our website at www.oshawa.ca.

----- Original Message -----

From: b.hpeter@rogers.com
Sent: 2017-02-03 16:05:06.0
To: jhenry@oshawa.ca; service@oshawa.ca; ndiamond@oshawa.ca; dcarter@oshawa.ca; bchapman@oshawa.ca
Subject: sight seeing cruise and increased Oshawa taxes

WE REALLY HOPE THAT CITY COUNCIL IS GOING TO MAKE THE TOURIST SITE TRIPS BY THE NINE REPRESENTATIVES OF THE REGION BE RE-PAID RATHER THAN THOSE EXTREMME UN-NECESSARY EXPENSES BE ATTACHED TO THE TAXPAYERS OF THIS FINE CITY.

FOR A LONG TIME THES TRIPS HAVE BEEN UNWARRENTED AS WE HAVE A GREAT COMPUTER SYSTEM IN PLACE THAT ALLOWS US TO LOOK-UP ANY NEEDED INFORMATION. IF NECESSARY; A SMALLER CONTINGENT OF STAFF MAY GO TO PERSONALLY VIEW THE SIGHT.

BUT; THIS NEWS COMES AT THE SAME TIME THE CITY ANNOUNCED A NEW HIKE IN OUR HOME TAXES. ARE YOU REALLY LISTENING TO THE PEOPLE OF OSHAWA WHOM YOU SERVE??

RETIREEES FROM G.M. HAVE NOT RECEIVED A COST OF LIVING RAISE IN 9 YEARS BUT YET YOU INCREASE THEIR TAXES AND FOR WHAT SERVICE?

TOO MUCH TAX PAYER DOLLARS ARE BEING SPENT ON POOR CHOICES AND THE MIGHT BE UTILIZED BETTER. WE DO NOT NEED COUNCIL AND DURHAM REGION REPS. TO HOLD BUSINESS MEETINGS IN EXPENSIVE HOTEL. EXPENSIVE SKI RESORTS AND EXPENSIVE SIGHT-SEEING TRIPS. PAY YOUR OWN WAY IF YOU WANT TO SEE THE PALCE OF VERSAILLES OR THE BASILLICA OF SPAIN---WE WOULD HAVE TO IF WE COULD AFFORD TO GO. HOW DARE YOU THINK YOU CAN USE OUR MONEY AND TIME FOR YOUR OWN WANTS AND WISHES AND NOT THOSE OF THE OSHAWA AND DURHAM CITIZENS.

THANKS TO THE OSHAWA EXPRESS FOR UNCOVERING THIS FLAGRANT MIS-USE OF TAXPAYER MONIES.

WILLIAM AND HEATHER PETER
2 LONG-TERM OSHAWA WORKERS AND TAXPAYERS

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

The Regional Municipality of Durham

MINUTES

AFFORDABLE AND SENIORS' HOUSING TASK FORCE COMMITTEE

Thursday, November 17, 2016

The first regular meeting of the Affordable and Seniors' Housing Task Force Committee was held on Thursday, November 17, 2016 in the Council Chambers, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 9:41 AM

Present: Councillor Carter, City of Oshawa
Councillor Drew, Township of Scugog
Councillor Foster, Municipality of Clarington
Councillor Grant, Township of Brock
Councillor Jordan, Town of Ajax
Councillor Pickles, City of Pickering
Councillor Ryan, City of Pickering

Absent: Regional Chair Anderson was away on municipal business
Councillor Ballinger, Township of Uxbridge
Councillor Chapman, City of Oshawa
Councillor Roy, Town of Whitby

Staff

Present: J. Connolly, Director, Housing Services, Social Services
H. Drouin, Commissioner of Social Services
C. McCreight, Administrative Assistant, Social Services
M. Seppala, Systems Support Specialist – Information Technology –
Corporate Services
M. Simpson, Director, Financial Planning and Purchasing, Finance
Department
C. Bandel, Deputy Clerk, Corporate Services – Legislative Services N.
Prasad, Committee Clerk, Corporate Services – Legislative Services

In the absence of a Chair and Vice-Chair, J. Connolly chaired the meeting.

1. Election of Committee Chair and Vice Chair

Discussion ensued with regards to the number of members in attendance and it was the consensus of the Committee that the election of the Chair and Vice-Chair be tabled to the next meeting.

Moved by Councillor Foster, Seconded by Councillor Carter,
That the election of the Affordable and Seniors' Housing Task
Force Committee Chair and Vice-Chair be tabled to the next
meeting.

CARRIED

2. Adoption of Minutes

There were no minutes for adoption.

3. Declarations of Interest

There were no declarations of interest.

4. Correspondence

A) National Housing Day: Canada Mortgage and Housing Corporation/Region
of Durham Breakfast (Ajax) – November 25, 2016

A copy of the Brochure entitled, "Join Us for National Housing Day – Regent
Park Comes to Durham Region" was provided as Attachment #1 to the
Agenda.

J. Connolly stated that the event is being held on Friday, November 25, 2016
at the Ajax Convention Centre and will consist of presentations from the
Daniels Corporation and Toronto Community Housing with regards to the
revitalization of Regent Park. He encouraged all members to attend.

5. Delegations

There were no delegations to be heard.

6. Reports

A) Task Force – Terms of Reference

A copy of the Terms of Reference was provided as Attachment #2 to the
Agenda.

Discussion ensued with regards to:

- Item 2.1 of the Terms of Reference and the need for discussions
related to the Region's rental Housing supply to go beyond seniors;
- Items 2.3 and 3.2 of the Terms of Reference as it relates to
Information Sharing and whether there will be reports and
presentations presented to Committee of the Whole and Regional
Council;

- The possibility of having an interim report before the final report is provided to members to allow input and feedback as the work of the Task Force proceeds;
- Item 2.1 of the Terms of Reference as it relates to the mandate of the Task Force and the importance of discussions to be related to the housing supply as a whole and not limited to just rental housing. J. Connolly advised that the task force will go beyond looking at just rental housing supplies;
- The importance of engaging, educating, and encouraging input from the public; and
- The possibility of having public information meetings on evenings and different locations/municipalities to encourage attendance from members of the public and to allow for community input.

Moved by Councillor Pickles, Seconded by Councillor Ryan,
That the Terms of Reference for the Affordable and Seniors'
Housing Task Force Committee be received for information.

CARRIED

B) Task Force Draft Workplan

The proposed Draft Task Force Workplan was provided as Attachment #3 to the Agenda.

Discussion ensued with regards to:

- The possibility of having information-type sessions at different times of the day and at different locations to give members of the public an opportunity to address their concerns and provide feedback;
- The importance of having something tangible come out of the education seminars;
- Clarification regarding resources from the Social Services and Finance Departments for Task Force work;
- With regards to Meeting #2, whether housing providers other than the Ministry of Housing and Canada Mortgage and Housing Corporation (CMHC) will be included in discussions;
- The possibility of revisiting the Workplan to adjust and incorporate any changes to ensure that it appropriately reflects the work of the Task Force;
- With regards to Meeting #3, clarification with respect to how information will be requested from the area municipalities;

- With regards to Meeting #6, the possibility of having a representative from the Association of Local Public Health Agencies (aLPHa) added as a resource as it would be helpful to have their expertise and input;
- With regards to Meeting #8, the importance of having the Task Force provide input and feedback with respect to the final report;
- Clarification with regards to the time frame of when the final report will be provided to the Committee of the Whole and Regional Council and the importance of having a timeline to adhere to;
- The importance of the Task Force to look at local solutions, tools and resources;
- That resources regarding affordable housing from other jurisdictions within Canada be shared with the Committee.

Moved by Councillor Pickles, Seconded by Councillor Ryan,
That the proposed Draft Task Force Workplan be approved.

CARRIED

C) Task Force Meeting Schedule

A copy of the draft Task Force Meeting Schedule was provided as Attachment #4 to the Agenda.

Discussion ensued with regards to the frequency of meetings and it was agreed that the Committee would meet approximately once a month.

Committee members agreed that it was best to provide their available dates to staff at their earliest opportunity so that the meeting schedule could be finalized by the end of November.

7. Presentations

A) John F. Connolly, Overview of Durham Housing & Homelessness Programs

J. Connolly provided an overview of the Durham Housing & Homelessness Programs. He stated that the Region has approved a 10 year Housing Plan, "At Home in Durham – Durham Region Housing Plan 2014-2024" with four specific goals as follows:

1. End Homelessness in Durham
2. Affordable Rent for Everyone
3. Greater Housing Choice
4. Strong and Vibrant Neighbourhoods

J. Connolly advised that the Region provides housing subsidies for 45 social housing providers and roughly 6400 rental units across the region. He also advised that through the Durham Regional Local Housing Corporation (DRLHC), the Region is also the property manager for just under 1300 public housing units. He stated that the Region is always trying to promote new affordable housing rental developments and that there is funding in place for homelessness prevention programs.

Highlights of the presentation included:

- Housing Services
 - Durham Housing Plan
 - Housing Services Division
 - History
 - Housing Glossary
 - Service Manager Responsibilities
 - Service Manager Costs
 - Existing & New Supply
 - Task Force – Work Plan

J. Connolly advised that a copy of the presentation will be provided to Committee members.

J. Connolly responded to questions with regards to whether there are opportunities to identify properties owned by the Region that could be redeveloped or utilized to sell or build new housing opportunities; the importance of benefits going to individuals rather than to direct housing sites; whether other jurisdictions are going through a similar process and possibly sharing that information; the possibility of looking at trends of demand versus supply; and the need to address issues that seniors may have to deal with surrounding income.

8. Information Items

There were no information items to consider.

9. Other Business

There was no other business.

10. Date of Next Meeting

To be determined.

11. Adjourment

Moved by Councillor Ryan, Seconded by Councillor Grant,
That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:54 AM

J. Connolly, Director, Housing
Services

N. Prasad, Committee Clerk

The Regional Municipality of Durham

MINUTES

9-1-1 MANAGEMENT BOARD

January 24, 2017

A regular meeting of the 9-1-1 Management Board was held in Meeting Room 1-E Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby, at 9:31 A.M.

Present: G. Weir, Clarington Emergency & Fire Services (Chair)
B. Chapman, Durham Regional Councillor
J. Clapp, Commissioner of Finance, Durham Region
C. Ibsen, Manager, Oshawa Central Ambulance Communications Centre,
Ministry of Health & Long Term Care – Emergency Health Services Branch
S. Jones, Durham Regional Police

Absent: T. Cheseboro, Region of Durham Paramedic Services
S. Knox, Communications/9-1-1 Service Manager, Durham Regional Police

Staff

Present: J. Bickle-Hearn, Acting Sergeant, Communications, Durham Regional Police
L. Nash, 9-1-1 Communications Training Coordinator, Durham Regional Police
J. Riches, Superintendent, Operations, Region of Durham Paramedic Services
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

1. Approval of Minutes

Moved by B. Chapman, Seconded by J. Clapp,
(1) That the minutes of the 9-1-1 Management Board meeting held on
October 31, 2016 be adopted.
CARRIED

2. 9-1-1 Call Statistics

L. Nash provided the 2015 and 2016 statistics on the number of calls received each month by the 9-1-1 call centre as a handout. She advised that the number of calls received in 2016 was down slightly compared to 2015. She also advised that staff have reviewed the 2016 statistics based on the discussion at the October 31, 2016 meeting and have corrected an error related to how wireless hang-up and no answer calls were captured. She added that online reporting of incidents has increased.

L. Nash responded to questions with respect to the call volume trends; how incident numbers are assigned; 9-1-1 Communications Centre staffing; the number of calls received for the accident on Highway 401 on January 7, 2017;

and whether all calls received relating to the same emergency are transferred to the responding agency.

L. Nash also responded to a question with respect to whether their obligation to answer calls within 6 seconds is being met. It was requested that L. Nash provide an update from the Recorded Announcement Report (RAN) at each meeting.

3. Region of Durham E9-1-1 P.E.R.S. Policy and Procedure Manual

L. Nash provided a draft of the Region of Durham E9-1-1 P.E.R.S. Policy and Procedure Manual with proposed updates as a handout. She requested that the Management Board members review the draft manual and advise her of any changes prior to the next Management Board meeting on April 25, 2017.

T. Fraser responded to a question with respect to the approval process for updates to the manual.

4. Appointment of New Chair for 9-1-1 Management Board

G. Weir advised that in accordance with the provisions contained in the 9-1-1 Joint Powers Agreement for rotating Chairs, it is recommended that a representative of either the Police or Fire Agencies, be appointed on a rotating annual basis.

Moved by B. Chapman, Seconded by J. Clapp,
(2) That S. Jones, Durham Regional Police Service, be nominated as the new Chair of the 9-1-1 Management Board.

Moved by B. Chapman, Seconded by J. Clapp,
(3) That nominations be closed.

CARRIED

S. Jones was acclaimed as Chair of the 9-1-1 Management Board.

5. 9-1-1 Management Board 2017 Budget

J. Clapp provided a copy of the proposed 2017 Budget for the Emergency 9-1-1 Telephone System as a handout.

He advised that the proposed 2017 Regional Business Plans and Budgets will be presented to Committee of the Whole on February 1 and 2, 2017 for consideration and subsequent recommendation to Regional Council.

6. Other Departments - Comments/Concerns:

a) Comments/Concerns – Regional Council

There were no comments.

b) Comments/Concerns – Durham Regional Police

S. Jones provided an update on the telephone recording equipment. He advised that previous software issues have been resolved and that an Exacom recording server has been purchased and installed at the backup site located at 77 Centre Street North in Oshawa.

S. Jones also provided an update on the Regional radio system. He advised that the system has been deployed to some of the fire departments and the departments in the northern areas of Durham Region are experiencing better coverage with the P25 systems. He also advised that the equipment is in place for Ontario Power Generation (OPG) to join NextGen. He noted that communications within the Pickering and Darlington nuclear generating stations will be on their own channel.

c) Comments/Concerns – Fire Departments

G. Weir provided an update regarding the accident on Highway 401 on January 7, 2017. He advised that the first call was received at approximately 12:10 p.m. and he spoke to the response by the various agencies. He stated that there were some issues with communication and he noted that there will be a follow-up meeting regarding interoperability between agencies.

G. Weir also advised that the new Deputy Fire Chief with the Municipality of Clarington is Tim Calhoun.

d) Comments/Concerns – Oshawa Central Ambulance Communications Centre

C. Ibsen advised that Tanzeel Merchant is the new Emergency Health Services Branch Director within the Direct Services Division, Ministry of Health and Long-Term Care, starting February 27, 2017.

C. Ibsen also spoke to the staffing struggles experienced at the Oshawa Central Ambulance Communications Centre.

e) Comments/Concerns – Durham Finance

There were no comments.

f) Comments/Concerns – Region of Durham Paramedic Services

J. Riches advised that the Region of Durham Paramedic Service is experiencing an increase in call volumes and offload delays at the hospitals.

J. Riches also advised that Jim Moir is the new Deputy Chief, Region of Durham Paramedic Service.

7. Date of Next Meeting

The next meeting of the 9-1-1 Management Board will be held on April 25, 2017 at the Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby, in Meeting Room 1-C.

8. Adjournment

Moved by C. Ibsen, Seconded by J. Clapp,
(4) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:21 AM

Gord Weir, Chair

Action Items Committee of the Whole and Regional Council

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
September 7, 2016 Committee of the Whole	Business Case for Projects Managed Directly by the Region – Increasing the number of projects which are managed directly by the Region, whether through employees or contracted staff – referred to the 2017 budget process.	Works	2017 Budget Process
September 7, 2016 Committee of the Whole	Staff was requested to provide information on the possibility of an educational campaign designed to encourage people to sign up for subsidized housing at the next Committee of the Whole meeting. (Region of Durham's Program Delivery and Fiscal Plan for the 2016 Social Infrastructure Fund Program) (2016-COW-19)	Social Services / Economic Development	October 5, 2016
September 7, 2016 Committee of the Whole	Section 7 of Attachment #1 to Report #2016-COW-31, Draft Procedural By-law, as it relates to Appointment of Committees was referred back to staff to review the appointment process.	Legislative Services	First Quarter 2017

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
October 5, 2016 Committee of the Whole	That Correspondence (CC 65) from the Municipality of Clarington regarding the Durham York Energy Centre Stack Test Results be referred to staff for a report to Committee of the Whole	Works	
December 7, 2016 Committee of the Whole	Staff advised that an update on a policy regarding Public Art would be available by the Spring 2017.	Works	Spring 2017
January 11, 2017 Committee of the Whole	Discussion also ensued with respect to whether implementing a clear bag program will help to increase recycling and green bin program compliance at curbside. Staff was directed to bring an updated report on a clear bag program to an upcoming meeting of the Committee of the Whole.	Works	
January 11, 2017 Committee of the Whole	Inquiry regarding when the road rationalization plan would be considered by Council. Staff advised a report would be brought forward in June.	Works	June 2017