



The Regional Municipality of Durham

COUNCIL INFORMATION PACKAGE

December 4, 2020

Information Reports

- 2020-INFO-115** Commissioner of Works – re: Use of Delegated Authority During Council Recess
- 2020-INFO-116** Commissioner of Social Services – re: Ontario Modernizing Application Process for Social Assistance
- 2020-INFO-117** Commissioner of Works – re: Update on the Regional Road 18 Pilot Reconstruction Project using Recycled Waste Materials
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- 2020-INFO-121** Commissioner of Planning and Economic Development – re: Efforts to Promote and Support Local Retail and Restaurant Businesses

Early Release Reports

There are no Early Release Reports

Staff Correspondence

There is no Staff Correspondence

Durham Municipalities Correspondence

There are no Durham Municipalities Correspondence

Other Municipalities Correspondence/Resolutions

1. **City of Quinte West** – re: Resolution passed at their Council meeting held on November 16, 2020, regarding Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020, Schedule 6 - Conservation Authorities Act
2. **Region of Peel** – re: Correspondence addressed to The Honourable Rod Phillips, Minister of Finance regarding a motion on Property Tax Exemptions for Veteran Clubs
3. **Town of Georgina** – re: Resolution passed at their Council meeting concerning the Lake Simcoe Protection Act as it relates to the Upper York Sewage Solution Project

Miscellaneous Correspondence

There are no Miscellaneous Correspondence

Advisory / Other Committee Minutes

1. Durham Environmental Advisory Committee (DEAC) minutes – **November 19, 2020**
2. Durham Nuclear Health Committee (DNHC) minutes – **November 20, 2020**
3. Durham Region Roundtable on Climate Change (DRRCC) minutes – **November 20, 2020**
4. Energy From Waste – Waste Management Advisory Committee (EFW-WMAC) minutes – **November 24, 2020**

Members of Council – Please advise the Regional Clerk at clerks@durham.ca, if you wish to pull an item from this CIP and include on the next regular agenda of the appropriate Standing Committee. Items will be added to the agenda if the Regional Clerk is advised by Wednesday noon the week prior to the meeting, otherwise the item will be included on the agenda for the next regularly scheduled meeting of the applicable Committee.

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Information Report

From: Commissioner of Works
Report: #2020-INFO-115
Date: December 4, 2020

Subject:

Use of Delegated Authority During Council Recess

Recommendation:

Receive for information

Report:

1. Purpose

1.1 This report provides details related to the use of delegated authorities granted by Section 19 of the Region's Budget Management Policy during a recess of Regional Council.

2. Background

2.1 Regional Council delegated certain authority to staff in order to ensure business continuity during any recess of Regional Council.

2.2 Section 19.0 of the Region's Budget Management Policy details the delegation of authority during a recess of Regional Council. In accordance with the requirements of this section, a report providing the details of the use of this delegated authority is to be presented to Regional Council. Dollar amounts followed by an asterisk (*) are before applicable taxes.

3. Previous Reports and Decisions

3.1 On March 25, 2020, Regional Council approved Report # #2020-F-07, which approved revisions to the Region's Budget Management policy. This policy includes provisions for delegation of authority during a recess of Regional Council under Section 19.

- 3.2 Works Committee Report #2019-W-53 presented to Regional Council on September 25, 2019 provided an update on the status of the lease with Durham College including their request for an early termination of this lease.

4. Use of Section 19.2 of the Budget Management Policy

- 4.1 Section 19.2 of the Region's Budget Management Policy delegates authority to the Department Head, Treasurer and C.A.O. to approve the acquisition of unbudgeted capital over \$50,000 during a recess of Regional Council. Instances where this delegated authority was exercised are described in the following paragraphs:

Re-Rating of Port Darlington Water Pollution Control Plant, in the Municipality of Clarington (Bowmanville)

- 4.2 Consulting assistance was required to review the current ECA and other relevant background information, complete a site review of Plant 2, and potentially complete hydraulic calculations and/or modelling/testing to support an application to the MECP to amend the ECA. Adherence to the Plant's ECA, including its rated capacity, is required for compliance under the Environmental Protection Act. It is anticipated that the capacity of Plant 2 can be increased. Staff recommended that work to amend the ECA be undertaken as soon as possible. The estimated project cost is \$150,000.
- 4.3 Financing for the unbudgeted capital work was provided from the following source:

2020 Sanitary Sewerage System Capital Budget

Item 14: Works to rectify identified system deficiencies independent

of road programs in various locations

Project ID: M2099 (User Rate)

\$150,000

5. Use of Section 19.4 of the Budget Management Policy

- 5.1 Section 19.4 of the Region's Budget Management Policy authorizes the Commissioner of Finance to act on behalf of Regional Council to approve leases considered material, subject to the agreement the applicable Department Head and C.A.O. and the availability of sufficient funding. The following agreements were approved under this delegated authority provision:

Extension and Amendment of Lease for Premises with the Trustees for Beaverton Presbyterian Church for 412 Bay Street, Beaverton, for the Durham Regional Police Service, and Extension of the Sub-License of Space to the Province of Ontario for the Ministry of Correctional Services, Parole and Probation

- 5.2 Staff completed negotiations for the second extension and amendment of lease. The annual rental rate will be the same as the last term, being \$24,000* based on the rate of \$143.52* per square metre (\$13.33*per square foot) per annum. The Region remains responsible for all operating and maintenance costs for the interior of the premises.
- 5.3 The Region has sub-licensed space at this location to the Province of Ontario for the Ministry of Correctional Services, Parole and Probation. CBRE, the agent representing the Province, has indicated that the Province wishes to exercise their option to extend the sub-license for the same period as the lease extension. As per the terms of the sub-license ease, the gross lease rate will be \$2,400* per annum, with either party having the right to terminate the lease prior to the end of the term with the provision of six months' written notice.
- 5.4 Financing for this lease will be provided within the Durham Regional Police Service Operating Budget for this facility. Revenues from the sub-license will be applied to the same budget program.

Offer to Lease with KS 1400 Victoria Inc. for 1400 Victoria Street, in the Town of Whitby, for the Durham Regional Police Service including the Construction of Leasehold Improvements

- 5.5 The Durham Region Police Service currently occupies space at Durham College in Oshawa. Durham College has given the Region notice to vacate the space as they wish to utilize the leased space to deliver its own programming as they are experiencing space pressures at this campus.
- 5.6 Works Committee Report #2019-W-53 presented to Regional Council on September 25, 2019 provided an update on the status of the lease with Durham College including their request for an early termination of this lease.
- 5.7 Staff negotiated a lease for 2,465.09 square metres (26,534 square feet) of replacement space at 1400 Victoria Street, in the Town Whitby. The proposed lease is for a term of ten years. The Region will have the option to extend the lease for an additional five-year term under the same terms and conditions, subject to the rental rate being negotiated.

- 5.8 The proposed annual rent for the first five years of the lease is \$371,476*, based on the rate of \$150.70* per square metre (\$14.00* per square foot) per annum (cost per square metre is approximate due to rounding). The proposed annual rent for years six to ten is \$398,010* based on the rate of \$161.46* per square metre (\$15.00* per square foot) per annum (cost per square metre is approximate due to rounding). A rent-free period of six months starting September 1, 2020 and ending March 30, 2021 to construct the space has been negotiated. The Region will pay its proportionate share of utilities and property taxes during this time.
- 5.9 Annualized common area maintenance and property taxes are estimated at \$86.97* per square metre (\$8.08* per square foot) or \$214,395* per annum (cost per square metre is approximate due to rounding).
- 5.10 Schedules G, H, I and J to the Lease Agreement reflect the results of negotiations with the landlord for the construction of the leasehold improvements. The total construction estimated provided by the landlord is \$2,858,705* or \$107.05* per square foot. This is a very competitive rate based on recent leasehold projects tendered by the Region. The landlord's preliminary schedule indicates the construction could be completed by the Summer 2021, which is ample timing to accommodate the relocation of the programming from Durham College in accordance with the termination of that lease. By having the landlord construct the leaseholds, the Region will not be required to remove the majority of the constructed improvements upon termination of the lease agreement, save and expect some specialized items such as the proposed catwalk and the armory room.
- 5.11 Financing of this Lease Agreement will be provided from the Durham Regional Police Services' Operating Budget for this facility. Financing for the leasehold improvements and upfitting in the amount of \$8.2 million is available with the capital project established for this relocation (Project ID G2012).

6. Use of Section 19.5 of the Region's Budget Management Policy

- 6.1 Section 19.5 of the Region's Budget Management Policy authorized the Commissioner of Works to approve the acquisition of real property interests exceeding the \$50,000 threshold, subject to the approval of the appropriate funding by the Commissioner of Finance. The following land acquisitions were approved under this delegated authority provision:

Land Acquisition from 915 Bloor Street and 2099 Victoria Street for the Bloor/Victoria Reconstruction Project, City of Oshawa/Town of Whitby

- 6.2 The acquisition of land for this project includes a portion of two properties fronting onto Bloor/Victoria Streets near the City of Oshawa and Town of Whitby border. The two parcels are owned by Metrolinx and are operating as the Oshawa GO Station (915 Bloor Street) and as an overflow parking lot (2099 Victoria Street). The property at 915 Bloor Street is improved and operating as the Oshawa GO Station. The total site area is 68,230 sq.m (16.86 acres) with the Region proposing the purchase of 3,489.1 sq.m. (0.813 acres) along the north end of the property. This results in a loss of 81 parking spaces resulting from the purchase. The property at 2099 Victoria Street is used as overflow parking for the Oshawa GO Station. Site area is 31,201 sq.m. (7.71 acres) with the Region proposing the acquisition of 1,304.1 sq.m. (0.322 acres) fronting onto Victoria Street.
- 6.3 An external appraisal was completed estimating fair market value for the land acquisition of \$685,000, which includes \$490,000 attributed to 915 Bloor Street and \$195,000 attributed to 2099 Victoria Street. Real Estate staff have reviewed and approved the appraisal.
- 6.4 In lieu of paying a substantial Injurious Affection claim for the 81 parking spaces lost at 915 Bloor Street, the Region will compensate Metrolinx for the estimated cost of extending the overflow parking lot at 2099 Victoria Street by a comparable area. After several discussions between the Region and Metrolinx's engineering and design staff, a cost of \$784,132 has been negotiated. This amount will be paid in addition to the purchase price to account for the 81 lost parking spaces. Based on several external appraisals, Injurious Affection costs for lost parking range from \$10,000 to \$15,000 per parking space, resulting in the potential for an Injurious Affection claim of \$810,000 to \$1,215,000. The negotiated cost of \$784,132 to extend the overflow parking lot is therefore reasonable when compared to what an outright claim would be for lost parking. Metrolinx has released the Region from any further claims for loss or damage related to the construction or use of the lands acquired for municipal highway, excluding acts of negligence or breach of law by the Region, or contractors or agents acting on behalf of the Region.
- 6.5 Financing for the property acquisition was provided from the approved project budget. The combined cost of the property acquisition is \$1,469,132 (Project R0803).

Land Acquisition at Grandview Street and Columbus Road (Regional Road 3) Reconstruction in the City of Oshawa

- 6.6 The property is located on the northeast corner of Grandview Street and Columbus Road (Regional Road 3) in the City of Oshawa. The 98.97 acre (40.05 hectare) property is operating as the Oshawa Zoo, and is owned by Barbara, Thomas, Edward and Karen Connell. The Region required 0.235 acres (949.7 square metres) along the southern portion of the lot. A total of nine (9) trees and approximately 290 feet of wildlife fencing were within the requirement area and were impacted.
- 6.7 An internal appraisal was completed by Regional Real Estate staff estimating fair market value at \$7,050 (\$30,000 per acre). Compensation in-lieu of an independent appraisal of \$3,500 was also negotiated. Based on a contractor's quote, compensation for the cost to relocate the fencing was agreed to in the amount of \$7,554. An arborist report was completed providing a total of \$43,432 in estimated damages resulting from the removal of the trees.
- 6.8 Financing for the property acquisition totalling \$61,536 was provided from within the approved project budget (Project R1703).

7. Financial Implications:

- 7.1 The following schedule summarizes the approval of unbudgeted capital exceeding \$50,000 using the delegated authority provided in the Region's Budget Management Policy:

Unbudgeted Capital Approved Under Section 19.2 of the Budget Management Policy	Project Cost
<ul style="list-style-type: none"> • Re-Rating of Port Darlington Water Pollution Control Plant, in the Municipality of Clarington (Bowmanville) 	\$150,000

- 7.2 The following schedule summarizes lease negotiations completed using the delegated authority provided in the Region's Budget Management Policy:

- b) Community Vitality Goal 2.2: Enhance community safety and well-being.
- c) Service Excellence Goal 5.1: Optimize resources and partnerships to deliver exceptional quality services and value.

9. Conclusion

- 9.1 Regional Council is to be advised of delegated authority exercised during a recess of Council as required by Section 19 of the Budget Management Policy.
- 9.2 This report has been reviewed by the Finance Department.
- 9.3 For additional information, contact: Jenni Demanuele, Director, Business Services at 905-668-7711, extension 3456.

Respectfully submitted,

Original signed by:

Susan Siopis, P.Eng.
Commissioner of Works

If this information is required in an accessible format, please contact 1-800-372-1102 ext.3805



The Regional Municipality of Durham Information Report

From: Commissioner of Social Services
Report: #2020-INFO-116
Date: December 4, 2020

Subject:

Ontario Modernizing Application Process for Social Assistance

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The following report provides an overview of the modernization of the social assistance application process and the Region of Durham's prototype partnership, which was announced in a press release on November 26, 2020 - [Ontario News Release – November 26, 2020](#).

2. Background

2.1 The Ministry of Community and Social Services announced plans to build a more responsive, person-centred social assistance system. This Recovery and Renewal Plan will implement measures that build on the enhancements already underway to improve social assistance.

2.2 These measures include:

i) Enhanced Access to Employment and Training:

- Working with the Ministry of Labour, Training and Skills Development to improve access to employment and training services.

ii) Accelerating Digital Delivery:

- New digital tools and modern service options such as an online application, expansion of the MyBenefits digital platform to improve access for people

receiving social assistance, and new communications channels to allow two-way digital messaging between clients and caseworkers.

iii) Centralized and Automated Delivery:

- A centralized intake process that reduces paperwork, giving caseworkers more time to support clients.

iv) Risk-based Eligibility Reviews:

- Automated eligibility verification with provincial, federal and third-party sources to make financial assistance processing faster, while strengthening program integrity.

v) Collaborating with Partners:

- Co-designing a new provincial-municipal transformation vision with municipal Ontario Works delivery partners.

3. Centralized and Automated Intake Update (Durham Pilot)

3.1 As part of the Ministry's Social Assistance Recovery and Renewal Plan, a centralized and automated intake process, as noted above, has been developed. This was launched November 2, 2020 in seven prototype regions, which includes the Region of Durham. The other prototype sites include Hamilton, York Region, Chatham-Kent, District of Parry Sound, Greater Sudbury, and the County of Renfrew.

3.2 The Ministry has developed two new application platforms; the Social Assistance Digital Application (SADA) and the Intake and Benefits Administration Unit (IBAU), both of which aim to streamline the application process and reduce paperwork. This will allow Caseworkers more time to support clients with life stabilization and employment outcomes.

3.3 The Region of Durham's participation as a prototype site allows Income and Employment Support staff to identify challenges and work together to co-design intake processes, before expanding the rollout to include additional locations and programs in early 2021.

4. Phase of Prototype

4.1 The first phase of the prototype includes:

- A mobile-friendly online application.
- Automated assessment to process applications more quickly.
- A streamlined process for social assistance applicants to confirm their identity online.

- 4.2 In this phase, applicants with urgent, critical needs will be transferred to the local office for immediate assistance.
- 4.3 Short term outcomes in phase one will include:
- A simplified and seamless process to apply for and receive Ontario Works payments and life stabilization supports in a timely manner.
 - Reduce time spent on administrative activities for Caseworkers creating more time for high-impact services.
 - System improvements, including the new intake process, that are coordinated by the province and delivering on service standards.

5. Financial Implications

- 5.1 There are no identified financial implications for the Department's Income and Employment Support Division to participate in this pilot project with the Province.
- 5.2 Staff have identified this as an opportunity to collaborate with the Province to co-produce a new model for social assistance delivery, which will positively impact Ontario Works clients in Durham.

6. Conclusion

- 6.1 Staff will continue to process high needs applications and provide continuous feedback to the joint project team as led by the Ministry.
- 6.2 Staff will identify system-level and technical challenges, within the new Central Intake process and provide feedback and opportunities for improvement during scheduled weekly meetings with the joint project team.
- 6.3 At a local level, an analysis will be conducted on the outcomes of the new Central Intake process, including impact on staff, service gaps, efficiency of service and accurate decision making.
- 6.4 While participating as a prototype site, the Income and Employment Support division will continue to monitor and report any significant changes that may impact the residents of Durham Region.

Respectfully submitted,

Original signed by

Stella Danos-Papaconstantinou
Commissioner of Social Services

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Information Report

From: Commissioner of Works
Report: #2020-INFO-117
Date: December 4, 2020

Subject:

Update on Regional Road 18 Pilot Reconstruction Project using Recycled Waste Materials

Recommendation:

Receive for information

Report:

1. Purpose

- 1.1 On November 27, 2019, Regional Council approved a Federal Gas Tax Funding allocation of \$3.5 million for the reconstruction of a portion of Regional Road 18 (RR18) in the Municipality of Clarington (pilot project), to explore and assess the option of incorporating alternative waste materials in road construction. The funding must be expended within five years after the end of the year in which the funds were received (i.e. before the end of 2024).
- 1.2 Further to a request at the recent Finance and Administration Committee meeting of October 23, 2020, this report provides a status update on the pilot project.

2. Project Scope

- 2.1 The proposed scope of the pilot project includes reconstruction of the RR18 segment between Concession Road 5 and the bridge south of Kendall (located roughly 1.1 kilometres (km) south of Regional Road 9). The pilot project segment is approximately 3.6 km long and is in very poor condition. This section of road carries relatively low daily traffic volumes. However, the pavement structure needs to be strengthened, making the road segment a good candidate to pilot the use of alternative recycled waste materials.

- 2.2 The proposed reconstruction of the pilot project will be completed in two phases. The attached sketch (Attachment #1) shows the limits of the future contract segments for these phases, namely Phase 1 (D2021-28) and Phase 2 (D2022-28).
- 2.3 Phase 1 will involve conventional reconstruction of the northerly section of the pilot road segment. This will include standard pulverizing (crushing) and recycling of existing granular and asphalt materials, together with an additional lift of new granular material and layer of asphalt.
- 2.4 Phase 2 will involve reconstruction of the southerly section of the pilot road segment using alternative waste materials. This will also utilize pulverizing but will look to incorporate glass and potentially bottom ash in the granular base and recycled plastics in the new asphalt. Testing planned for this winter will confirm how these recycled materials will be incorporated as well as their quantities.
- 2.5 Splitting the project into two phases as described above will allow for the longer-term monitoring and comparisons of performance; one using conventional road rehabilitation techniques and the other incorporating the use of several alternative recycled waste materials. Both segments will be subject to generally similar traffic volumes, weather conditions, and other factors that influence the durability of a pavement structure. Based on the outcome of the pilot, the project would seek to develop standards for use of recycled waste materials, including construction inspection and testing guidelines, towards potential application to other Regional roads and beyond.
- 2.6 Phase 1 construction is currently being advanced using routine established Regional procedures. Work on detailed contract drawings and specifications is in progress, with construction planned to occur in the summer/fall of 2021. A brief status update on work for Phase 2 follows.

3. Status Update on Phase 2 (Reconstruction using Waste Materials)

- 3.1 Phase 2 will involve preliminary design, testing of alternative recycled waste materials, final design, tendering and construction. Construction is scheduled to take place in early 2022.
- 3.2 The conventional pre-design work has already been completed, including topographic surveys, surveys of existing geotechnical conditions, inventory of existing road and ditch profiles, deficiencies that need to be addressed, drainage patterns, road structure, etc. Field measurements have been undertaken and all preliminary quantities have been calculated for the required tender documents.

The specifics, extent and quantity of recycled waste materials are yet to be confirmed and will be determined by the testing to be undertaken this winter.

- 3.3 Testing of alternative waste materials is being conducted using a combination of internal and external resources and expertise. It should be noted that the use and quantity of these recycled materials in this road reconstruction project will depend on the approval of the Ministry of the Environment, Conservation and Parks (MECP).

Plastics

- 3.4 Plastics have been used in asphalt binders to help improve crack and deformation resistance and to reduce moisture and frost damage. Professor Simon Hesp, Ph.D., P.Eng. from Queens University has been engaged to provide support in testing of plastics. He has several decades of experience testing asphalt mixes, improving testing procedures and conducting research for many road authorities and asphalt companies, including the Ministry of Transportation of Ontario, Regions of York, Peel and Durham, Cities of Toronto, Kingston and Timmins as well as Departments of Transportation for several states in the US.
- 3.5 As of date, Dr. Hesp has acquired fibres made from recycled Type 1 plastics (polyethylene terephthalate – bottles and clam shell food containers) and will be performing tests this winter to assess the changes in asphalt mixes containing these fibres with respect to strength, durability, crack resistance and life cycle improvements. Dr. Hesp will also be testing asphalt mixes with the addition of recycled plastic Types 2 to 7 acquired from the Regional Municipality of Durham's (Region) Material Recovery Facility (MRF). This recycled material will be ground into pieces small enough to be added to asphalt mixes in varied quantities and tested to assess the benefits.
- 3.6 Based on the results of the testing, Dr. Hesp will assist the Region in producing guidelines and specifications for the addition of recycled plastic fibres and pieces of Types 1 to 7 plastic into asphalt for the pilot project contract, and potentially future contracts depending on the success of the pilot project.

Glass

- 3.7 Glass recycled at the Region's MRF is another diversion material that will be tested for incorporating into the new road base onsite. Testing will occur at the Regional Materials Testing Lab. Glass from the MRF will be crushed prior to being added to existing or new granular material.

Bottom Ash

- 3.8 Bottom ash produced by the Regional Energy-From-Waste (EFW) Facility as an incineration by-product is another waste material being considered for incorporation into the granular road base. The Region's Materials Testing Lab will be acquiring samples of this material, adding it to samples of standard granular material in varying quantities, and then testing these mixtures to determine how the material affects the structural and drainage properties. If the addition of this material is found not to adversely affect these key properties, it will be incorporated into the new road base.

Other Material

- 3.9 In addition, staff will use combinations of crushed concrete and recycled asphalt in the road base, pavement shoulders and side slopes as appropriate. The Region has prior experience with and standard specifications for use of these recycled materials from past road reconstruction projects.

4. Conclusion

- 4.1 The Regional Municipality of Durham is committed to Circular Economy and is committed to finding innovative "made in Durham" solutions that support the concept. The proposed pilot project on Regional Road 18 will demonstrate the use of alternative recycled waste materials in road reconstruction.
- 4.2 Phase 1 of this project has been tendered and adequate testing on the alternative recycled waste materials is underway. A follow-up memo will be provided with an update on test results and overall status of the project.
- 4.3 For additional information, contact: Dan Waechter, Manager, Construction Management Services, at 905-668-7711, extension 3550.

5. Attachments

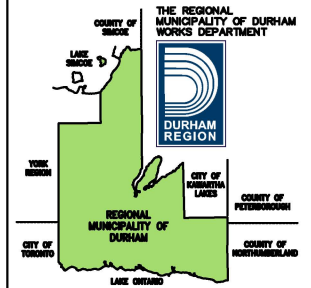
Attachment #1: Regional Road 18 – 2021/22 Pilot Project Limits

Respectfully submitted,

Original signed by:

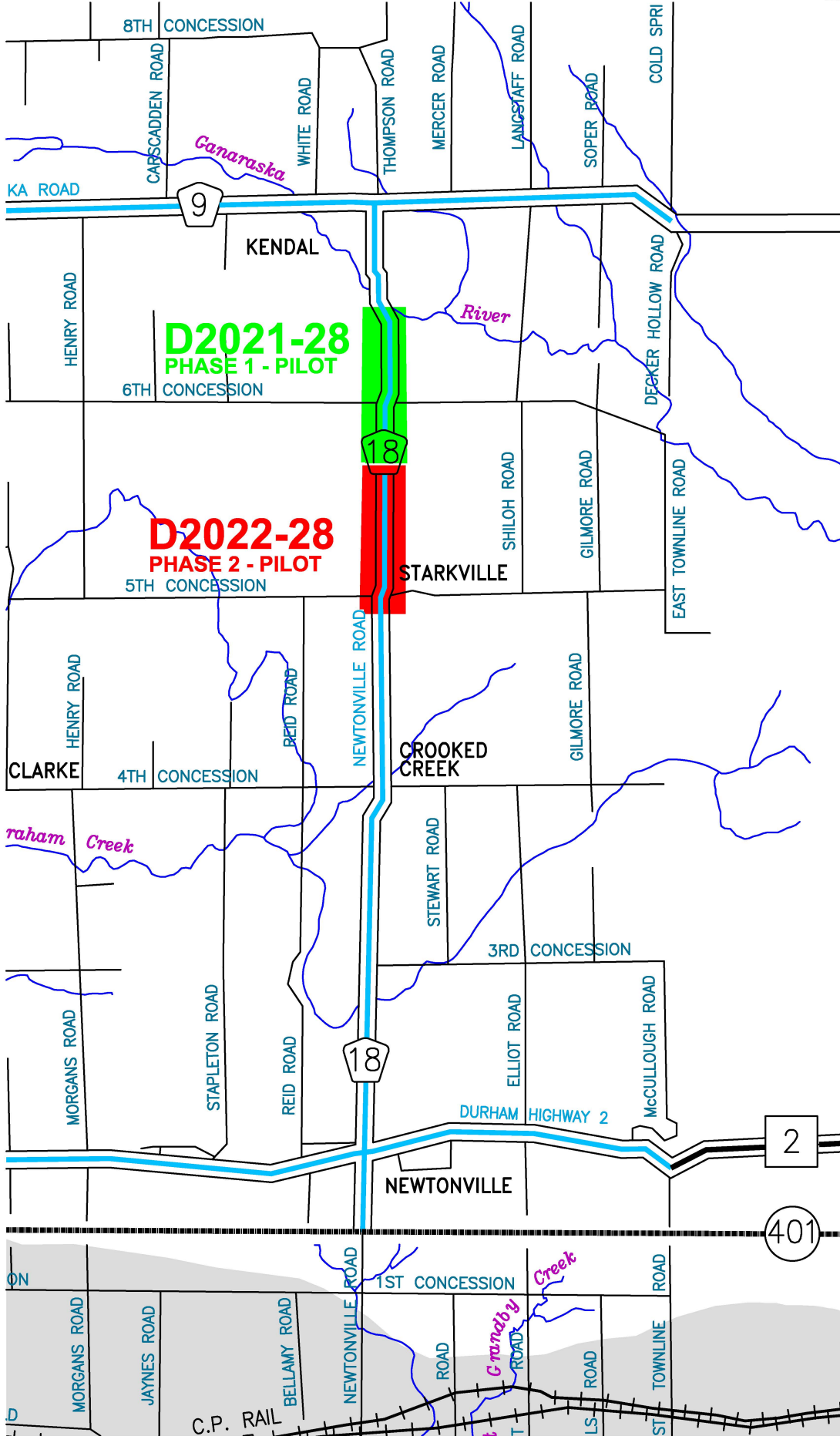
Susan Siopis, P.Eng.
Commissioner of Works

Regional Road 18 2021/2022 Pilot Project Limits



LEGEND

- REGIONAL ROADS
- PROVINCIAL HIGHWAYS
- PROVINCIAL HWY. NO.
- REGIONAL ROAD NO.
- REGIONAL HWY. NO.
- MUNICIPAL ROADS
- CREEKS AND RIVERS



NOT TO SCALE

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3111



The Regional Municipality of Durham Information Report

From: Commissioner & Medical Officer of Health
Report: #2020-INFO-118
Date: December 4, 2020

Subject:

COVID-19 Preparedness and Management Special Report by the Auditor General of Ontario

Recommendation:

Receive for information

Report:

1. Purpose

1.1 To provide an update on the report: [COVID-19 Preparedness and Management Special Report](#).

2. Background

2.1 On November 25, 2020 the Office of the Auditor General of Ontario (OAGO) released a report containing three chapters reviewing Ontario's COVID-19 response:

- a. Chapter 1: [Emergency Management in Ontario](#)
- b. Chapter 2: [Outbreak Planning and Decision-Making](#)
- c. Chapter 3: [Laboratory Testing, Case Management and Contact Tracing](#).

2.2 Each chapter contains OAGO's audit findings, recommended actions for improvement, and responses to each recommendation from the provincial organizations being audited.

2.3 The audit reviewed COVID-19 response activities between January 2020 to October 2020.

3. Audit Findings

- 3.1 Chapter 1 focuses on the role of the Provincial Emergency Management Office (EMO) in COVID-19 response.
- 3.2 The OAGO found that Ontario was not prepared to effectively and quickly respond to the COVID-19 pandemic. The audit concluded that the Ministry of the Solicitor General (MSG), which is responsible for EMO, would have been better prepared for the pandemic if:
- a. MSG implemented OAGO's 2017 emergency management recommendations;
 - b. EMO played a greater role in the COVID-19 emergency response;
 - c. Emergency management plans, policies and procedures were proactively prepared; and
 - d. MSG improved coordination and communication with stakeholders.
- 3.3 Chapter 2 focuses on the health sector's COVID-19 response. A summary of the OAGO's findings include:
- a. The Ministry of Health (MOH) does not have effective systems/procedures to respond to the pandemic in an organized and timely way;
 - b. The Chief Medical Officer of Health of Ontario (CMOH) does not have a significant enough role in the COVID-19 response;
 - c. The MOH did not implement lessons learned over the last many years, including the key lesson learned from the Severe Acute Respiratory Syndrome (SARS) outbreak in 2003 to take precautionary steps to fight the spread of infectious disease; and
 - d. The MOH did not measure/report on pandemic preparedness and management activities in a timely manner.
- 3.4 Chapter 3 focuses on assessing laboratory testing, case management and contact tracing for COVID-19. A summary of OAGO's findings include:
- a. The MOH did not have coordinated and effective systems in place to perform COVID-19 laboratory testing, case management, and contact tracing quickly enough to prevent the spread of COVID-19; and
 - b. The MOH and its partners were not able to meet performance targets for case management activities due to various system limitations.
- 3.5 Durham Region Health Department (DRHD) is only noted in Chapter 2 and Chapter 3 in tables that list actions or results by public health unit.

4. Conclusion

- 4.1 The OAGO audit report highlights a variety of issues and recommendations to improve the COVID-19 response across Ontario, including recommendations for

provincial emergency management, the health system, as well as laboratory and case and contact management.

- 4.2 Responses were provided to each recommended action by the relevant ministry/organization.
- 4.3 Respondents described ways their organization is currently addressing or has already addressed some or all OAGO's highlighted issues. Some respondents included commitments to implement OAGO's recommended actions in the future and a few responses included comments declining to implement specific actions with a related rationale.
- 4.4 COVID-19 continues to be a public health priority and will remain a priority for a significant portion of 2021. DRHD continues to be engaged with provincial partners to receive up to date information, provide input and ensure local COVID-19 response activities are aligned with provincial direction.
- 4.5 DRHD remains committed to ensure the health and safety of residents and continues to address local needs by: providing case and contact management; responding to outbreaks; collecting nasal swabs from priority populations; communicating timely information and up to date instructions to residents and regional partners; providing support to local businesses and workplaces; and issuing orders and special instructions from the Medical Officer of Health.
- 4.6 The OAGO is currently working on a second Special Report on Ontario's response to COVID-19 which will review management of health-related COVID-19 expenditures, personal protective equipment and long-term care issues.

Respectfully submitted,

Original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM
Commissioner & Medical Officer of Health

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Information Report

From: Commissioners of Works, Social Services and Finance
Report: #2020-INFO-119
Date: December 4, 2020

Subject:

Use of Delegated Authority During the COVID-19 Emergency Granted Under Bylaw 17-2020

Recommendation:

Receive for information

Report:

1. Purpose

1.1 This report provides details related to the use of delegated authorities granted by Regional Council as part of By-Law #17-2020, presented to Regional Council in Report #2020-A-11.

2. Background

2.1 Regional Council delegated certain authority to staff in order to ensure business continuity during the COVID-19 Pandemic State of Emergency declared by the Province of Ontario March 17, 2020.

2.2 As part of the requirements in exercising this authority, periodic reporting to Council of the use of delegated authority is required.

3. Previous Reports and Decisions

3.1 On March 25, 2020, Regional Council approved Report #2020-A-11, which recommended delegating certain authorities to staff as a pro-active step to ensure continuity in meeting ongoing administrative and financial obligations, ensuring that critical services continue uninterrupted throughout the COVID 19 pandemic.

3.2 By-law #17-2020 was enacted as a result of the approval of the recommendations contained in Report t#2020-A-11.

4. Use of Delegated Authority

By-law #17-2020, Section 1.1.1

4.1 Section 1.1.1 of By-law #17-2020 authorized staff to execute all delegations set out under the “Delegation of Authority during Recesses of Regional Council” provisions of the Budget Management Policy.

4.2 Section 19.1 of the Region’s Budget Management Policy delegates authority to the Department Head, Treasurer and C.A.O. to approve project financing during a recess of Regional Council. In addition, Section 19.3 delegates the authority to award sole source contracts in excess of \$100,000 to the Commissioner of Finance, subject to the agreement of the applicable Department Head and C.A.O., and the availability of funding. Instances where this delegated authority was exercised are described in the following paragraphs:

- Reallocation of Capital Financing over \$250,000 for Contract D2020-34 – Road Rehabilitation of Concession 9 (Regional Road 5) in the City of Pickering

On April 21, 2020, bids were received for Contract D2020-34 for Road Rehabilitation of Concession 9 (Regional Road 5) from 160 metres east of Sideline 12 to 650 metres west of Lakeridge Road (Regional Road 23) in the City of Pickering. The proposed modifications are necessary to improve the existing road structure, riding surface and safety of Concession Road 9. The bid submission documents provided by the lowest compliant bidder, Brennan Paving and Construction Limited, were reviewed and based on the bid submission, additional financing of \$400,000 was required.

The scope of work for the project increased to include additional guiderail installation and modifications for enhanced safety measures and extra depth excavation quantities to ensure the stability of the road base, eliminating existing settlement issues. In addition, there was a general increase in tender prices received. The total project cost was revised from \$3,000,000 to \$3,400,000, with financing provided from project savings in accordance with the requirements of Section 19.1 as follows:

Project R1921:	Bowmanville Avenue North of Concession 7 to South of Regional Road 3	
	Federal Gas Tax	\$150,000
Project R1920:	Road Rehabilitation on Regional Road 57 from Hwy 7a to South of Caesarea	
	General Levy	\$250,000

- Reallocation of Capital Financing over \$250,000 – Supply of Refractory Dome Block at the Duffin Creek Water Pollution Control Plant in the City of Pickering

The purchase of replacement refractory dome materials and miscellaneous components for Reactors 3 & 4 from Suez Treatment Solutions Inc. at the Duffin Creek Water Pollution Control Plant were required. The materials included a complete refractory dome replacement block package, spare blocks of various types for other minor repairs and replacement tuyeres. The two reactors and all auxiliary equipment were originally purchased from Suez Treatment Solutions Inc. (formerly Infilco Degrement Inc.) in 2012, and the design of the refractory dome block engineering is their proprietary property. There are no other authorized distributors.

Staff in the Finance Department negotiated terms for the acquisition of the materials. Additional financing was required due to changes from the original estimate resulting from inflationary pressures on the raw materials uses in the fabrication of the tuyeres and refractory block, and price escalation due to raw material shortages due to reduced production and import, and labour costs.

Cost sharing for this project with York Region has been established as 26.2% for Durham Region and 73.8% for York Region. Financing for the Region's share of the additional costs totalling \$268,000 were provided from the Sanitary Sewerage Capital Budget Item No., 14 – Works to rectify identified system deficiencies independent of the roads program in various locations (M2099) in the amount of \$70,216. The total project budget was increased from \$600,000 to \$868,000, with the total project costs shared as follows:

Project Y2002:	
Durham Region:	\$227,416
York Region:	\$640,584
Total Project Cost:	\$868,000

- Sole source purchase over \$100,000 – Supply and Delivery of Clean Flow Healthcare Mini for Region of Durham Paramedic Services from Clean Works Medical in the total amount of \$101,217. The purchase of equipment to sanitize contaminated N95 masks and other contaminated items from pathogens, viruses and pesticide was required. There are only three types of these units manufactured globally with this specific unit having the largest capacity and available inventory to ship immediately. There are no other authorized distributors. Staff in the Finance Department negotiated terms for the acquisition of the equipment.

- 4.3 Contract extensions over \$100,000 – The following contracts were extended at the same terms and conditions through negotiation due to the COVID-19 pandemic to ensure continued service during the pandemic emergency.

Vendor Name	Contract Description	Extension	Estimated Extension Value
K-Bro Linen Systems Inc.	Laundry - Homes	10 months	\$1,048,000
City Electric Supply	Registry-Electrical Parts	1 Year	\$250,000
Guillevin International Co.	Registry-Electrical Parts	1 Year	
Sesco - Division of Sonepar Canada Inc.	Registry-Electrical Parts	1 Year	
Powertrade Electric Ltd.	Registry-Electrical Parts	1 Year	
R.G Henderson & Son Ltd.	Kitchen Equip. Maint./Inspect.	6 Months	\$100,000
Toure Cleaning Services Ltd.	Janitorial Services-Reg Hdqtrs	1 Year	\$600,000
SQM Janitorial Services Inc.	Janitorial Services- Duffin Crk	1 Year	\$510,000
SQM Janitorial Services Inc.	Janitorial Serv.-N/S Locations	1 Year	\$2,000,000
RTJ Property Services Inc.	Grounds Maintenance- Hillsdales	1 Year	\$925,000
Algonquin Property Services Inc.	Grounds Maintenance- Fairview	1 Year	\$475,000
Waste Management of Canada Corporation	Recyclables Collection	1 Year	\$1,800,000
1288161 Ontario Ltd.	Organics Collection	1 Year	\$206,000
Waste Management of Canada Corporation	Non Hazardous Waste Collection	1 Year	\$1,500,000
Arjo Canada Inc.	Arjo Maintenance Agreement	5 Years	\$165,000

Extensions were based on one of the following criteria:

- Existing contracted vendor(s) provide a service in response to the emergency and due to the nature of the service:
 - Switching vendors was not feasible during the time; or
 - Staff were focused on responding to the COVID-19 emergency and unable to provide a scope of work to competitively bid at the time; or
- Existing vendor was not deemed an essential service but was unable to respond to a competitive process at the time.

4.4 Section 19.4 of the Region's Budget Management Policy authorizes the Commissioner of Finance to act on behalf of Regional Council to approve leases considered material, subject to the agreement the applicable Department Head and C.A.O. and the availability of sufficient funding. The following agreement were approved under this delegated authority provision:

- Offer to Lease with 1500 Hopkins Holdings License Agreement at 1500 Hopkins Street, in the Town of Whitby for the Enterprise Maintenance Management and Workplace Modernization Projects

A lease for 901.62 square metres (9,705 square feet) of space at 1500 Hopkins Street, in the Town of Whitby, upon endorsement of a business case submitted to the Senior Leadership Team in March 2020.

The leased space will accommodate training for a large number of staff for the Enterprise Maintenance Management project and serve as swing space for the Workplace Modernization Projects taking place at Regional Headquarters and 101 Consumers. Other projects underway or to commence may also benefit from the use of the classroom style training space that is available at this site as their projects near the implementation phases.

The lease is for a term of five years, commencing June 1, 2020 and ending May 31, 2023. The Region negotiated a two-month rent-free fixturing period ending July 31, 2020, where the Region was responsible for operating costs only. The total annual rental rate of the space is \$120,827* or \$134.01* per square metre (\$12.45* per square foot). The Region is responsible for all operating costs for the leased premises, including janitorial services, repairs and maintenance for the premises and property taxes. Common area maintenance costs are estimated at \$42,120* annually, based on a cost of \$46.72* per square metre (\$4.34* per square foot), and property taxes are estimated at \$18,731 annually. The landlord is responsible for repairs and maintenance of the structure of the building, the premises and the parking lot.

The cost of the leased space will be provided from the project budgets for the Enterprise Maintenance Management Project, the Workplace Modernization project, and any other project or program that wishes to use the space on a pro-rated cost basis.

4.5 Section 19.5 of the Region's Budget Management Policy authorized the Commissioner of Works to approve the acquisition of real property interests exceeding the \$50,000 threshold, subject to the approval of the appropriate funding by the Commissioner of Finance. The following land acquisitions were approved under this delegated authority provision:

- Exercised Right of First Refusal – 1735 Cameron Street, Cannington, in the Township of Brock

In 2014, the Region acquired 7.09 hectares of land from the 7.85-hectare site located at 1735 Cameron Street, Cannington for \$65,000 to establish a new well site. The property owner retained a 7,608 square metre (1.88 acre) parcel improved with a residence and a number of outbuildings, with the Region negotiating a Right of First Refusal to purchase the remaining lands should the owner choose to dispose of these lands at a future date. The remaining lands are contained within the well-head protection area for the water source.

The property was acquired from Mark Kay through his Power of Attorney Robert Avery for \$361,500, with financing for the acquisition provided from the approved project budget (M0101).

- Easement Requirements for the Liverpool Forcemain Project in the City of Pickering – 794 McKay Road

An easement was acquired from 794 McKay Road in Pickering. The 777.4 square metre (0.1921 acre) easement for twinning of a forcemain of which 47.6 square metres (0.0188 acres) was already encumbered by a forcemain easement in favour of the Region was acquired for \$70,000. Financing for the acquisition of the easement was provided from within the approved project budget (P0503).

By-law # 17-2020, Section 1.7

- 4.6** Section 1.7 of By-law 17-2020 authorized staff to modify and/or defer the due dates for any tax or fee presently owing or which may become due and owing during the period covered by the delegation by-law for such duration that staff considered appropriate.
- 4.7** Under this delegated authority, the Treasurer, in consultation with the CAO and Regional Chair, adjusted the Region's April property tax remittance payment terms in response to the local municipalities unanimous decision to waive property tax interest and penalty fees for a minimum of 60 days. This delegation required the adjusting of the payment terms that were established through the 2020 Interim Property Tax By-law (Regional By-law 65-2019).
- 4.8** The revised payment terms for the April property tax remittance set by the Treasurer, in consultation with the Regional Chair and Solicitor, required area municipalities to remit to the Region the amount of Regional property taxes collected by the billing due date within 7 days of the April instalment due date. The balance of the April instalment is due to the Region by July 7, 2020.

- 4.9 The area municipalities made varying adjustments to the property tax due dates for the third and fourth instalments. As the area municipalities modified the due dates, the property tax remittance dates for instalment 3 and 4 to the Region were automatically extended as well and did not require staff to utilize their delegated authority.
- 4.10 Various other necessary activities to address operational needs were undertaken as detailed in the following table:

Name of Policy or By-law to Temporarily Change or Suspend	Description of Changes to Policy or By-law and Rationale
Per Report 2002-F-9 regarding financial policies for administration of Social Housing.	Being a by-law to provide certain delegation of authority from Regional Council so the Regional Chair and/or Regional staff (as the case may be) to ensure that the administration of the Region can rapidly respond to the current and evolving challenges being experienced with the COVID-19 pandemic. This by-law implements the recommendation contained in item #12.2 of Other Business presented to Regional Council on March 25, 2020. Receiver Fees related to a community housing project in difficulty - Payment be made and that funding for the legal and receiver fees be recovered.
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Memorandum of Understanding between the Regional Municipality of Durham and Christian Faith Outreach Centre - the parties agree to use funds from the Social Services Relief Fund as set out in the community Homelessness Prevention Initiative Program Guidelines (April 2017), under the Service Manager Service Agreement.

<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and First Light Foundation of Hope- the parties agree to use funds from the Social Services Relief Fund as set out in the community Homelessness Prevention Initiative Program Guidelines (April 2017), under the Service Manager Service Agreement.</p>
<p>Waiving interest/penalties on water and sewer accounts that are approved under by-laws 89-2003 (as amended) and 90-2003 (as amended)</p>	<p>Under the By-laws, the Region is required to charge interest/penalties on overdue water and sewer accounts. Due to the economic hardship COVID-19 has had on individuals and businesses, the Treasurer in consultation with the CAO, waived interest and penalties on overdue water and sewer accounts.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Transfer Payment Amending Agreement between the Regional Municipality of Durham and the Ministry of Attorney General with respect to one-time funds to PAR program to help support modified service delivery during COVID-19.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and St. Andrew's Community Outreach and Support Program - St. Andrew's Community Outreach and Support Program provide services and supports to assist vulnerable or at risk clients with support in obtaining or retaining housing.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and YWCA. YWCA Durham - Housing with related supports (Temporary Covid-19): Facilitates the adjustment of individuals to</p>

	<p>their supportive housing arrangements, assist them in maintaining their housing and promotes the acquisition of skills which will lead to increased self sufficiency.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and VHA Home Healthcare. VHA Home Healthcare - Homelessness Prevention (Temporary Covid-19): provide services and supports to assist households at risk of homelessness to retain their housing through activities such as landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Community Development Council of Durham. Community Development Council of Durham - Homelessness Prevention (Temporary Covid-19): provide services and supports to assist households at risk of homeless to retain their housing through activities such as landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Victim Services of Durham Region - Emergency Shelter Solutions (Temporary Covid-19): Provides emergency accommodations, meals and financial supports of an incidental nature (replace identification, purchase prescription).</p>

	<p>medications or transit tickets) to households that are homeless. Funding will be used to hire qualified staff to assist residents in finding and securing housing in the community.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Durham Youth Services - Homelessness Prevention (Temporary Covid-19): Provide services and supports to assist households at risk of homelessness to retain their housing through activities such as landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears. Housing with related supports (Temporary Covid-19): Facilitates the adjustment of individuals to their supportive housing arrangements, assists them in maintaining their housing and promotes the acquisition of skills which will lead to increased self-sufficiency. Care is provided for clients, many of whom are medically and/or mentally challenged.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Shine Through the Rain Foundation - Homelessness Prevention (Temporary Covid-19): Provide services and supports to assist households at risk of homelessness to retain their housing through activities as landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears.</p>

<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Boys and Girls Club of Durham - Housing with related supports (Temporary Covid-19): Facilitates the adjustment of individuals to their supportive housing arrangements, assists them in maintaining their housing and promotes the acquisition of skills which will lead to increased self-sufficiency. Care is provided for clients, many of whom are medically and/or mentally challenged.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Funding Letter between Regional Municipality of Durham and Ministry of Municipal Affairs and Housing - Addendum B to the Community Homelessness Prevention Initiative Program Guidelines. Ministry of Municipal Affairs and Housing Program Guidelines - Social Services Relief Fund Phase 2. SSRF Phase 2 builds on the support being delivered as part of the COVID-19 Action Plan to Protect Vulnerable Ontarians and will help Ontario safely restarts its economy and become more resilient to future waves of COVID-19, which are key priorities of the federal funding under the Safe Restart Agreement.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Memorandum of Understanding between the Regional Municipality of Durham and Community Development Council of Durham. Community Development Council of Durham - Homelessness Prevention (Temporary Covid-19): provide services and supports to assist households at risk of homeless to retain their housing through activities such as</p>

	landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears.
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Memorandum of Understanding between the Regional Municipality of Durham and North House. North House - Homelessness Prevention (Temporary COVID-19): Provide services and supports to assist households at risk of homelessness to retain their housing through activities such as landlord outreach and mediation and emergency financial assistance in the form of payment of rental and/or energy arrears.
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Memorandum of Understanding between the Regional Municipality of Durham and North House. North House - Housing with related supports (Temporary Covid-19): Facilitates the adjustment of individuals to their supportive housing arrangements, assists them in maintaining their housing and promotes the acquisition of skills which will lead to increased self-sufficiency. Care is provided for clients, many of whom are medically and/or mentally challenged.
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Addendum to Memorandum of Understanding between the Regional Municipality of Durham and Town of Ajax. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on

	August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Amendment to Funding Agreement between the Regional Municipality of Durham and Minister of Employment and Social Development Canada. To support the goals of the National Housing Strategy by developing solutions to homelessness in Durham. The region has been delegated as the Community Entity (CE) to administer the program. Reaching Home replaces the Homelessness Partnering Strategy (HPS).
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Memorandum of Understanding between the Regional Municipality of Durham and the Governing Council of the Salvation Army - Funded activities - Agency: Salvation Army - York Housing and Support Services. Other services and supports (Temporary COVID-19): Provide services and supports to assist vulnerable or at risk clients with support in obtaining or retaining housing. Activities may include: Assisting clients to secure and retain housing, case management, assisting clients to maintain current tenancies, advocacy and mediation with landlords and other services, direct financial assistance of an incidental nature, eg. replacement of identification, bus tickets, meal tickets.
Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.	Addendum to Memorandum of Understanding between the Regional Municipality of Durham and the Governing Council of the Salvation Army. The

	<p>Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Contribution Agreement between the Regional Municipality of Durham and Christian Faith Outreach Centre. The contribution agreement is amended to reflect a revised maximum contribution of \$960,200 in fiscal year 2020.</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and First Light Foundation of Hope. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and Christian Faith Outreach Centre. The Memorandum of Understanding is amended to include the</p>

	<p>provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and YWCA Durham. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and VHA Home Health Care. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>

<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and Cornerstone Community Association Durham Inc. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>
<p>Per Report 2020-A-11, certain Delegation of Authority be approved as set out in By-law 17-2020.</p>	<p>Addendum to Memorandum of Understanding between the Regional Municipality of Durham and North House. The Memorandum of Understanding is amended to include the provision of CHPI funding to support the provision of Temporary Pandemic Pay to eligible workers (as defined by the program guidelines) by the Agency for the period beginning on April 24, 2020 and ending on August 13, 2020 (and for any further period of time should the Province of Ontario choose to extend the funding timeframe).</p>

5. Financial Implications:

5.1 The following schedule summarizes reallocations of financing approved using the delegated authority provided in By-law #17-2020 (as detailed in Section 4.2 above) totalling \$769,217:

Project (UPDATE)	Project Cost	Revised Project Cost	Total Increase
Additional Project Financing Under Section 19.1 of the Budget Management Policy:			
<ul style="list-style-type: none"> Contract D2020-34 – Road Rehabilitation of Concession 9 (Regional Road 5) in the City of Pickering 	\$3,000,000	\$3,400,000	\$400,000
<ul style="list-style-type: none"> Supply of Refractory Dome Block at the Duffin Creek Water Pollution Control Plant in the City of Pickering (includes authority exercised under Section 19.1-Sole Source of raw materials to Suez Treatment Solutions Inc. 			
Durham Share	\$157,200	\$227,416	\$70,216
York Share	\$442,800	\$640,584	\$197,784
Total	\$600,000	\$868,000	\$268,000
<ul style="list-style-type: none"> Supply and Delivery of Clean Flow Healthcare Mini for Region of Durham Paramedic Services from Clean Works Medical 		\$101,217	\$101,217
TOTAL	<u>\$3,600,000</u>	<u>\$4,369,217</u>	<u>\$769,217</u>

5.2 The following schedule summarizes lease negotiations completed using the delegated authority provided in By-law #17-2020 (as detailed in Section 4.4 above):

Lease Agreements Executed Under Section 19.4 of the Budget Management Policy	Annual Value
<ul style="list-style-type: none"> Offer to Lease with 1500 Hopkins Holdings License Agreement at 1500 Hopkins Street, in the Town of Whitby 	

Lease Agreements Executed Under Section 19.4 of the Budget Management Policy	Annual Value
for the Enterprise Maintenance Management and Workplace Modernization Projects	\$181,678

5.3 The following schedule summarizes property acquisitions completed using the delegated authority provided in By-law #17-2020 (as detailed in Section 4.5 above):

Land Acquisition Under Section 19.5 of the Budget Management Policy	Value
<ul style="list-style-type: none"> • 1735 Cameron Street, Cannington, in the Township of Brock 	\$361,500
<ul style="list-style-type: none"> • Easement Requirements for the Liverpool Forcemain Project in the City of Pickering – 794 McKay Road 	\$70,000

- The various procurements undertaken as detailed above were funded from available budget allocations and with the approval of the Commissioner of Finance.

5.4 It is estimated that the Region of Durham lost approximately \$0.5 million in interest revenue due to the adjustments made to the 2020 property tax remittance due dates.

6. Relationship to Strategic Plan

6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- Environmental Sustainability Goal 1.3: Protect, preserve and restore the natural environment, including greenspaces, waterways, parks, trails, and farmlands.
- Service Excellence Goal 5.1: Optimize resources and partnerships to deliver exceptional quality services and value.

7. Conclusion

7.1 This report provides the necessary updates to ensure that Regional Council is advised of the delegated authority exercised as authorized by By-Law 17-2020.

Respectfully submitted,

Original Signed By

Susan Siopis, P.Eng.
Commissioner of Works

Original Signed By

Stella Danos-Papaconstantinou
Commissioner of Social Services

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance



The Regional Municipality of Durham Information Report

From: Commissioner of Finance
Report: #2020-INFO-120
Date: December 4, 2020

Subject:

Bi-Annual Capital Program Reporting Requirements January 1, 2020 Ending June 30, 2020 and Delegation of Authority During a Recess of Council Recommendation:

Receive for information

Report:

1. Purpose

1.1 This report provides details related to capital program awards and material contract amendments for the period of January 1, 2020 to June 30, 2020, in accordance with the Region's Budget Management Policy and Purchasing By-Law 16-2020.

1.2 Dollar amounts followed by an asterisk (*) are before applicable taxes.

2. Previous Reports and Decisions

2.1 The revised Budget Management Policy and Purchasing By-law 16-2020 were approved by Regional Council (Council) on March 25, 2020. The revisions provide new guidelines for semi-annual reporting to Council. The guidelines require that where material financing for additional project costs will be provided through reallocation from within the current year capital program, the details of the material reallocation must be incorporated into a semi-annual information report submitted to Council by the Treasurer. It also requires that where the award of proposals are issued for the total purchase price of \$100,000 or greater a semi-annual information report be submitted to council.

2.2 In accordance with the requirements outlined in the revised Budget Management Policy and Purchasing By-law 16-2020 details of capital program changes and the award of proposals that met the thresholds identified in the Policy and Bylaw are being reported.

3. Reallocation of Capital Financing under \$250,000 for the Period January to June 2020

- 3.1 Section 15.4 of the Region's Budget Management Policy requires that where the estimated project costs based on the award of a tender or other contracts are expected to exceed the approved capital project budget by less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with the details of the material reallocation incorporated into a semi-annual information report submitted by the Treasurer.
- 3.2 Instances where there was a reallocation of capital financing under \$250,000 for the period are described below:

Project	Approved Project Budget \$*	Total Revised Project Budget \$*	Total Increase \$*
<ul style="list-style-type: none"> RMD Share of Municipality of Clarington Contract CL2020-3 for sanitary Sewer and Watermain construction on North Scugog Court from Dan Sheehan Lane to Concession Road 3 (Bowmanville) (C1205). Funding was allocated from the Town of Ajax Municipal Road Program project (A2099) 	165,000	407,000	242,000
<ul style="list-style-type: none"> RMD Share of City of Oshawa Contract O20-02 for Watermain Replacement on Grassmere Avenue from West Limit to Ritson Road South in the City of Oshawa (O1905). Funding was allocated from the Works to Rectify Identified System Deficiencies project (M2099) 	775,000	875,000	100,000
<ul style="list-style-type: none"> Reconstruction of Regional Headquarters Accessible Parking Lot Reconstruction (2019_REGHQ Activity ID: 5999680000_R003, 2020_REGHQ Activity ID: 5999680000). Funding was allocated from 2020_REGHQ Activity ID (Activity ID: 5999680000_N001) 	355,000	470,000	115,000

<ul style="list-style-type: none"> RMD Contract D2020-19 for the rehabilitation of Whites Creek Bridge on Mara Road (Regional Road 23) in the Township of Brock (R1827). Funding was allocated from the Oshawa Creek Bridge Rehabilitation Reserve Fund (R1624) 	800,000	900,000	100,000
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4. Expenditures for Construction Services Greater than \$250,000 Funded from Within the Approved Project Budget for the period January to June 2020.

4.1 Section 16 of the Region's Budget Management Policy requires that the Finance Department shall be advised of the commitment for extra work and the reallocation of financing within the capital project to cover the additional expenditure, up to the limits specified in Section 16.1. For additional expenditures in excess of \$250,000, the details of the additional expenditure shall be incorporated in a semi-annual information report submitted by the Treasurer.

4.2 Instances where expenditures for construction services greater than \$250,000 funded from within the approved project budget for the period are described below:

Project	Approved Project Budget \$*	Total Revised Project Budget \$*	Total Increase \$*
<ul style="list-style-type: none"> R.V Anderson Associates Harmony Creek WPCP Major Maintenance Work (D1523) 	1,735,394	2,184,735	449,341
<ul style="list-style-type: none"> Kenaiden Contracting Limited – Harmony Creek Water Pollution Control Plant Replacement of Existing Equipment (D1523) 	16,335,713	17,708,754	1,373,041

5. Additional Expenditures for Consulting Services Contracts, Greater than \$100,000, Exceeding 20% or \$75,000 for the period January to June 2020.

5.1 Section 7.3 of the Region's Budget Management Policy requires where the approved contract value exceeds \$100,000 the Department Head is authorized to approve additional expenditures up to 20% of the approved contract value, to a maximum increase of \$75,000. Expenditures above these limits will be approved by the Department Head and the Treasurer and be included in a semi-annual information report submitted by the Treasurer.

5.2 Instances where additional expenditures for consulting services contracts, greater than \$100,000, exceeding 20% or \$75,000 funded for the period are described below:

Project	Approved Project Budget	Total Revised Project Budget	Total Increase
	\$*	\$*	\$*
<ul style="list-style-type: none"> Stantec Consulting Ltd. – Design of Victoria/Bloor Street (RR 22) from East of Thickson Road (RR 26) to West of Stevenson Road (RR 53), Town of Whitby and City of Oshawa (R0803) 	645,859	911,248	265,389
<ul style="list-style-type: none"> Malroz Engineering Inc. - Additional Environmental Investigations at the DRT East Maintenance Facility 710 Raleigh Ave Oshawa (H1022) 	776,566	976,370	199,804
<ul style="list-style-type: none"> Aecom Canada Limited. - Design and Sustainability Measures for the Seaton Paramedic Service Station (G1805) 	661,195	822,485	161,290
<ul style="list-style-type: none"> GHD Limited - Revisions to the Preliminary Business Case Work Plan for Organics Management (G1509) 	355,389	1,192,134	836,745

Project	Approved Project Budget	Total Revised Project Budget	Total Increase
	\$*	\$*	\$*
• Deloitte LLP - Shadow Bid and Risk Assessment Revisions for Organics Management (G1509)	67,500	290,725	223,225
• WSP Canada Group Limited - Seaton Zone 4 reservoir and Cone 5 Pumping Station in the City of Pickering (D1701)	1,283,885	1,507,415	223,530
• Cole Engineering Group Limited - Electrical and SCADA upgrades to Harbor Sewage Pumping Station (D1416)	59,810	200,076	140,266
• GHD Limited - Short Term Strengthening of the Beaver River Bridge (R1628)	59,000	195,537	136,537
• R.V Anderson Associates Ltd. - Harmony Creek WPCP Major Maintenance Work Phase 3 additional construction contract administration (D1523)	1,735,394	2,184,735	449,341
• R.V Anderson Associates Ltd. - Regional Rd 57 Baseline Road to Regional Highway 2, Traffic Signal and Interconnect (R1721)	572,287	755,184	182,897
• Aecom Canada Limited - South Blair/Highway 401 600mm watermain crossing Whitby (W1315)	246,000	462,868	216,868
• The Municipal Infrastructure Group – Reconstruction of the Thicksen Rd from Wentworth Street to CNR/Metrolinx Overpass (Whitby) (R0710)	90,570	249,430	158,860

Project	Approved Project Budget	Total Revised Project Budget	Total Increase
	\$*	\$*	\$*
<ul style="list-style-type: none"> Disinfection Services Inc. – Support Services for SCADA upgrades and Integration Program East Sites (D0502) 	59,200	154,400	95,200
<ul style="list-style-type: none"> Aecom Canada Ltd – Newcastle Feedermain and Trunk Sanitary Sewer (C1103) 	283,549	517,013	233,464
<ul style="list-style-type: none"> Tabcon Consulting Ltd – Design of New Sediment Pit (F1540) 	56,500	170,290	113,790

6. Emergency Expenditures Exceeding \$100,000 for the Period January to June 2020

6.1 Section 10 of the Region's Purchasing By-Law 16-2020 requires that where emergencies occur outside of normal business hours the department head or his authorized delegate shall acquire goods or services required to address an emergency and where that purchase exceeds \$100,000 a report for information is to be submitted to council setting out the nature of the emergency and the necessity of the action taken.

6.2 Instances where this reallocation occurred are described below:

Emergency	Vendor	Amount
		\$*
The supply of food on an emergency basis to the Region's childcare centers	Real Food For Real Kids Inc.	161,000
Surgical Masks and Nitrile Gloves for Durham Region Transit Staff	EMRN Inc.	113,800
Watermain Leak Repair Grandview Street N. in the City of Oshawa - leak developed in a 400mm CPP watermain	Bry Ron Contracting Ltd.	164,863

Emergency	Vendor	Amount \$*
Replacement of Roof-top Make-Up Air Unit- 155 King St., Oshawa	Ainsworth Inc.	450,000
Nonquon River Bridge Deck Repairs	Bry Ron Contracting Ltd.	194,350
Beaver River Bridge Repair	Nick Carchidi Excavating Ltd.	386,333
Total		1,470,346

7. Request for Proposals (RFPs) \$100,000 or greater that were publicly posted on the Region's website for the Period January to June 2020

7.1 Section 9.4 of the Region's Purchasing By-Law 16-2020 requires that where RFPs are used for the total purchase price of \$100,000 or greater that a summary report for information relating to the award of the proposals shall be prepared and submitted to council on a semi-annual basis.

7.2 Instances where this RFPs are issued and awarded:

	RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
1	RFP-1087-2019 Consultant Services for Modernization, Optimization and Master Accommodation planning research at Regional Headquarters, 605 Rossland Road East, Whitby	DIALOG	6	2,819,218
2	NRFP-1051-2019 Data Backup and Archival Storage System	Open Storage Solutions, Inc.	4	619,229
3	RFP-240-2019 Multi-function devices and related services	4 Office AutomationLTD	5	555,816
4	RFP-1007-2019 Engineering services for capacity re-rating and upgrades at the Newcastle Water Pollution Control Plant located in the Municipality of Clarington, Ontario	R.V. Anderson Associates Limited	4	2,103,378

	RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
5	RFP-1105-2019 Engineering services for the detailed design for the rehabilitation of Lake Ridge Road (Regional Road 23) from 100m north of Myrtle Road (Regional Road 5) northerly for 2.9km to 800m south of Chalk Lake Road	The Municipal Infrastructure Group Ltd., a T.Y. Lin International Company	5	250,688
6	RFP-528-2019 Annual Landfill Gas, Water and Soil Monitoring Program for the Region of Durham's Landfill Sites and Durham York Energy Centre (DYEC)	RWDI	6	217,204
7	RFP-1132-2019 Feedermain condition inspection on Pickering Beach Road from Lake Driveway East to Bayly Street East, Ajax	Pure Technologies Ltd.	1	282,050
8	RFP-1118-2019 Consulting engineering services for preliminary and detailed design for the Zone 2 Feedermain on William Jackson Drive and Taunton Road from Earl Grey Avenue to Ravenscroft Road in the City of Pickering and Town of Ajax	The Municipal Infrastructure Group Ltd., a T.Y. Lin International Company	7	232,757
9	RFP-303-2020-B Electrical Services Registry	Danik Electrical Construction Co. Ltd. MDK ELECTRIC LIMITED Brooklin Electric Ltd. ELECTRO-WORKS LTD R.A. Graham Contractors Ltd.	15	NA
10	RFPQ-701-2019 Multi-use list for Third Party Insurance Adjusters for the Region's Risk and Insurance Department, Finance and the Durham Municipal Insurance Pool (DMIP)	DSB Claims Solutions Inc ClaimsPro LP DWF Adjusting Canada Ltd. Crawford & Company (Canada) Inc. Monette May Claims Services Inc. o/a Monette May & Associates Sedgwick Canada Inc.	6	225,000

	RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
11	RFP-1085-2019 Engineering Services for Lake Simcoe Water Pollution Control Plant- Aeration Systems Upgrades	CIMA Canada Inc.	3	1,142,024
12	RFP-303-2020-C Mechanical Services Registry	Mutual Mechanical Ltd. Plan Group Inc W.A. Stephenson Mechanical Contractors Limited	6	NA
13	RFP-684-2020 Registry of qualified Real Estate Appraisers to provide appraisal services with estimated values up to \$125,000.00	Cushman & Wakefield Ltd. Janterra Real Estate Advisors Inc. Liverpool Appraisal	6	NA
14	RFP-1110-2020 Engineering consulting services to upgrade the existing primary water disinfection process at the Bowmanville Water Supply Plant (WSP)	R.V. Anderson Associates Limited	4	298,598
15	RFP-1138-2020 Engineering consulting services to undertake a Flow Monitoring Program in the communities of Pickering, Ajax, Whitby, Oshawa, Newcastle and Bowmanville	GM Blueplan Engineering	3	640,893
16	NRFP-1101-2020 Supply and implementation of commercially available (already developed and ready to use) Software Product for Analysis of GPS-based Automatic Vehicle Location (AVL) data for Durham Region Transit	Swiftly Inc	1	691,595
17	RFP-126-2020 Group benefits consultant	Buffett Taylor	4	272,500
18	RFP-334-2020 Registry of Electrical Contractors to perform various Traffic Control Signal infrastructure construction projects	Black & McDonald Limited Fellmore Electrical Contractors Ltd Guild Electric Limited TM3 INC Beacon Utility Contractors Limited ALLTRADE INDUSTRIAL CONTRACTORS INC.	7	NA
19	RFP-1086-2020 Engineering Consulting Services for the provision of an Environmental Assessment and	GHD Limited	7	968,537

	RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
	Detailed Design for Rossland Road from Ritson Road to Harmony Road in the City of Oshawa			
20	RFP-1100-2020 Engineering consulting services for upgrades to the Zone 2 Concession Street Pumping Station in the Town of Bowmanville	R.V. Anderson Associates Limited	10	439,165
21	RFP-1140-2020 Engineering Consulting Services for the provision of an Environmental Assessment and Detailed Design for Stevenson Road from CPR Tracks to Rossland Road in the City of Oshawa	GHD Limited	7	1,298,751
22	N-459A-2020 The preventative maintenance of the emergency public alerting siren system and the performance of scheduled maintenance and unscheduled troubleshooting and repairs within the Regional Municipality of Durham	Williams Communication Services	1	587,550
23	RFP-1103-2020 Provision of engineering consulting services to conduct a detailed design from Farewell Street - Harbour to Bloor	IBI Group Professional Services (Canada) Inc.	5	248,000
24	RFP-1102-2020 The provision of water tower inspections in the Region of Durham	R.V. Anderson Associates Limited	3	770,745
25	RFP-1037-2020 Design for a proposed community improvement plan for Durham Region	N. Barry Lyon Consulting	3	108,950

8. Use of Delegated Authority During a Recess of Council for the Period June to August 2020.

8.1 Section 19.1 of the Region's Budget Management Policy requires that the Department Head, Treasurer and C.A.O. shall be authorized to approve project financing during a recess of Regional Council and that a report providing details of such awards and approvals shall be submitted for information.

8.2 Instances where delegated authority was used during a recess of council is described below:

Project	Approved Project Budget \$*	Total Revised Project Budget \$*	Total Increase \$*
<ul style="list-style-type: none"> Region of Durham Paramedic Station in Seaton Reallocation from the Climate Mitigation and Environmental Initiatives Reserve Fund. (G1805 from Climate Mitigation and Environmental Initiatives Reserve Fund) 	10,500,000	11,407,000	907,000
<ul style="list-style-type: none"> Durham Region Police Service Clarington Phase 2 Project reallocation from the Climate Mitigation and Environmental Initiatives Reserve Fund (G1405 from the Climate Mitigation and Environmental Initiatives Reserve Fund) 	85,260,000	86,602,700	1,342,700

9. Conclusion

- 9.1 In accordance with the revised Regional Budget Management Policy and Purchasing Bylaw 16-2020, Regional Council is to be informed on a semi-annual basis when expenditure limits for capital projects will be exceeded beyond the approved threshold limits and funding is required based on a reallocation of the capital program, as well as where RFPs are used for the total purchase price of \$100,000 or greater
- 9.2 This report has been reviewed by the Works Department.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: #2020-INFO-121
Date: December 4, 2020

Subject:

Efforts to Promote and Support Local Retail and Restaurant Businesses

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The Economic Development and Tourism Division, in cooperation with its Durham Economic Task Force partners, has developed and implemented various marketing campaigns and projects to help Durham residents more easily access local products, local retail businesses, and restaurant establishments. The purpose of this report is to inform Council of these activities, namely the #ShopInDurham Promotional Campaign, Shop in Durham Week, and the Shop Durham Region Marketplace.

2. Background

2.1 The COVID-19 Pandemic has been difficult on local small businesses, particularly retail, hospitality and foodservice. In a recent survey conducted by the Tourism Industry Association of Ontario it was found that the overwhelming majority of business owners in this sector are experiencing average revenue losses of 70% compared to 2019.

2.2 In the most recent survey conducted by the Durham Economic Task Force (November, 2020), 54% of all responding businesses reported at least moderate to

significant negative impacts, and 58% of all businesses report that it would take them at least 6 months to recover if the pandemic and restrictions were to end today. Financial difficulties due to decreased revenues and increased costs are the primary concerns.

- 2.3 The Durham Economic Task Force (“DETF”) was established on March 12, 2020. The DETF membership includes the Durham Region Economic Development and Tourism Division staff; Business Advisory Centre Durham; all of Durham’s Chambers of Commerce and Boards of Trade; local municipal Economic Development teams; and the Business Improvement Areas, engaging with other important stakeholders such as members of Durham’s innovation community and the post secondary institutions. The DETF supports businesses in Durham Region through advocacy, resources and information, direct programming delivery, and promotion for support of Durham businesses.
- 2.4 Promoting and supporting our local small businesses in Durham quickly emerged as a top priority for the DETF and remains critically important. In the most recent DETF business survey, 85% of respondents indicated that ‘support local initiatives’ are very important for stimulating the Regional economy and counteracting the economic impacts of COVID-19.

3. #ShopInDurham Promotional Campaign

- 3.1 The Economic Development and Tourism Division, in partnership with the Joint Chambers, has developed a [#ShopInDurham](#) campaign to promote local business shopping during the holiday season. The campaign encourages residents to do their shopping at local businesses and if dining out, to frequent restaurants across the Region.
- 3.2 The Economic Development and Tourism team has partnered with Brand Ambition, a Clarington-based creative agency, to prepare and deliver the campaign. Elements of the campaign include photography and videography taken at local businesses in each municipality within Durham Region, (see Attachment 1).
- 3.3 The campaign will primarily feature organic and paid content on Durham Tourism’s Facebook and Instagram social media platforms and will also be supported through employing social media influencers who will interact with the campaign and promote the #ShopInDurham messaging. Metrics from the campaign will be shared following its completion.

- 3.4 In addition to social media promotion, a number of advertising placements have been procured to promote the #ShopInDurham campaign, (see Attachment 2).
 - 3.5 By following Durham Tourism on [Facebook](#) and [Instagram](#) and posting with the hashtag #ShopInDurham, residents will be entered to win one of eight grand prize packages of local products (one package for each area municipality). Each prize package has an approximate retail value of \$500.00, and there is no purchase necessary to enter. The campaign has been developed in partnership with the Region's Joint Chambers of Commerce and will highlight the [Downtowns of Durham](#) website, [Shop Durham Region](#) marketplace, and will further connect with campaign messaging that is being produced by local municipalities and Business Improvement Areas in Durham Region.
 - 3.6 The campaign launched on November 12th and is scheduled to run until December 24th.
- 4. Shop In Durham Week Proclamation – Week of December 14th**
 - 4.1 Shop in Durham Week will take place in Durham Region during the week of December 14th and will kick off with an official proclamation from Regional Chair and CEO John Henry. The ceremonial kick-off to Shop In Durham week will also include the raising of a #ShopInDurham flag that will be on display at Regional Headquarters throughout the week.
 - 4.2 Local prize packages will be awarded during Shop In Durham Week. The proclamation ceremony will be offered virtually and celebrated by the Joint Chambers of Commerce, Area Municipalities, local Business Improvement Areas, businesses and residents.
- 5. Shop Durham Region Marketplace**
 - 5.1 The [Shop Durham Region](#) Marketplace is a centralized e-Commerce store for local businesses to offer their products for sale, and has launched in time for holiday shopping. This year, more than ever, shopping local will have a big impact on small businesses. Through the new online marketplace, residents can safely explore hundreds of local products and services in a single shopping experience. Curbside and/or in-store pick up as well as delivery are available through the platform.
 - 5.2 The multi-vendor e-commerce store allows shoppers to purchase products and services from multiple Durham-based stores in a single transaction, from the safety of their homes. Featuring more than 400 products from over 150 local businesses that have joined thus far – with hundreds more expected to join in the months ahead

– it is now easier than ever to stay safe while supporting local. The project is funded by Durham Region Economic Development and Tourism with management of the project led by the Downtown Whitby BIA. The marketplace is free to join and available to all independently-owned businesses across the Region.

6. Relationship to Strategic Plan

6.1 This initiatives in this report align with the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. To build a strong and resilient economy that maximizes opportunities for business and employment growth, innovation and partnership.

7. Conclusion

7.1 The Economic Development and Tourism Division continues to lead efforts to support local businesses and through strategic partnerships across the Durham Economic Task Force, is working to amplify the shop and support local messaging during the holiday season. The #ShopInDurham campaign, Shop In Durham Week and Shop Durham Region Marketplace are examples of innovative ways that the Region is enhancing its support for local business by promoting and creating safe practices for residents to #ShopInDurham this holiday season. The Marketplace will also continue to grow over time providing improved ability for residents to access local goods online.

7.2 These programs and projects are complimentary to other initiatives of the Region and Durham Economic Task Force, including the Downtowns of Durham project and the recovery webinar series.

8. Attachments


Attachment #1: Example of ShopInDurham Advertisement and campaign photography

Attachment #2: ShopInDurham Advertising Placements

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



ShopInDurham.ca



#ShopInDurham this holiday season



#ShopInDurham this holiday season

'Tis the season of gift-giving! Help support local, and win one of eight grand prizes from Durham-based businesses, when you shop in Durham this holiday season.

ShopInDurham.ca



Durham Tourism -- Durham Region, Ontario, Canada
Published by Buffer · November 19 at 6:00 PM ·

#SafetyFirst! While visiting your local businesses, remember to practice #PhysicalDistancing. Proper hand hygiene and a well-fitting face mask are your first defences against #COVID19.

Thank you for doing your part to protect our community and support local business. ❤️ #DurhamStrong

Town of Ajax Ajax-Pickering Board of Trade Downtown Ajax Township of Brock Brock Talk Discover Clarington Village of Newcastle Historic Downtown Bowmanville City of Oshawa - Municipal Government... See More

Region of Durham @Regionof... · 4d
This #BlackFriday weekend, #StaySafe and #SupportLocal when you #ShopInDurham! 🛍️🌨️ Explore ShopInDurham.ca to find safe and online shopping options in #DurhamRegion, and enter to win @DurhamTourism's fun giveaways!

ShopInDurham.ca

ENTER NOW and WIN BIG

SHOW US HOW YOU #SHOPINDURHAM THIS HOLIDAY SEASON FOR THE CHANCE TO WIN!

Shop LOCAL... Shop SAFE... more

Shop Local, Shop Safe

- 1 Use Curb-Side Pick Up Or Delivery Options Where Available
- 2 Wear A Face Covering And Keep 2m Away From Other Customers + Staff
- 3 Wash Hands Before And After Entering A Store

9,020 People Reached 625 Engagements [Boost Post](#)

350 47 Comments 61 Shares

investdurham #ShopInDurham Contest
With the holiday season ahead, supporting local businesses helps to support local... more



#ShopInDurham this holiday season

ShopInDurham.ca

ShopInDurham Advertising Placements

- a. 105.5 Hits FM – a :30 second ad spot will air 40 times between November 26 to December 23.
- b. Star Metroland Media Website – Landing page ads will run from November 27 to December 24
- c. Star Metroland Media (Oshawa, Whitby, Clarington) – ¼ page advertisement in newspaper and 4 week online landing page feature that will run from November 27 to December 24
- d. Star Metroland Media (Port Perry Star, Uxbridge Times) – ¼ page advertisement in newspaper and 4 week online landing page feature that will run from November 27 to December 24
- e. Star Metroland Media (Brock Citizen) – ¼ page advertisement in newspaper and 4 week online landing page feature that will run from November 27 to December 24
- f. Star Metroland Media (Holiday East Magazine) – Full page advertisement in magazine with distribution during the first week of December
- g. Star Metroland Media (North Durham Holiday Guide) - Full page advertisement in magazine with distribution during the first week of December
- h. Star Metroland Media (Christmas Carol Promotional Magazine) – ½ page in a special holiday publication with 15,000 copies distributed
- i. Pattison Outdoor Advertising (GO Train Stations in Durham Region) – 2 tunnel murals and 2 backlit posters at each station running November 26 to December 24
- j. Pattison Outdoor Advertising (Durham Region Transit Bus Ads) – 3 upper half tails on Pulse buses running on Highway 2 from Oshawa to Scarborough and 70 posters
- k. The Weather Network – Digital advertising with Durham Region IP targeting beginning in late number and running until 83,000 impressions received
- l. Moving Media – Digital billboard located at the corner of King and Stevenson in Oshawa beginning November 26 and running to December 24
- m. RCC Media – Digital billboard on the CN bridge in Pickering beginning December 3 and running to December 24

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

November 19, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park, Toronto, ON M7A 1A1

RE: Bill 229 - Protect, Support, and Recover from Covid-19 Act (Budget Measures), 2020

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on November 16, 2020 Council passed the following resolution:

Motion No. 20-222 – Bill 229 - Protect, Support, and Recover from Covid-19 Act (Budget Measures), 2020

Moved by Cassidy
Seconded by Alyea

That the Council of the City of Quinte West requests that the Province withdraw Schedule 6 from proposed Bill 229 pertaining to the Conservation Authorities Act;

And further requests that the Province consult with municipalities in relation to the above;

And further that this resolution be forwarded to the Premier of Ontario, the Minister of Environment, Conservation and Parks, Minister of Natural Resources and Forestry, Minister of Municipal Affairs and Housing, Bay of Quinte MPP Todd Smith and the Association of Municipalities of Ontario. **Carried**

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read "Jim Harrison", written over a faint, larger version of the same signature.

Jim Harrison
Mayor

cc: The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks
The Honourable John Yakabuski, Minister of Natural Resources and Forestry
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable Todd Smith, Bay of Quinte MPP
Mr. Jamie McGarvey, President, Association of Municipalities of Ontario

November 26, 2020

The Honourable Rod Phillips
Minister of Finance
95 Grosvenor St.
Toronto, ON M7A 1Y8

Dear Minister Phillips:

Re: Motion Regarding Property Tax Exemptions for Veteran Clubs

Each year on November 11th we pause to remember the heroic efforts of Canadians who fought in wars and military conflicts and served in peacekeeping missions around the world to defend our freedoms and secure our peace and prosperity. One way that the Province and Ontario municipalities have recognized veterans and veteran groups is by exempting their properties from property taxation.

In late 2018, your government introduced a change to the *Assessment Act* that exempted Royal Canadian Legion Ontario branches from property taxes effective January 1, 2019. Veterans clubs however were not included under this exemption. While veterans' clubs in Peel are already exempt from Regional and local property taxes, they still pay the education portion of property taxes.

To address this gap, your government has proposed in the 2020 budget bill (*Bill 229*) to amend the *Assessment Act* that would provide a full property tax exemption to veterans' clubs retroactive to January 1, 2019. The Region of Peel thanks you for introducing this change in recognition of our veterans.

At its November 12, 2020 meeting, Peel Regional Council approved the attached resolution regarding this exemption and look forward to this change coming into effect as soon as possible after Bill 229 is passed. This would ensure that veteran clubs benefit from the exemption in a timely way.

I thank your government for moving quickly to address this gap and for your support of veterans.

Kindest personal regards,



Nando Iannicca,
Regional Chair and CEO

CC: Peel-area MPPs
Ontario Municipalities
Stephen Van Ofwegen, Commissioner of Finance and CFO

Resolution Number 2020-939

Whereas each year on November 11, Canadians pause to remember the heroic efforts of Canadian veterans who fought in wars and military conflicts, and served in peacekeeping missions around the world to defend our freedoms and democracy so that we can live in peace and prosperity;

And whereas, it is important to appreciate and recognize the achievements and sacrifices of those armed forces veterans who served Canada in times of war, military conflict and peace;

And whereas, Section 6.1 of the Assessment Act, R.S.O. 1990, c. A31 as amended, Regional Council may exempt from Regional taxation land that is used and occupied as a memorial home, clubhouse or athletic grounds by persons who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war;

And whereas, through By-Law Number 62-2017 Regional Council has provided an exemption from Regional taxation to Royal Canadian Legions and the Army, Navy and Air Force Veterans Clubs that have qualified properties used and occupied as a memorial home, clubhouse or athletic grounds;

And whereas, local municipal councils in Peel have provided a similar exemption for local property taxes;

And whereas, Royal Canadian Legion branches in Ontario are exempt from all property taxation, including the education portion of property taxes, under Section 3 (1) paragraph 15.1 of the Assessment Act, and that a municipal by-law is not required to provide such an exemption;

And whereas, the 2020 Ontario Budget provides for amendments to the Assessment Act to apply the existing property tax exemption for Ontario branches of the Royal Canadian Legion, for 2019 and subsequent tax years, to Ontario units of the Army, Navy and Air Force Veterans in Canada;

Therefore, be it resolved, that the Regional Chair write to the Minister of Finance, on behalf of Regional Council, to request that upon passage of the 2020 Ontario Budget, the amendment to the Assessment Act be implemented as soon as possible;

And further, that copies of this resolution be sent to Peel-area Members of Provincial Parliament as well as to all Ontario municipalities for consideration and action.

Lydia Gerritsen

From: Clerks
Sent: December 1, 2020 10:13 AM
To: Lydia Gerritsen
Cc: Cheryl Bandel
Subject: FW: Lake Simcoe Protection Act - Upper York Sewage Solution project

Hi Lydia, CIP please.
Thanks,
Afreem

From: info <info@durham.ca>
Sent: December 1, 2020 9:51 AM
To: Clerks <Clerks@durham.ca>
Subject: FW: Lake Simcoe Protection Act - Upper York Sewage Solution project

From: Carolyn Lance <clance@georgina.ca>
Sent: November-30-20 3:34 PM
To: City of Barrie <cityinfo@barrie.ca>; City of Kawartha Lakes <info@kawarthalakes.ca>; City of Orillia <corporate@orillia.ca>; County of Simcoe <info@simcoe.ca>; info <info@durham.ca>; Region of York <accessyork@york.ca>; Town of Aurora <info@aurora.ca>; Town of Bradford West Gwillimbury <rmurphy@townofbwg.com>; Town of East Gwillimbury <town@eastgwillimbury.ca>; Town of Innisfil <inquiry@innisfil.ca>; Town of Newmarket <info@newmarket.ca>; Town of New Tecumseth <bkane@newtecumseth.ca>; Gillian Angus-Trail <gillian.angus-trail@townofws.ca>; Township of Brock <clerks@townshipofbrock.ca>; Township of King <online@king.ca>; Township of Oro-Medonte <info@oro-medonte.ca>; Township of Ramara <ramara@ramara.ca>; Township of Scugog <mail@scugog.ca>; Township of Uxbridge <info@town.uxbridge.on.ca>; ahorwath-qp@ndp.on.ca; mschreiner@ola.org; doug.ford@pc.ola.org; pm@pm.gc.ca; donna.bigcanoe@georginaisland.com; natalie.priester@georginaisland.com; Billy Pang <billy.pang@pc.ola.org>; Bob Saroya, MP, Markham-Unionville <bob.saroya@parl.gc.ca>; Christine Elliott, MPP, Newmarket-Aurora <christine.elliott@pc.ola.org>; Daisy Wai <daisy.wai@pc.ola.org>; Deborah Schulte, MP, King-Vaughan <deb.schulte@parl.gc.ca>; Francesco Sorbara, MP, Vaughan-Woodbridge <francesco.sorbara@parl.gc.ca>; Gila Martow <gila.martow@pc.ola.org>; Helena Jaczek, MP, Markham-Stouffville <helena@teamjaczek.com>; Hon. Caroline Mulroney <caroline.mulroney@pc.ola.org>; Hon. Michael Tibollo <michael.tibollo@pc.ola.org>; Leona Alleslev <leona.alleslev@parl.gc.ca>; Logan Kanapathi <logan.kanapathi@pc.ola.org>; Majid Jowhari, MP, Richmond Hill <majid.jowhari@parl.gc.ca>; Mary Ng, MP, Markham-Thornhill <mary.ng@parl.gc.ca>; Michael Parsa <michael.parsa@pc.ola.org>; Paul Calandra <paul.calandra@pc.ola.org>; Scot Davidson, MP, York-Simcoe <scot.davidson.c1@parl.gc.ca>; Stephen Lecce <stephen.lecce@pc.ola.org>; Tony Van-Bynen, MP, Newmarket-Aurora <tony.vanbynen@parl.gc.ca>
Cc: Rachel Dillabough <rdillabough@georgina.ca>
Subject: Lake Simcoe Protection Act - Upper York Sewage Solution project

Good afternoon.

Please be advised that Council for the Town of Georgina passed the following motion concerning the Lake Simcoe Protection Act as it relates to the Upper York Sewage Solution Project;

RESOLUTION NO. C-2020- 0375

Moved By Regional Councillor Grossi

Seconded By Councillor Neeson

WHEREAS the Town of Georgina includes fifty-two (52) kilometres of Lake Simcoe Shoreline;

AND WHEREAS the Region of York was directed by the Province of Ontario to find local solutions for wastewater in the communities of East Gwillimbury, Newmarket and Aurora to accommodate Provincially legislated growth targets;

AND WHEREAS the Lake Simcoe Protection Plan (Act) received unanimous, all party support in the Ontario Legislature in 2008, which prohibits any new sewage treatment plants on Lake Simcoe, however, does permit expansion and technology improvements to existing systems;

AND WHEREAS the Region of York has invested significant taxpayer dollars - including those of our local tax payers - in the proposed Upper York Sewage Solution (UYSS) to accommodate the above mentioned growth, at the request of the Province of Ontario;

AND WHEREAS expansion and technology upgrades are required among several Lake Simcoe Communities, including in the Town of Georgina, to similarly accommodate Provincially required growth and also to further ensure the current and future health of Lake Simcoe;

AND WHEREAS the Town of Georgina opens every meeting with a land acknowledgement whereby recognizing our close relationship with the Chippewas of Georgina Island who have voiced their opposition to the UYSS;

AND WHEREAS the Chippewas of Georgina Island have been on a boil water advisory and have not had access to safe drinking water since approximately 2017;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Georgina hereby requests that the Province of Ontario and the Government of Canada:

- 1) Cancel the Upper York Sewage Solution (UYSS)
- 2) Negotiate in good faith with the Region of York to accommodate the growth as mentioned above for our partner Municipalities to a non-Lake Simcoe discharge point as per the Lake Simcoe Protection Plan (Act).
- 3) Reimburse the previously made taxpayer investment from York Region Municipalities including the Town of Georgina with respect to the UYSS towards the new solution to a non-Lake Simcoe discharge point.
- 4) As a part of the above, also facilitate an end to the sewage lagoons in the Town of East Gwillimbury in consultation with their local council, staff and its residents
- 5) Be an active participant and joint funder of using the technology advancements that the Region of York has developed in order to upgrade or expand capacity on wastewater facilities for all Lake Simcoe communities to further improve to the health of Lake Simcoe

6) As a matter of the utmost importance, work in a collaborative fashion with the Chippewas of Georgina Island to provide resources whether financial or otherwise, to ensure that they have access to clean drinking water on a sustainable basis, without delay.

7) That copies of this motion be forwarded to all Lake Simcoe Municipalities, the Chippewas of Georgina Island, all York Region MPP's, all York Region MP's, Ontario Official Opposition Leader Andrea Horwath, Leader of the Ontario Liberals, Steven Del Duca, Leader of the Ontario Green Party, Mike Schreiner, Ontario Premier Doug Ford and the Prime Minister of Canada and the Right Hon. Justin Trudeau.

	<u>YEA</u>	<u>NAY</u>
Mayor Quirk	X	
Regional Councillor Grossi	X	
Councillor Waddington	X	
Councillor Fellini	X	
Councillor Neeson	X	
Councillor Sebo	X	
Councillor Harding	X	
Results	7	0

Carried Unanimously.

Thank you for your consideration.

Sincerely,



Carolyn Lance

Council Services Coordinator

Clerk's Division | Town of Georgina

26557 Civic Centre Road, Keswick, ON | L4P 3G1

905-476-4301 Ext. 2219 | georgina.ca

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Please note that our office hours are Monday to Friday, 8:30am to 4:30pm

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

The Regional Municipality of Durham

MINUTES

DURHAM ENVIRONMENTAL ADVISORY COMMITTEE

November 19, 2020

A regular meeting of the Durham Environmental Advisory Committee was held on Thursday, November 19, 2020 in Council Chambers, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 7:03 PM. In accordance with Provincial legislation, electronic participation was permitted for this meeting.

1. Roll Call

Present: G. Carpentier, Scugog, Chair
O. Chaudhry, Pickering
S. Clearwater, Whitby
J. Cuthbertson, Clarington, Second Vice-Chair
B. Foxton, Uxbridge
G. Layton, Oshawa attended the meeting at 7:06 PM
K. Lui, Member at Large, First Vice-Chair
B. Shipp, Member at Large attended the meeting at 7:13 PM
D. Stathopoulos, Member at Large
M. Thompson, Ajax
S. Yamada, Regional Councillor, Town of Whitby
***all members of the committee participated electronically**

Absent: R. Dickinson, Brock
K. Murray, Member at Large

Staff

Present: A. Luqman, Project Planner, Planning & Economic Development Department
S. Glover, Committee Clerk, Corporate Services – Legislative Services
R. Inacio, Systems Support Specialist, Corporate Services – IT
M. Kawalec, Program Coordinator, Climate Change, CAO Office
I. McVey, Manager of Sustainability, CAO Office

2. Approval of Agenda

Moved by D. Stathopolous, Seconded by S. Clearwater,
That the agenda for the November 19, 2020 DEAC meeting, as
presented, be approved.

CARRIED

3. Declarations of Interest

There were no declarations of interest.

4. Adoption of Minutes

Moved by O. Chaudhry, Seconded by B. Foxton,
That the minutes of the regular DEAC meeting held on Thursday,
October 16, 2020, be adopted.
CARRIED

5. Presentations

A) Collaboration Opportunities with DEAC, Ian McVey, Manager, Sustainability

Ian McVey, Manager of Sustainability, and Melanie Kawalec, Program Coordinator, Climate Change, provided a PowerPoint presentation regarding the collaboration opportunities with DEAC.

Highlights from the presentation included:

- Climate Emergency Declaration
- Community Greenhouse Gas (GHG) Targets established in 2012
- Durham's Low Carbon Pathway (LCP)
- Development of EV Charging Network
- Durham – Home Energy Saving Program
 - Homeowner Barriers & Solutions
- Retrofit Program Conceptual Model
- Anticipated Program Outcomes for 2021 – 2024
- What Does Success Look Like?
- Key Questions Moving Forward
- Climate Action Programs – Some Examples
- Collaboration Opportunities
 - EV Strategy
 - Durham Home Energy Savings Program
- What Opportunities Interest You?

I. McVey responded to questions from the Committee regarding whether the electric vehicles (EV) plan has changed since COVID-19 began; whether the Region has considered installing EV charging stations at the Oshawa Centre Mall; the cost of electric vehicles and whether there is a move to get the manufacturing industry to factor this into their sales platform; a disparity for costs estimated between contractors that are retrofitting residential homes and how to accommodate for this issue; and the increase in property taxes when a resident decides to retrofit their residence and whether staff have reached out to the Municipal Property Assessment Corporation (MPAC).

In response to a request from O. Chaudhry regarding project details on the EV charging stations, I. McVey and M. Kawalec advised that they could put some information together and provide that to him directly.

6. Items for Discussion/Input

A) 2021 DEAC Workplan update

A copy of the 2021 DEAC workplan was received as Attachment #2 to the agenda.

Discussion ensued regarding the 2021 DEAC Workplan and what the Committee wants to accomplish in the new year; adding a Part 2 to the Climate Change Resiliency Homeowner's Guide; and having members rank the items listed under the Committee Education and Development section of the Workplan to help prioritize the top 3 areas they'd like to hear/learn about. The Committee expressed interest in having the Durham Agricultural Advisory Committee (DAAC) minutes placed on future DEAC agendas as an information item.

Moved by O. Chaudhry, Seconded by J. Cuthbertson,
That we recommend to the Planning and Economic Development
Committee for approval and subsequent recommendation to
Regional Council:

That the proposed 2021 Durham Environmental Advisory Committee (DEAC) Workplan be amended as follows, and as amended, be approved:

Under Section 1.0 Policy Development and Implementation

- Insert the following new item:
 - "Projects subject to a Minister's Zoning Order (MZO)" after the 2nd bullet; and
 - Add the words "and Regional" after the word "Provincial" and before the words "Climate Change guidance materials" in the 4th bullet.

Under Section 2.0 Community Outreach and Stewardship

- Move "Update the Region of Durham Natural Features Map" from high priority to medium priority
- Insert the words "DEAC, and/or" after the word "by" and before the word "the" in the 2nd bullet under medium priority

Under Section 3.0 Community Education & Development

- Revise the Section 3.0 title to now read “**Committee** Education & Development”
- Insert the following new items:
 - “Citizen science” as a new bullet
 - “Ground and surface water preservation and protection” as a new bullet
- Insert the words “(e.g. Duffin Creek water treatment plant)” after the words “Water quality” in 4th bullet

CARRIED

B) Approval of 2021 DEAC Meeting Calendar

A copy of the 2021 DEAC meeting calendar was received as Attachment #3 to the agenda.

Moved by J. Cuthbertson, Seconded by K. Lui,

That the 2021 DEAC meeting calendar, as presented, be approved.

CARRIED

C) Update from Climate Change Resiliency Homeowner’s Guide Subcommittee

J. Cuthbertson provided an update from the Climate Change Resiliency Homeowner’s Guide Subcommittee. He advised that the text of the guide is almost complete and if any members have pictures that they would like included, to email them to A. Luqman. The guide will move to its final stage of design and graphics over the next month. A. Luqman advised that M. Kawalec, Program Coordinator, Climate Change, now sits on the subcommittee.

D) Update on Membership Replacement

A. Luqman advised that Report #2020-P-23: Durham Environmental Advisory Committee (DEAC) Membership Appointments, was approved by the Planning & Economic Development Committee on November 3, 2020 and will be presented to Regional Council on November 25, 2020 for the appointment of an at-large member to fill the current vacancy. She advised that the new member will join the Committee in January 2021.

A. Luqman also advised that the advertisement for the youth and post-secondary member positions went out via social media at the end of October 2020, and that she has received a couple of applications to date. She encouraged committee members to share the social media posts.

7. For Information

- A) Commissioner's Report # 2020-INFO-93 – Quarterly Report –
Commissioner's Delegated Planning Authority Approval Authority, and
Summary of Planning Activity in the Second Quarter of 2020

A copy of Report #2020-INFO-93 of the Commissioner of Planning & Economic Development was received as Attachment #4 to the agenda.

- B) Commissioner's Report # 2020-INFO-95 – Mixed Waste Pre-sort and
Anaerobic Digestion Update

The Committee commended the work that Works staff have done to date regarding the anaerobic digestion project.

A copy of Report #2020-INFO-95 of the Commissioner of Works was received as Attachment #5 to the agenda.

- C) Commissioner's Report #2020-INFO-96 – Durham York Energy Centre
Voluntary Source Test Update

A copy of Report #2020-INFO-96 of the Commissioner of Works was received as Attachment #6 to the agenda.

- D) Commissioner's Report #2020-INFO-99 – Quarterly Report –
Commissioner's Delegated Approval Authority, and Summary of Planning
Activity in the Third Quarter of 2020

A copy of Report #2020-INFO-99 of the Commissioner of Planning & Economic Development was received as Attachment #7 to the agenda.

- E) Commissioner's Report #2020-INFO-101 – Proposed Changes to the Food
and Organic Waste Policy Statement

Detailed discussion ensued regarding the following wording used on Page 4, under Items C) and D) of Report #2020-INFO-101: "similarities between compostable and non-compostable products" as this could cause confusion; clearer labelling on containers; some products being labelled compostable but in fine print stating that it isn't compostable; how to engage residents to use their green bin; backyard composting; and encouraging the Region to encourage the Province to establish criteria for labelling products.

Further discussion ensued regarding addressing the issue of restaurants or the Institutional, Commercial, and Industrial (ICI) sector (for example) who generate large volumes of organic waste. A. Luqman advised that she would take this concern back to the Works staff for further information.

A copy of Report #2020-INFO-101 of the Commissioner of Works was received as Attachment #8 to the agenda.

Moved by S. Clearwater, Seconded by O. Chaudhry,
That Information Items 7A) and 7E) inclusive, be received for
information.

CARRIED

8. Other Business

A) Casino in the City of Pickering

G. Carpentier advised that he read in the newspaper that a Ministry Zoning Order (MZO) had been issued for a casino to be built in the City of Pickering. A. Luqman advised that she would confirm whether an MZO was issued and get back to him directly.

B) Citizen Science Project re: Breeding Birds in Ontario

G. Carpentier advised that starting in January 2021 and running for 5 years, the Ministry of Environment, Conservation and Parks, along with other partners are undertaking a citizen science project to locate all of the breeding birds in Ontario, and that he will be the Regional Coordinator for Durham Region. He also advised that the same study was completed in 1981-1985, 2001-2005, and now 20 years later in 2021-2025. The three sets of data will then be compared to see what the health of the environment with respect to breeding birds is and how things may have degraded.

G. Carpentier asked if anyone was interested in participating in the citizen science project to contact him directly. He stated he would send the link for "Nature Counts" to A. Luqman to email to the rest of Committee.

9. Next Meeting

The next regular meeting of the Durham Environmental Advisory Committee will be held on Thursday, January 21, 2021 starting at 7:00 PM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

10. Adjournment

Moved by D. Stathopoulos, Seconded by O. Chaudhry,
That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:58 PM

G. Carpentier, Chair, Durham
Environmental Advisory Committee

S. Glover, Committee Clerk

DURHAM NUCLEAR HEALTH COMMITTEE (DNHC) MINUTES

Location Durham Regional Headquarters
605 Rossland Road East
Town of Whitby

Meeting In an effort to help mitigate the spread of COVID-19, this DNHC meeting was a virtual meeting so that Presenters and Members could present and participate without meeting together in the Regional Council Chambers.

Date November 20, 2020

Time 1:00 P.M.

Members that Participated

Dr. Robert Kyle, Durham Region Health Department, DRHD (Chair)
Ms. Mary-Ann Pietrusiak, DRHD
Ms. Lisa Fortuna, DRHD
Dr. Kirk Atkinson, Ontario Tech University
Mr. Raphael McCalla, Ontario Power Generation, OPG
Mr. Loc Nguyen, OPG
Ms. Deborah Kryhul, Public Member
Dr. Lubna Nazneen, Alternate Public Member
Ms. Veena Lalman, Public Member
Dr. Barry Neil, Public Member
Mr. Alan Shaddick, Alternate Public Member

Presenters & Assistants

Mr. Brian Devitt, (Secretary)
Dr. Pepi McTavish, DRHD (Presenter)
Ms. Kimberley Campbell, Canadian Nuclear Safety Commission, CNSC (Presenter)
Mr. John Burta, CNSC (Presenter)
Mr. Robin Manley, OPG (Presenter)
Ms. Tho-dien Le, OPG (Presenter)
Ms. Analiese St. Aubin, OPG (Presenter)
Ms. Vanessa Hughes, OPG
Ms. Helen Tanevski, DRHD

Regrets

Mr. Hardev Bains, Public Member
Ms. Jane Snyder, Public Member

Dr. David Gorman, Public Member
Mr. Matthew Cochrane, Alternate Public Member
Mr. Phil Dunn, Ministry of the Environment, Conservation and Parks
Dr. Alex Viktorov, CNSC

Robert Kyle opened the meeting and welcomed everyone.

1. Approval of Agenda

The Revised Agenda was adopted.

2. Approval of Minutes

The Minutes of September 18, 2020 were adopted as written.

3. Correspondence

3.1 Robert Kyle's office received the Minutes of the Pickering Nuclear Generating Station (NGS) Community Advisory Council meetings held on May 19 and September 15, 2020.

3.2 Robert Kyle's office received the notice of resignation from Dr. Tony Waker as a Member of the DNHC representing Ontario Tech University (OTU) dated September 18, 2020. Tony was replaced as a Member of the DNHC by Dr. Kirk Atkinson, Director, Centre for Small Modular Reactors and Associate Professor, Faculty of Energy Systems and Nuclear Science, OTU.

3.3 Brian Devitt, Secretary to the DNHC, received a letter dated September 19, 2020 from A.J. Kehoe, Durham Region Resident and DNHC Observer, as a follow-up to the September 18 DNHC meeting. A.J. requested his letter be relayed to Public Members for their information. He listed several of his concerns and specifically that Public Members have an obligation to ask questions of presenters after each presentation since so questions were asked of presenters at the September 18 meeting. Brian Devitt forwarded A.J. Kehoe's letter to the Public Members as he requested for their reference dated September 22, 2020.

3.4 Robert Kyle's office received the OPG newsletter, *Neighbours*, concerning several significant community issues at Pickering and Darlington NGSs dated Fall 2020.

3.5 Dr. Robert Kyle, Commissioner & Medical Officer of Health, submitted a report to the Council of the Regional Municipality of Durham that provided an update on the DRHD's COVID-19 Response and Restoration Activities for July to September dated October 30, 2020.

4. Presentations

4.1 Progress report by the CNSC concerning its Regulatory Oversight During COVID-19

Kimberley Campbell, Acting Director, Pickering Nuclear Regulatory Division and John Burta, Director, Darlington Nuclear Regulatory Division, CNSC, provided a joint presentation on the CNSC's regulatory oversight during COVID-19.

Kim explained the highlights of CNSC's regulatory oversight during COVID-19 that included:

- Continued to verify that measures to protect health, safety, security and the environment were in place.
- Oversaw the Unit 2 Darlington Refurbishment Activities and Return to Service.
- Participated in the Pickering Emergency Exercise in October 2020.
- Maintained ongoing communications with OPG to ensure the COVID licensees' plans were being implemented.
- Responded to requests for regulatory flexibility.

Kim provided the highlights of CNSC inspections during COVID-19 included:

- Approximately, 210 inspections were made at Darlington and Pickering NGSs in 2020 and inspections are progressing as planned.
- Developed modified on-site inspection protocols.
- Augmented CNSC's ability to conduct remote inspections.
- Ensured additional personal protective equipment (PPE) and logistics for inspections during COVID-19 were addressed.
- Exchanged lessons learned and experiences with other regulators.
- Inspections of NGSs during COVID-19 included:
 - Field inspections
 - Type II inspections
 - Desktop inspections

Kim explained the CNSC's inspection principles developed during COVID-19 were:

- First and foremost was employee health and safety.
- Implemented best practices such as health and safety and travel guidance.
- Measured approach to prioritizing inspections were gradual and risk informed.
- Use of innovative approaches.
- Consistent application while taking into consideration for specific situational awareness for each facility and region etc.
- Continuous focus was maintained on safety, agility and flexibility.

The licensee/OPG's response to COVID-19 for its NGSs was:

- Activate their business continuity plans.
- Initially, on-site visitors were restricted to essential personnel only.
- Now, some non-essential workers have been allowed on-site following strict safety protocols.
- Initially, major work was postponed such as Outage activities and they have since resumed following strict safety protocols.
- Unit 2 Refurbishment continued with OPG enhanced hygiene screening protocols and physical distancing while reducing essential on-site workforce to essential workers only.

CNSC's regulatory response to COVID-19 was:

- Effective March 16, all CNSC staff in Ottawa, regional and site offices were directed to work from home.
- Regulatory oversight continued by site staff via remote access.
- All non-essential travel for employees was cancelled.
- Return to work strategies were set in place, which included reduced building capacity, social distancing, staggered break times, alternate locations for pre-job briefs etc.
- The use of PPE was mandated and was dependent on location and ability to social distance by use of masks, face shields and hand sanitizer.
- Licensee requests for regulatory flexibility were addressed case by case.
- Inspections were conducted in-light of COVID-19, which required implementing measures that included:
 - New work process to modify its inspection program
 - Updated pre-job briefing requirements
- Safety precautions at the NGSs required:
 - PPE such as masks and face shields
 - Temperature screening
 - Hand sanitizers and disinfectant wipes
 - Directional traffic for walkways
 - Remote work
- Remote inspections were conducted by:
 - Remote connection to the licensee VPN, for monitoring of corrective actions, events or plant status
 - Increased surveillance and monitoring by attending licensee virtual meetings
 - Subject matter expert support from CNSC's headquarters
- Prioritizing and modifying inspection plans involved:
 - Conducting an immediate review to determine which activities required modification or possible deferral to a later date
 - Holding virtual meetings to discuss each plan to gain alignment on its mode of execution/deferral/cancellation
 - Developing a consolidated work plan with agreement from supporting groups

- Deferring decisions for activities until 2021 or 2022 or their cancellation and they were documented
- Progress reports for the second quarter 2020 concluded:
 - March 13, ceased on-site activities and remote capability began
 - May 5, resumed on-site inspections
 - Result, limited impact on the overall inspection plan
 - CNSC is on track to complete its approved inspection plan for 2020 and 2021
 - To date, inspections are 50% completed with 10% cancelled and 4% deferred

Kim summarized the CNSC's Lessons Learned that included:

- The Business Continuity Plan (BCP) was well exercised however future scenarios should include when the network is down or when remote access is limited.
- Communication was immediate and effective, however coordinating communication from different sources will be considered.
- The BCP identified critical staff, however there may be an opportunity to strengthen this area.
- The Power Reactor Program needed some modifications to its program documentation, but it did not hinder the CNSC from its regulatory oversight activities from continuing.

John provided a compliance report on the Refurbishment of Darlington NGS activities.

Unit 2 Refurbishment highlights in the first and second quarter of 2020 were:

- CNSC staff oversaw Unit 2 refurbishment and return to service.
- CNSC staff completed all activities scheduled for the duration of refurbishment of Unit 2.
- CNSC staff modified the verification and inspection activities to be remote and conducted desktop reviews and compliance assessments and held daily teleconferences with OPG.
- Overall, CNSC staff confirmed that the refurbishment and return to service activities were performed safely and in compliance with regulatory requirements.
- On June 4, Unit 2 returned to Commercial Operation with approval by the Executive Vice-President and Chief Regulatory Operations Officer on behalf of the CNSC Commission.

Unit 3 Refurbishment highlights in the third quarter of 2020 were:

- On September 3, refurbishment activities of Unit 3 began.
- Lessons learned from refurbishing Unit 2 were utilized by OPG.
- CNSC has an adaptable and efficient team in place to ensure proper regulatory oversight of the refurbishment of subsequent units at Darlington NGS.

Kim provided a compliance report for the Pickering NGS and the highlights were:

Integrated Implementation Plan Update:

- OPG submitted requests for closure for the majority of actions and the rest will follow before year end.
- Potentially, five actions may be delayed.
- CNSC staff continue to review information and requests for additional information.
- CNSC site inspectors performed on-site verifications.

Probabilistic Safety Assessment (PSA) Update:

- CNSC finished the review of the PSA submitted in 2019 which was compliant with regulatory requirements.
- Results confirmed low frequency of postulated events.

Fisheries Act Authorization Update:

- OPG proactively submitted an Impingement Threshold Exceedances technical report analysis for 2018 and 2019.
- OPG has taken several initiatives to mitigate fish impingement that were:
 - Mitigation measure assessments
 - Early Warning System
 - Fish Diversion System and Algae Mitigation Plan

Other CNSC Safety Related Updates:

- At the end of 2019, the longest operating pressure tubes had approximately 250,000 Effective Full-power Hours (EFPH) of service well below the limit of 295,000 EFPH.
- Pickering's maintenance backlog continued to improve.
- New requirements from the CNSC that affected OPG included Safety Culture and Managing Worker Fatigue at its NGSs that are being implemented.

Kim explained that the annual CNSC Regulatory Oversight Report for Nuclear Generating Stations in 2019 will be presented to the Commission on December 9, 2020.

This Report, unlike others, will not have "Fully Satisfactory" ratings due to many work limitations caused by COVID-19. The Report is available on the CNSC website at <http://www.nuclearsafety.gc.ca/eng/the-commission/meetings/cmd/index.cfm#meeting-20201208-20201210>.

Kim mentioned Darlington and Pickering NGSs met regulatory requirements in 2019 and there were no negative trends in their safety performance.

In conclusion, Kim mentioned that CNSC's strengths using the modified inspection practices due to COVID-19 included:

- Flexibility was applied in planning and scheduling.
- New ways were found to connect remotely.
- COVID-19 protocols were proven to be robust to protect staff and workers.
- CNSC 's regulatory oversight is being maintained and is adequate using remote methods.
- Incorporating the Lessons Learned from COVID-19 allows the CNSC to remain a flexible and agile regulator for the future.

Kim Campbell and John Burta or their associates will update the DNHC next year on the CNSC Staff Safety Assessment for 2020 at the Darlington and Pickering Nuclear Power Plants. More information is available on the CNSC website at nuclearsafety.gc.ca.

4.2 Progress Report by OPG concerning the Darlington New Nuclear Site Preparation Licence Renewal that Expires in 2022

Robin Manley, Vice President, New Nuclear Development, and Tho-dien Le, Manager, New Nuclear Development, OPG, provided a joint presentation on the progress of the Darlington New Nuclear Project (DNNP) and OPG's Application to Renew its Site Preparation Licence.

Robin provided an overview of the DNNP and its key milestones were:

- In 2012, OPG received a 10-year Site Preparation Licence for the DNNP from the CNSC.
- The Site Preparation Licence is the first of several licences OPG will be required to receive for approval and construction of a new nuclear facility.
- The Licence was granted following the acceptance of the environmental assessment (EA) by a joint review panel of the CNSC and the Canadian Environmental Assessment Agency.
- The joint review panel conducted a 17-day public hearing to consider the acceptance of the EA for the DNNP that included extensive indigenous and public participation.
- The decision of the joint review panel was the recommendation to accept the EA, after which the CNSC then granted OPG a 10-year licence for its site preparation for a new nuclear facility.
- In 2013, the Province of Ontario deferred the DNNP and OPG requested and maintained the 10-year licence for the Project.

Robin explained the next steps needed for OPG to renew the Darlington Site Preparation Licence that will expire in 2022 were:

- In June 2020, OPG submitted a licence renewal application to the CNSC for the Project.
- OPG provided several studies to the CNSC with its application that were:
 - Darlington site remains suitable for a new nuclear facility
 - The Project is based on current codes, standards and environmental conditions

- OPG is a credible licensee to conduct activities allowed by the CNSC licence.
- On June 9-10, 2021, the CNSC will hold a public hearing for renewal of the Darlington Site Preparation Licence.
- Participant Funding will be available through the CNSC until November 30, 2020.

Robin reviewed the decision of the joint review panel in 2012 when it accepted the EA for DNNP. The 10-year licence was granted by the CNSC following completion of thorough environmental impact studies that included:

- Characterized existing baseline environmental conditions.
- Evaluated anticipated interactions between the Project and the environment.
- Sought Aboriginal interests, technical experts and community knowledge to confirm the work undertaken and to seek input.
- The EA identified potential impacts and appropriate mitigation measures.
- The overall conclusion of the EA was that the DNNP will not result in any significant adverse environmental effects, taking into account the proposed design and mitigation measures.

Robin provided OPG's vision for the DNNP that included:

- OPG is resuming its planning activities for a future nuclear facility at Darlington.
- OPG envisions additional nuclear capacity towards the end of the decade.
- This vision will provide low-carbon, reliable energy to help meet Ontario's energy demand and support Canada's climate change goals.
- Currently, OPG is evaluating options that will support a sound business case that will include:
 - Use advanced safety features
 - Using a Small Modular Reactor (SMR) with output of approximately 300 MW
 - Meet targeted timeline
 - Supports the Canadian nuclear industry by creating jobs and using its supply chain
 - Advances pan-Canadian nuclear goals to reduce fossil fuel goals
 - Stay within the bounding envelope of the accepted EA for the DNNP

Robin provided detailed information about SMRs that included:

- Smaller than a traditional reactor in output and footprint.
- Use fission process like traditional reactors with enriched uranium.
- Range from community scale of less than 1 MW to utility scale of approximately 300 MW.
- Modern designs are based on technology that has existed around the world for more than 50 years.
- Canada is interested in SMRs because they are:
 - Reliable, low carbon energy source that will reduce fossil fuel use

- Flexible, energy source that can be used to augment on-grid energy mix or off-grid industrial applications such as mines and remote communities
- Will create jobs in the nuclear sector to help improve economic growth

Robin provided a list of proposed advantages of SMRs that included:

- Safety:
 - Enhanced, passive safety features
 - Some designs are underground
- Simpler:
 - Modular designs
 - Fleet-based approach controls costs and schedule
- Adaptable:
 - Load-following source of electricity
 - Scale-to-fit and can add modules
 - Generates heat for use beyond just producing electricity
- Environment
 - Carbon-free energy with no greenhouse gas emissions
- Cheaper:
 - Lower up-front capital investment
 - Fewer staff for construction, operations and maintenance
 - Factory constructed units
- Enabler for other energy sources:
 - Energy for battery charging or hydrogen for transportation
 - Desalination of drinking water
 - Enables solar and wind production of electricity
- OPG is working with several SMR Developers that produce different designs with different amounts MW of electricity produced for each design.

Robin summarized the presentation with the following highlights:

- The CNSC Licence renewal public hearing is June 9-10, 2021.
- OPG has not selected the best technology for its needs but a decision will be required by the end of 2021 to meet its targeted timeline to be operational by 2028.
- Engagement will continue with Indigenous people and the public in support of the licence renewal and potential options for the future.
- Darlington is the only site in Canada that is licensed for a new nuclear facility with an approved EA.
- The OPG's vision for DNNP will benefit all Canadians.
- OPG will use its 50 plus years of experience to provide safe and reliable nuclear energy for the future.

Tho-dien Le provided support to Robin by helping to answer several technical questions asked by DNHC Members.

Robin Manley or his associates will continue to update the DNHC on the progress of the Darlington New Nuclear Project. More information is available at the OPG website at opg.com/newnuclear.

4.3 Progress report by the DRHD concerning its COVID-19 Response and Restoration Activities

Dr. Pepi McTavish, Associate Medical Officer of Health, DRHD, provided a detailed progress report concerning the Health Department's response and restoration activities to COVID-19 in Durham Region.

Pepi provided significant COVID-19 statistics related to the DRHD's response and restoration as of November 19, 2020. The key statistics were:

- Total # of cases – 3904
- Total # of deaths – 183 or 5% of cases recorded
- Statistics for long-term care homes (LTCHs) & retirement homes (RHs)
- Deaths in LTCHs & RHs – 153 or 84% of deaths recorded
- Total # of ongoing outbreaks in LTCHs & RHs – 7
- Total # of ongoing outbreaks in schools & child-care centres (CCCs) – 5

Pepi provided statistics related to the team effort by the DRHD's staff to reduce the spread of illness and to protect the health and safety of area residents as of November 19, 2020. The key statistics were:

- 2,217 investigations/inquiries regarding priority population settings
- 9,929 testing kits prepared by administrative staff
- 38,959 public health nursing assignments to determine if further medical intervention was required
- 53 outbreaks managed by public health inspectors in LTCHs, RHs and hospitals
- 123,503 COVID-19 phone interactions with residents and community partners
- 9,917 COVID cases and contacts followed by public health nurses
- 9,283 nasal swabs obtained by paramedic services from area residents, school staff and students, clients and staff in CCCs, LTCHs, and RHs, shelters and other congregate settings
- 108,739 test results received and distributed for follow-up
- 51,496 calls to cases and contacts
- 159 investigations by public health inspectors for confirmed positive cases not contacting the Durham Health Connection Line for follow-up
- 78 investigations conducted by public health inspectors for people failing to self-isolate under the Section 22 Class Order
- 8,956 investigations initiated in facilities completed by public health inspectors
- 17,623 follow-ups with facilities completed by public health inspectors
- 1,110,792 clicks on the link to the Durham Region COVID-19 Data Tracker (durham.ca/covidcases).

Pepi provided general information about the Health Response to COVID-19 that included:

- The first wave of COVID-19 began in early March and had 3 noticeable phases: growth, flattening and recovery.
- The second wave of COVID-19 began in late September and Durham is still in the growth phase.
- The most likely exposure source for local cases has changed over time. During the first wave, the most likely exposure sources were linked to institutional outbreaks.
- Now, the predominant exposure source are household contacts followed by community exposure.
- Other exposure sources include close contact, workplaces contact and travel.

Pepi mentioned several enhancements to the COVID-19 Data Tracker that included:

- School and CCC outbreaks
- Data range filter to exposure source tabs and tools
- Percentage of confirmed cases by age group per week
- For time trends, filters were added for case status, age group and municipality
- Flu tracker is now live at durham.ca/flucases

Pepi explained that case and contact management continue to be a main focus of DRHD's COVID-19 response activities, and she mentioned:

- Case management involves investigation of disease exposure; daily monitoring and counselling; contact assessment and data entry and reporting.
- Contact management activities include making initial contact with contacts identified assessing exposure risks; providing instructions and recommendations based on risks; and daily monitoring as needed.
- The Ministry of Health set a goal that 90% of newly identified cases are to be contacted by its public health units (PHUs) within 24 hours from when the PHU was notified of the case.
- The DRHD consistently achieves over 95% of newly identified cases contacted within 24 hours.

Pepi reviewed the recent provincial decisions that have affected Durham Region:

- On November 3, the Province released the COVID-19 Response Framework with colour zones to identify restriction levels in each zone.
- On November 7, Durham Region was placed in the Yellow (Protect) zone.
- On November 13, the Framework was updated with more stringent measures and Durham Region was moved to the Orange (Restrict) zone.
- The Framework allows public health measures to be scaled up or down based on local trends.

- Restrictions are both general and sector-specific for each colour zone.
- DRHD's goal is to be in the Green (Prevent) zone.

Pepi explained the current provincial COVID-19 Response Framework is based on several key principles that are:

- Acting earlier by implementing measures to protect public health and prevent closures.
- Gradually loosen measures as trends in public health indicators improve.
- The Framework uses colour coded zones each with different objectives and tactics that are applied to adjust and tighten public health measures based on trends in cases specific for each PHU in the province.
- The colour coded zones that are key to the Framework are:
 - Green – Prevent - Standard Measures: with focus on education and awareness of public health and workplace safety measures in place
 - Yellow – Protect - Strengthened Measures, with focus on enhanced targeted enforcement, fines, and enhanced education to limit further transmission
 - Orange – Restrict – Intermediate Measures: with focus on implementing enhanced measures, restrictions and enforcement avoiding any closures
 - Red – Control – Stringent Measures: with focus on implementing broader scale measures and restrictions across multiple sectors to control transmission
 - Grey - Lockdown – Maximum Measures: with focus on implementation of widescale measures and restrictions, including closures, to halt or interrupt transmission and to consider a declaration of emergency
- The Key Risk Factors of Potential Transmission of COVID-19 are:
 - Close contact is the highest risk
 - Personal and public health measures to reduce risk include maintaining physical distancing, staying at home when ill, frequent handwashing and contact surface cleaning
 - Crowded spaces with close personal contact in enclosed or indoor spaces should be avoided
- DRHD provides a resource for municipalities and businesses with an online 'Community Reopening Toolkit' (durham.ca/ReopeningToolkit). It provides guidance to residents and businesses to help prepare them for safe reopening of communities and it is subject to direction from the Province of Ontario.

Dr. Pepi McTavish or her associates will provide the DNHC with further progress reports on COVID-19 in Durham Region as needed. More information is available at the DRHD website at durham.ca/novelcoronavirus.

5. Communications

5.1 Community Issues at Pickering Nuclear

Analièse St. Aubin Manager, Pickering Nuclear, Corporate Relations and Communications, OPG, provided an update on Community Issues at Pickering Nuclear and the highlights were:

- Pickering Units 1, 5, 7 and 8 are operating at or close to full power.
- Pickering Units 4 and 6 are in a planned maintenance outage.
- In September, Pickering welcomed Jon Franke as the newly appointed Senior Vice President of Pickering Nuclear. Jon previously held the position of Senior Vice-President, Nuclear Fleet Operations, for OPG.
- On October 23, OPG launched its Centre for Canadian Nuclear Sustainability. It will be a world class facility that will support the decommissioning process at the Pickering NGS and advance solutions for minimizing nuclear materials and recycling clean materials. The Centre is now located in the Pickering Town Centre and will eventually provide information to the public so they can learn about decommissioning and various other projects being worked on.
- The Fall Issue of the OPG newsletter *Neighbours* was distributed in late October concerning several significant community issues at Pickering NGS.

Analièse St. Aubin, Manager, Corporate Relations and Communications, Pickering Nuclear, OPG, can be reached at (905) 839-1151 extension 7919 or by e-mail at analièse.staubin@opg.com for more information.

5.2 Community Issues at Darlington Nuclear

Analièse St. Aubin, Manager, Pickering Nuclear, Corporate Relations and Communications, OPG, provided an update on the Community Issues at Darlington Nuclear and the highlights were:

- Darlington Units 1, 2 and 4 are operating at close to full power.
- Darlington Unit 3 is undergoing refurbishment.
- OPG is expanding its production of Cobalt-60 from the Pickering NGS to the Darlington NGS to replace the production loss when Pickering ceases operations. Pickering supplies about 50% of the global demand for Cobalt-60 that is used to protect food products from harmful bacteria, disinfect medical supplies and sterilize medical implants. Pickering recently completed another harvest of Cobalt-60 which has been more important than ever during the COVID-19 global pandemic.
- The Fall Issue of the OPG newsletter *Neighbours* was distributed in late October concerning several significant issues at Darlington NGS.

Leah Bourgeois, Senior Communication Advisor, Corporate Relations and Communications, Darlington Nuclear, OPG, can be reached at (905) 623-6670

extension 7038853 or by e-mail at leah.bourgeois@opg.com for more information.

6. Other Business

6.1 Topics Inventory Update

Robert Kyle indicated the Topics Inventory will be revised to include the presentations made today.

6.2 Future Topics for the DNHC to Consider

Robert Kyle indicated the next DNHC meeting scheduled for January 22, 2021 will be a virtual meeting and the theme will be *Progress reports concerning Nuclear Emergency Preparedness in Durham Region* that will likely include:

- Progress report by SOLGEN, Emergency Management Ontario, concerning its nuclear emergency preparedness highlights in 2020 and significant plans for 2021.
- Progress report by OPG concerning its nuclear emergency preparedness highlights in 2020 and plans for 2021 at the Darlington and Pickering NGSs.
- Progress report by Durham Emergency Management (DEM) concerning its nuclear emergency highlights in 2020 and plans for 2021.
- Progress report by the CNSC concerning an update of its Working Group preparing the report “Emergency Distribution of Potassium Iodide Pills within the Ingestion Zone of the Pickering Nuclear Generating Station”.

7. Next Meeting

Location

Durham Region Headquarters
605 Rossland Road East
Town of Whitby

Time

1:00 P.M. Virtual Meeting from the Regional Council Chambers

Date

January 22, 2021

8. Adjournment 3:00 P.M.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

Regional Municipality of Durham

MINUTES

DURHAM REGION ROUNDTABLE ON CLIMATE CHANGE

November 20, 2020

A regular meeting of the Durham Region Roundtable on Climate Change was held on Friday, November 20, 2020 in the Council Chambers, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 10:00 AM. In accordance with Provincial legislation, electronic participation was permitted for this meeting.

1. Roll Call

Present: D. Hoornweg, Citizen Member, Chair
M. Vroegh, Citizen Member, Vice-Chair
E. Baxter-Trahair, Chief Administrative Officer left the meeting at 11:21 AM
Councillor Chapman, Health and Social Services Committee left the meeting at 11:24 AM
Councillor Crawford, Works Committee attended the meeting at 10:10 AM
T. Hall, Citizen Member
Regional Chair Henry
Councillor Hight, Planning & Economic Development Committee
J. Kinniburgh, Citizen Member
J. Koke, Citizen Member
Councillor Leahy, Finance & Administration Committee
G. MacPherson, Citizen Member
C. Mee, Citizen Member
K. Senyk, Citizen Member
K. Shadwick, Citizen Member attended the meeting at 10:13 AM
J. Taylor, Citizen Member
***all members of the committee participated electronically**

Absent: C. Desbiens, Citizen Member
R. Plaza, Citizen Member

Also

Present: Councillor Barton

Staff

Present: S. Austin, Director of Corporate Policy and Strategic Initiatives
R. Inacio, Systems Support Specialist, Corporate Services – IT
M. Kawalec, Program Coordinator, Climate Change, CAO Office
T. Lee, Executive Assistant, Office of the CAO
I. McVey, Manager of Sustainability, Office of the CAO
S. Glover, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

D. Hoornweg made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 5. A) Ontario Climate Caucus – Gaby Kalapos, Executive Director, Clean Air Partnership. He indicated that he is a member of the Board of Directors for Clean Air Partnership.

3. Adoption of Minutes

Moved by Regional Chair Henry, Seconded by Councillor Highet,
That the minutes of the regular Durham Region Roundtable on
Climate Change meeting held on September 18, 2020, be adopted.
CARRIED

4. Delegations

A) Brian Kelly, Durham resident, re: Climate and Sustainability Program Update, specifically the Whitby Green Standard and the Corporate Climate Change Master Plan [Item 5. C)]

Brian Kelly, Whitby resident, appeared before the Committee regarding the Climate and Sustainability Program Update, specifically the Whitby Green Standard and the Corporate Climate Change Master Plan.

B. Kelly requested that the following recommendations with respect to the Whitby Green Standard be made to Regional Council:

- That DRRCC recommends that Regional Council formally urge all local municipalities in Durham to adopt the Whitby Green Standard as the basis for addressing the sustainability of all new development across Durham Region; and
- Furthermore, that DRRCC recommends that Durham Regional Council communicate this position to all other regional governments in Ontario and urge them and their local municipalities to adopt similar green standards for new development.

B. Kelly requested that the following recommendation with respect to the Corporate Climate Change Master Plan be made to Regional Council:

- That the DRRCC recommends that Regional Council adopt Tier 4 of the Whitby Green Standard and in particular net-zero energy performance as the design requirement for all future buildings constructed by and for the Region of Durham and its agencies, effective immediately.

5. Presentations

A) Ontario Climate Caucus – Gaby Kalapos, Executive Director, Clean Air Partnership

Gaby Kalapos, Executive Director, Clean Air Partnership, provided a PowerPoint presentation regarding the Ontario Climate Caucus.

Highlights from the presentation included:

- About Climate Caucus
- How Do We Make an Impact?
 - A Meeting Place
 - A Lever for Action
 - A Hive Mind
- Climate Caucus is Growing Fast and Has Exciting Momentum
- Ontario Climate Caucus Priorities
 - Focus on Ontario Specific Priorities as Defined by Ontario Climate Caucus Members
- What Now?

G. Kalapos suggested the following next steps:

- Join the Climate Caucus
- Join a Climate Caucus Working Group
- Have a DRRCC rep who is a lead on the National Climate Caucus efforts
- Have a DRRCC rep who can be a lead on the Ontario Climate Caucus efforts
- Have a Climate Caucus update as a recurring item on the DRRCC agenda

G. Kalapos responded to questions from the Committee regarding whether municipalities are doing a large share of the climate change initiatives work; and, the discussions occurring with municipal politicians in Ontario regarding who is going to pay for and implement all of the climate change initiatives.

B) Whitby Green Standard – Jade Schofield, Project Manager – Sustainability & Climate Change, Town of Whitby

Jade Schofield, Project Manager, Sustainability & Climate Change, Town of Whitby, provided a PowerPoint Presentation regarding the Whitby Green Standard.

Highlights from the presentation included:

- Goal & Purpose of Green Standards
- Case Studies
- Benefits of the Whitby Green Standard

- The Whitby Green Standard
 - Tools
 - Themes
 - Checklist
- Alignment with Energy Targets
- Energy Performance
- Supporting Documents
- Whitby Green Standard (WGS) Implementation Process
- Development of an Incentives Program
- Next Steps

J. Schofield responded to questions from the Committee regarding the role out of the Whitby Green Standard within other local communities; inequalities amongst municipalities if some do not want to participate in the Whitby Green Standard; the cost of implementation; the increased value of our communities when homes are retrofitted; and what the discussion has been like with the builders and developers in Durham Region.

In response to a question from the Committee regarding the availability of further information or documentation regarding the Whitby Green Standard, J. Schofield advised that all information can be found at the following link: www.whitby.ca/greenstandards

Moved by Councillor Leahy, Seconded by Councillor Crawford,
That the Durham Region Roundtable on Climate Change Committee (DRRCC) requests that Jade Schofield or a colleague make a delegation to the Finance and Administration Committee regarding Whitby's Green Development Standards.

And further:

That the Durham Region Roundtable on Climate Change Committee recommends to the Finance and Administration Committee for approval and subsequent recommendation to Regional Council:

- A) That Regional Council formally urge all local municipalities in Durham to adopt green development standards similar to the Whitby Green Standard as the basis for addressing the sustainability of all new development across Durham Region; and
- B) That Regional Council communicate this position to all other Regional governments in Ontario and urge them and their local municipalities to adopt similar green standards for new development.

CARRIED

C) Climate and Sustainability Program Update – Ian McVey, Manager of Sustainability, Durham Region

I. McVey, Manager of Sustainability, provided a PowerPoint presentation regarding a Climate and Sustainability Program Update.

I. McVey provided updates on the following projects:

- Revisit Climate Emergency Declaration
- Corporate Climate Change Master Plan
 - Corporate Climate Principles
 - Corporate GHG Emissions 2007-2018
 - Climate Framework – Objectives
 - Climate Framework – 5 Key Aspects
 - Target Setting: Municipal Benchmarks
 - Corporate Target and Trajectory
 - Recommended Corporate Targets
 - Carbon Budget & Management System
 - Governance
 - The Climate Framework
 - Next Steps
- Durham Home Energy Savings Program
 - D-HESP Program Conceptual Model
 - What Does Success Look Like?
 - Key Questions Moving Forward
- Electric Vehicle Strategy
 - EV Strategy Update
- Adaptation Update
 - Riverine Flood Risk
 - Unique Challenges
 - Urban Flood Risk Screening Assessment

I. McVey responded to questions from the Committee regarding whether adaptation targets should be included alongside Durham's mitigation targets; timelines for the electrification of the Region's fleet vehicles; where the 60 public charging stations will be located and what the evaluation process was in determining the locations; and, a document recently released by Minister Yurek regarding the use of hydrogen in vehicles.

6. Items for Information and Discussion

A) Re-Creation of a Durham Strategic Energy Alliance

A copy of the re-creation of a Durham Strategic Energy Alliance was received as Attachment #3 to the agenda.

J. Taylor suggested that the Durham Strategic Energy Alliance (DSEA) be renewed. D. Hoornweg stated that he was the Chair of the DSEA at the time

it was disbanded. He added that it included individuals from Oshawa Power and UOIT (at the time), and that it was quite effective in bringing people together.

Moved by J. Taylor, Seconded by Regional Chair Henry,
That the Durham Region Roundtable on Climate Change Committee recommend to the Finance and Administration Committee for approval and subsequent recommendation to Regional Council:

That given the ambitious goals of the Durham Community Energy Plan, and the need for ongoing coordination among stakeholders in order to achieve these goals, that Regional staff be directed to work with Ontario Tech University and other Durham-based institutions and companies on a needs assessment and scoping exercise, to identify a mandate for a renewed Durham Strategic Energy Alliance.

CARRIED

B) Reminder to Submit DRRCC Member Biographies for the Website

I. McVey reminded Committee to submit their biographies to him so that they can be posted to the website.

C) 2021 DRRCC Meeting Schedule

A copy of the 2021 DRRCC Meeting Schedule was received as Attachment #4 to the agenda.

It was the consensus of the Committee to move the DRRCC meetings from 1:00 PM to 10:00 AM on the third Friday's of the month.

Moved by Councillor Crawford, Seconded by Regional Chair Henry,
That the 2021 DRRCC meeting schedule as presented, be approved.

CARRIED

7. Correspondence

A) Correspondence from Regional Council, re: Request for an Annual Progress Report from the Conservation Authorities re: Climate Change Action

A copy of the correspondence from Regional Council re: Request for an annual progress report from the Conservation Authorities re: Climate Change Action was received as Attachment #5 to the agenda.

Discussion ensued regarding the hydraulic capacity of wetlands being assessed and the need for the mitigation capacity of the wetlands. G. MacPherson advised that before he left the Toronto Region Conservation

Authority (TRCA) they developed program that outlined and prioritized defined wetlands within Duffins Creek and Caruthers Creek. He advised that it was a TIS based program and that his former colleagues could showcase it specifically for Durham Region.

Moved by Councillor Leahy, Seconded by G. MacPherson,
That the correspondence from Regional Council re: Request for an annual progress report from the Conservation Authorities re: Climate Change Action, be received for information.
CARRIED

8. Other Business

There was no Other Business.

9. Date of Next Meeting

The next regular meeting of the Durham Region Roundtable on Climate Change will be held on Friday, January 15, 2021 starting at 10:00 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

10. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
That the meeting be adjourned.
CARRIED

The meeting adjourned at 12:12 PM.

D. Hoornweg, Chair, Durham Region
Roundtable on Climate Change

S. Glover, Committee Clerk

The Regional Municipality of Durham

Minutes

Energy From Waste – Waste Management Advisory Committee

Tuesday, November 24, 2020

A regular meeting of the Energy From Waste – Waste Management Advisory Committee was held on Tuesday, November 24, 2020 in Council Chambers, Regional Headquarters, 605 Rossland Road East, Whitby, at 7:00 PM. Electronic participation was permitted for this meeting.

1. Roll Call

Present: G. Rocoski, Oshawa, Chair
W. Basztyk, Brock
W. Bracken, Clarington
A. Burrows, Ajax
S. Elhajjeh, Clarington, Vice-Chair
H. Sukhu, Clarington attended the meeting at 7:18 PM
T. Farrell, Brock
K. Meydam, Clarington
***all members of the committee except G. Rocoski participated electronically**

Absent: C. McLean, Ajax

Also

Present: Councillor Foster

Non-Voting Members

Present: A. Burke, Senior Planner, Special Projects, Municipality of Clarington
Councillor Janice Jones, Local Councillor, Municipality of Clarington
Councillor Joe Neal, Regional Councillor
M. Neild, Facility Manager, Covanta

Staff

Present: G. Anello, Director, Waste Management Services
R. Inacio, Systems Support Specialist – Information Technology
S. Glover, Committee Clerk, Corporate Services – Legislative Services
A. Porteous, Supervisor, Waste Services
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Discussion ensued regarding revising the previously adopted September 22, 2020 EFW-WMAC meeting minutes on page 4, in the second motion, to replace the word “approved” with the word “endorsed”, as stated in the recording of the meeting. The Clerk advised that she would ensure that change was made administratively.

Moved by B. Baszyk, Seconded by A. Burrows,
That the minutes of the regular EFW-WMAC meeting held
on Tuesday, September 22, 2020, be adopted.
CARRIED

Moved by W. Bracken, Seconded by A. Burrows,
That the minutes of the Special EFW-WMAC meeting held
on Wednesday, November 18, 2020, be adopted.
CARRIED

4. Announcements

There were no announcements made.

5. Presentations

- A) Presentation by Gioseph Anello, Director, Waste Management Services, The Regional Municipality of Durham, regarding 'Environmental Registry of Ontario (ERO) #019-2579: Proposed Blue Box Regulation' [Item 8 A)]

Gio Anello, Director, Waste Management Services, provided a PowerPoint presentation regarding 'Environmental Registry of Ontario (ERO) #019-2579: Proposed Blue Box Regulation'. A copy of the presentation was emailed to the Committee prior to the meeting.

Highlights of the presentation included:

- Background
- Proposed Designated Materials
 - Designated
 - Not Included
- Responsible Producer and Servicing
- Servicing Requirements
- Blue Box Management Requirements

- Durham Region Impacts
 - Transition
 - Business Improvement Areas
 - Compostable Packaging
 - Material Recovery Facility
- Conclusion

G. Anello advised that the Blue Box Regulation is the final existing provincial diversion program to transition to Extended Producer Responsibility (EPR).

G. Anello responded to questions from the Committee regarding what the industry's contribution to the blue box program will be; the lack of technology available to separate plastic bags from the waste stream; whether collection of materials from public spaces are included in the draft regulations; dual stream recycling; whether retailers outside of Ontario that sell via the internet to Ontario will be captured in the draft regulations; and the possibility of partnering with producer responsible organizations to market certain materials.

Discussion ensued regarding the need to allocate more money towards public education in order to change or adjust consumer purchasing habits.

Concerns were raised regarding the waste diversion targets being set too low, particularly the flexible plastic; and whether the penalties for not reaching the diversion targets are strict enough. Concerns were also raised with there only being five waste target categories and whether producers would find loopholes outside of those five categories.

Further to the concerns expressed regarding the waste target categories, G. Anello advised that if a producer has a problematic material, that will be an incentive for them to change the materials used and how they package their products.

In response to a question regarding multi-residential buildings and condominiums, G. Anello advised that all communities with existing programs are eligible to transition between 2023 –2025 which includes all residences and multi-residential, schools, long-term care and retirement homes and municipal public spaces/parks receiving municipal garbage collection. He advised that in 2026 and beyond, non serviced multi-residential, schools, or long-term care homes can request service.

Discussion ensued regarding what the producers pay for. G. Anello advised that even if an item can not be added to the blue box for

collection, producers still have a requirement to dispose of the material because it is counted in their audit. He advised that the audit requirement is every three years.

6. Delegations

There were no delegations to be heard.

7. Correspondence

There was no correspondence to be considered.

8. Administrative Matters

- A) Discussion regarding ERO #019-2579: 'A proposed regulation, and proposed regulatory amendments, to make producers responsible for operating blue box programs'

This item was discussed earlier in the meeting. See pages 2 and 3 of these minutes.

- B) Update by George Rocoski, EFW-WMAC Chair, regarding the finalization and presentation of the EFW-WMAC Annual Report for presentation to Durham Region's Works Committee on December 2, and to the Municipality of Clarington's Council on December 14, 2020

G. Rocoski provided an update regarding the EFW-WMAC Annual Report.

G. Rocoski advised that the EFW-WMAC Annual Report will be presented to the Works Committee on December 2, 2020 and to Clarington Council on December 14, 2020 and asked for any comments or suggestions on the draft slide deck.

Discussion ensued regarding the ongoing issue with AMESA reporting and correlation. G. Rocoski advised that he would add it to page six of the slide deck titled: "Topics discussed at 2020 Committee meetings".

9. Other Business

- A) Update by Gioseph Anello, Director, Waste Management Services, The Regional Municipality of Durham, regarding the Region's Long-Term Waste Management Plan (2021 to 2040)

G. Anello provided an update regarding the Region's Long-Term Waste Management Plan.

G. Anello advised that A. Porteous provided an update on the Region's Long-Term Waste Management Plan (LTWMP) at the Special EFW-WMAC meeting held November 18, 2020, and that a report will be presented to the Works Committee and Regional Council with the outline of the LTWMP in January 2021.

B) Update by Gioseph Anello, Director, Waste Management Services, The Regional Municipality of Durham, regarding the Durham York Energy Centre

G. Anello provided an update regarding the Durham York Energy Centre (DYEC).

G. Anello advised that the Fall Source Test was completed the week of November 9, 2020 and that the results should be available in the middle of December. He advised that a report will be presented to the Works Committee on the source test results.

G. Anello advised that there was a scheduled Fall minor maintenance outage at the DYEC the week of September 26 to October 5, 2020 on Boiler 1, and a scheduled maintenance outage the week of September 27 to October 10 on Boiler 2 and during this time the turbine was offline. He advised that a scheduled major maintenance outage will occur in the Spring of 2021. He further advised that the forecasted amount of tonnage processed at the DYEC for 2020 is between 145,000 and 150,000 tonnes.

In response to a question regarding AMESA reporting, G. Anello advised that staff are currently working on a report with an expected completion date of January 2021. He advised that staff will be reporting out in the annual report on the AMESA for the previous year.

In response to a question from Committee regarding whether staff will be posting the new Emissions Summary and Dispersion Modelling (ESDM) draft for comment, and when the Environmental Assessment (EA) screening will be completed, G. Anello advised that the Ministry of the Environment, Conservation and Parks intends to post the report for public comment and that staff hope to have the screening completed in early 2021.

C) Update by Gioseph Anello, Director, Waste Management Services, The Regional Municipality of Durham, regarding Durham Region's Organics Management Project

G. Anello provided an update regarding Durham Region's Organics Management Project.

G. Anello advised that the Region is currently in the procurement process, with the Request for Qualifications (RFQ) scheduled to be closed December 1, 2020. At that time the evaluation teams will be reviewing the documents and looking to select the top four candidates. He advised that Waste staff are working with Legal, Finance and Technical staff to develop the documents and draft project agreement for the Request for Proposal (RFP) that will be issued to the four companies selected from the RFQ.

G. Anello responded to questions from the Committee regarding how the organics that come out of the mixed waste pre-sort would be processed and/or separated and whether there will be guidelines to follow; and whether facility separated organics are separated until digestate quality can be demonstrated, and during that time where the digestate would go.

D) Closing Comments by George Rocoski, Chair, EFW-WMAC, on the EFW-WMAC's end-of-term

G. Rocoski provided closing comments on the EFW-WMAC's end-of-term and thanked the Committee for their involvement and participation. He encouraged those that have not met the 3 year term limit to re-apply.

G. Rocoski advised that the deadline to apply for the Region of Durham positions on the EFW-WMAC is Wednesday, January 6, 2021. The Municipality of Clarington has also posted their advertisement and their closing date is Friday, December 4, 2020.

10. Next Meeting

Moved by K. Meydam, Seconded by S. Elhajjeh,

That the following 2021 dates for EFW-WMAC meetings be approved:

- Thursday, March 25, 2021
- Tuesday, May 25, 2021
- Tuesday, September 28, 2021
- Tuesday, November 23, 2021

CARRIED

The next regularly scheduled meeting of the EFW-WMAC will be held on Thursday, March 25, 2021 in Council Chambers, at 7:00 PM, Regional Headquarters, 605 Rossland Road East, Whitby.

11. Adjournment

Moved by W. Bracken, Seconded by K. Meydam,
That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:34 PM.

G. Rocoski, Chair, Energy from Waste –
Waste Management Advisory Committee

S. Glover, Committee Clerk